



Agenda
Capital Metropolitan
Transportation Authority
Operations, Planning and Safety
Committee

2910 East 5th Street
Austin, TX 78702

Wednesday, October 13, 2021

12:30 PM

2910 East 5th Street, Austin, TX
78704

This meeting will be livestreamed at: <https://capmetrotx.legistar.com/>

Items marked with a * have been revised.

I. Public Comment

II. Action Items

1. Approval of minutes from the September 15, 2021 Operations, Planning and Safety Committee meeting.
- *2. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Convergent Technologies for the purchase and installation of cameras and supporting equipment at 31 Rail Signal Houses not to exceed \$422,290.
- *3. Approval of the Capital Metro Board of Directors Public Safety Advisory Committee Charter.

III. Presentations

1. Operations Update

IV. Items for Future Discussion

V. Adjournment

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email ed.easton@capmetro.org if you need more information.

Committee Members: Ann Kitchen, Chair; Jeffrey Travillion, Pio Renteria and Eric Stratton..

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.



Capital Metropolitan Transportation Authority

2910 East 5th Street
Austin, TX 78702

Operations, Planning and Safety Committee **Item #:** AI-2021-226

Agenda Date: 10/13/2021

Approval of minutes from the September 15, 2021 Operations, Planning and Safety Committee meeting.



Minutes

Capital Metropolitan Transportation Authority

Operations, Planning and Safety Committee

2910 East 5th Street
Austin, TX 78702

Wednesday, September 15, 2021

12:30 PM

Videoconference Meeting

12:36 p.m. Meeting Called to Order

Present	Ann Kitchen, Sabino Renteria, and Eric Stratton
Absent	Jeffrey Travillion

I. Public Comment

There was no public comment this month.

II. Action Items

1. Approval of minutes from the August 18, 2021 Operations, Planning and Safety Committee meeting.

A motion was made by Stratton, seconded by Renteria, that the minutes be adopted. The motion carried by the following vote:

Aye: Kitchen, Renteria, and Stratton

2. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a one-year Interlocal Agreement (ILA) with Travis County for transit services in urbanized areas in unincorporated areas of the county and for continued implementation of the Travis County Transit Development Plan in an amount not to exceed \$237,111 in FTA Section 5307 Funds and \$911,854 in local funds from Travis County per year.

A motion was made by Stratton, seconded by Renteria, that this Resolution be recommended for the consent agenda at the Board of Directors meeting on 9/27/2021. The motion carried by the following vote:

Aye: Kitchen, Renteria, and Stratton

3. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute an Interlocal Agreement with the City of Georgetown for operation of Limited Paratransit Service for an amount not to exceed \$162,684 in FTA funds and \$244,026 in local funds from the City of Georgetown.

A motion was made by Stratton, seconded by Renteria, that this Resolution be recommended for the consent agenda at the Board of Directors meeting on 9/27/2021. The motion carried by the following vote:

Aye: Kitchen, Renteria, and Stratton

4. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute an Amendment No. 1 to the Interlocal Agreement with the city of Pflugerville for operation of Pickup Pilot service to extend the term of the Pickup Pilot through March 22, 2022 and update the cost allocation for the Pickup Service Pilot.

A motion was made by Stratton, seconded by Renteria, that this Resolution be recommended for the consent agenda at the Board of Directors meeting on 9/27/2021. The motion carried by the following vote:

Aye: Kitchen, Renteria, and Stratton

5. Approval of a resolution authorizing the President & CEO, or his designee, to amend the Interlocal Agreement with the City of Round Rock for operation of transit service and to increase the fees for service by \$388,201 for a total reimbursement not to exceed \$5,246,443.

A motion was made by Stratton, seconded by Renteria, that this Resolution be recommended for the consent agenda at the Board of Directors meeting on 9/27/2021. The motion carried by the following vote:

Aye: Kitchen, Renteria, and Stratton

6. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute an interlocal agreement with Austin Community College for a bus stop at ACC's Cypress Creek Campus on Capital Metro's Route 214 (or its successor route) through September 30, 2026.

A motion was made by Stratton, seconded by Renteria, that this Resolution be recommended for the consent agenda at the Board of Directors meeting on 9/27/2021. The motion carried by the following vote:

Aye: Kitchen, Renteria, and Stratton

7. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute an addendum to the interlocal agreement with Capital Area Rural Transportation System (CARTS) for the provision of Limited Paratransit Service to the City of Georgetown for a period of one year in an amount not to exceed \$387,342.

A motion was made by Stratton, seconded by Renteria, that this Resolution be recommended for the consent agenda at the Board of Directors meeting on 9/27/2021. The motion carried by the following vote:

Aye: Kitchen, Renteria, and Stratton

8. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute Amendment 2 to Supplement No.10 to the Master Regional Mobility Agreement with Capital Area Rural Transportation System (CARTS) for the provision of transit services to Travis County for a period of up to one year in an amount not to exceed \$342,638.

A motion was made by Stratton, seconded by Renteria, that this Resolution be recommended for the consent agenda at the Board of Directors meeting on 9/27/2021. The motion carried by the following vote:

Aye: Kitchen, Renteria, and Stratton

9. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute Amendment No. 4 to CARTS Supplement No. 8 to the Master Regional Mobility Agreement with Capital Area Rural Transportation Services (CARTS) for the provision of transit services to the Manor area in an amount not to exceed \$1,206,657.

A motion was made by Stratton, seconded by Renteria, that this Resolution be recommended for the consent agenda at the Board of Directors meeting on 9/27/2021. The motion carried by the following vote:v

Aye: Kitchen, Renteria, and Stratton

10. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute Amendment 3 to the Contracted Service Supplement No. 2 with Capital Area Rural Transportation System (CARTS) for the operation of Route 214 Northwest Feeder for a period of one (1) year in an amount not to exceed \$698,000.

A motion was made by Stratton, seconded by Renteria, that this Resolution be recommended for the consent agenda at the Board of Directors meeting on 9/27/2021. The motion carried by the following vote:

Aye: Kitchen, Renteria, and Stratton

11. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute Amendment No. 3 to CARTS Supplement No. 4 to the Master Regional Mobility Agreement with Capital Area Rural Transportation Services (CARTS) for the provision of transit services to the Manor area in an amount not to exceed \$210,000.

A motion was made by Stratton, seconded by Renteria, that this Resolution be recommended for the consent agenda at the Board of Directors meeting on 9/27/2021. The motion carried by the following vote:

Aye: Kitchen, Renteria, and Stratton

12. Approval of a resolution authorizing the President & CEO or his designee, to finalize and execute contracts with New Flyer of America Inc. and Proterra Inc., to purchase up to 197 battery electric transit buses, vehicle chargers, and related equipment over a five-year period in a total amount not to exceed \$ 254,984,090.

A motion was made by Stratton, seconded by Renteria, that this Resolution be recommended for action at the Board of Directors meeting on 9/27/2021. The motion carried by the following vote:

Aye: Kitchen, Renteria, and Stratton

13. Approval of a resolution authorizing the President/CEO, or his designee, to finalize and execute a task order contract with Pinnacle Consulting Management Group, Inc. and Stateside Right of Way Services for FTA Consulting and Relocation Assistance Services in the aggregate amount not to exceed \$5,450,000 for the base period of three (3) years and three (3) one-year options.

Discussion was held but no action taken.

IV. Items for Future Discussion

V. Adjournment

1:38 p.m. Meeting Adjourned

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email ed.easton@capmetro.org if you need more information.

Committee Members: Ann Kitchen, Chair; Jeffrey Travillion, Pio Renteria and Eric Stratton..

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.



Capital Metropolitan Transportation Authority

2910 East 5th Street
Austin, TX 78702

Operations, Planning and Safety Committee **Item #:** AI-2021-213

Agenda Date: 10/13/2021

SUBJECT:

Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Convergent Technologies for the purchase and installation of cameras and supporting equipment at 31 Rail Signal Houses not to exceed \$422,290.

FISCAL IMPACT:

Funding for this action is available in the FY2022 Capital Budget

STRATEGIC PLAN:

Strategic Goal Alignment:

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> 1. Internal/External Customer Service Excellence | <input type="checkbox"/> 2. Stakeholder Engagement | |
| <input checked="" type="checkbox"/> 3. Financial and Environmental Sustainability | <input type="checkbox"/> 4. Staff Development | <input type="checkbox"/> 5. Agency Growth Management |

Strategic Objectives:

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> 1.1 Safety & Risk | <input type="checkbox"/> 1.2 Continuous improvement | <input type="checkbox"/> 1.3 Dynamic Change |
| <input type="checkbox"/> 1.4 Culture of Innovation | <input type="checkbox"/> 2.1 Be an Employer of Choice | <input type="checkbox"/> 2.2 Organization Development |
| <input type="checkbox"/> 2.3 Organization Culture | <input checked="" type="checkbox"/> 3.1 Resource optimization | <input type="checkbox"/> 3.2 Safety Culture |
| <input type="checkbox"/> 3.3 Environmental Leadership | <input type="checkbox"/> 4.1 Educate & Call to Action | <input type="checkbox"/> 4.2 Build Partnerships |
| <input type="checkbox"/> 4.3 Value of Transit | <input type="checkbox"/> 4.4 Project Connect | |

EXPLANATION OF STRATEGIC ALIGNMENT: This project will enhance the safety and security of the Rail Signal Houses and will focus resources on promoting a culture of safety and risk reduction in alignment with the Capital Metro Strategic plan. The safety and security enhancements for Rail Signal Houses demonstrate to our customers and employees that Capital Metro is taking the necessary steps to mitigate risk and continually improve safety and security. Cameras add business value by providing real-time and recorded information that will allow the agency to make critical decisions that would impact Capital Metro business operations. This information helps Capital Metro's Operation Control Center to make better decisions that will impact our service efficiency and customer experience by consistently providing a safe experience. The project also aligns with Sustainability by optimizing resources and adhering to a State of Good Repair consistent with the agency's Safety Management Plan.

BUSINESS CASE: By adding cameras at 31 Rail Signal House locations that will monitor 48 structures (signal houses and supporting structures), this project will add business value by providing real-time information from the Rail Signal Houses. This real-time video information will allow the agency to make critical decisions that impact Capital Metro business operations. This project aligns with the Capital Metro's strategic objectives by implementing innovative video system technology and enhancements which increase customer safety and Capital Metro efficiency.

COMMITTEE RECOMMENDATION: This item was presented and recommended for approval by the Operations, Planning and Safety Committee on October 13, 2021.

EXECUTIVE SUMMARY: Capital Metro and our service providers employ close to 2,500 people who serve thousands of customers every day. The safety and security of both our customers and employees is a priority for Capital Metro. It is our responsibility to mitigate any security vulnerabilities to our employees, customers, and property as much as practical. The scope of this project is to purchase and install 64 video cameras at the Rail Signal House locations that will provide real time and recorded information.

DBE/SBE PARTICIPATION: No SBE goal is assigned to this procurement due to security reasons and limited subcontracting opportunities.

PROCUREMENT: The contract will utilize the Sourcwell Cooperative Contract No. 300421-CTL held by Convergent Technologies for video surveillance systems.

Sourcwell-awarded contracts are made available for use by Capital Metro via Title 7, Intergovernmental Relations Chapter 791, Interlocal Cooperation Contracts and the Texas Interlocal Cooperation Act.

Purchases made using Sourcwell Cooperative contracts satisfy otherwise applicable competitive bidding requirements. Pricing to provide and install video surveillance cameras for Capital Metro's Rail Signal Houses was determined to be fair and reasonable by the Sourcwell organization during its solicitation and award process.

The following is Convergent Technologies, Inc. lump sum pricing, per their Sourcwell contract:

Description	Convergent Technologies
Lump Sum Amount to Provide Video Surveillance Systems (Cameras) for 31 Rail Signal House locations that will monitor 48 structures (signal houses and supporting structures).	\$422,290.00

The contract is a fixed price contract

RESPONSIBLE DEPARTMENT: Public Safety and Emergency Management

**RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS**

**STATE OF TEXAS
COUNTY OF TRAVIS**

AI-2021-213

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro management endeavor to ensure the safety and security of employees and customers; and

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro management recognize the need to install cameras and supporting equipment at 31 Rail Signal Houses.

NOW, THEREFORE, BE IT RESOLVED that the Capital Metropolitan Transportation Authority Board of Directors authorizes the President & CEO, or his designee, to finalize and execute a contract with Convergent Technologies for purchasing and installing cameras at the 31 Rail Signal House locations in an amount not to exceed \$422,290.

Date: _____

**Secretary of the Board
Eric Stratton**



Capital Metropolitan Transportation Authority

2910 East 5th Street
Austin, TX 78702

Operations, Planning and Safety Committee **Item #:** AI-2021-224

Agenda Date: 10/25/2021

SUBJECT:

Approval of the Capital Metro Board of Directors Public Safety Advisory Committee Charter.

FISCAL IMPACT:

This action has no fiscal impact.

STRATEGIC PLAN:

Strategic Goal Alignment:

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> 1. Internal/External Customer Service Excellence | <input type="checkbox"/> 2. Stakeholder Engagement | |
| <input checked="" type="checkbox"/> 3. Financial and Environmental Sustainability | <input type="checkbox"/> 4. Staff Development | <input type="checkbox"/> 5. Agency Growth Management |

Strategic Objectives:

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> 1.1 Safety & Risk | <input type="checkbox"/> 1.2 Continuous improvement | <input type="checkbox"/> 1.3 Dynamic Change |
| <input type="checkbox"/> 1.4 Culture of Innovation | <input type="checkbox"/> 2.1 Be an Employer of Choice | <input type="checkbox"/> 2.2 Organization Development |
| <input type="checkbox"/> 2.3 Organization Culture | <input type="checkbox"/> 3.1 Resource optimization | <input checked="" type="checkbox"/> 3.2 Safety Culture |
| <input type="checkbox"/> 3.3 Environmental Leadership | <input type="checkbox"/> 4.1 Educate & Call to Action | <input type="checkbox"/> 4.2 Build Partnerships |
| <input type="checkbox"/> 4.3 Value of Transit | <input type="checkbox"/> 4.4 Project Connect | |

EXPLANATION OF STRATEGIC ALIGNMENT: The Public Safety Advisory Committee Charter will provide the Capital Metro Board of Directors and participants on the Public Safety Advisory Committee with guidance needed to form and execute the responsibilities of the Public Safety Advisory Committee. The input provided by this committee will assist Capital Metro in achieving its overall goal of a safe and secure system for its customers and employees.

BUSINESS CASE: An advisory committee providing input and feedback to Capital Metro staff and the Board of Directors will provide valuable insight from stakeholders, the community and staff in developing policies and practices for the Public Safety Department.

COMMITTEE RECOMMENDATION: This item was presented and recommended for approval by both board committees on October 13, 2021.

EXECUTIVE SUMMARY: The safety and security of our customers and staff is our top priority. The customers, staff and community can provide valuable insight into their needs and challenges in utilizing the system and how the Public Safety Program can better meet their needs. In addition, the Capital Metro Board of Directors, has authorized the creation of a transit police department, as one part its Public Safety program. A significant step toward ensuring safety is allowing for public input through the formation of the Public Safety Advisory Committee. The committee, comprised of stakeholders, staff and members of various community-based agencies, will be appointed by the Capital Metro Board and will provide guidance on all facets of the Public Safety program and policies and will review program goals and data for ongoing improvements.

DBE/SBE PARTICIPATION: Does not apply.

PROCUREMENT: Does not apply.

RESPONSIBLE DEPARTMENT: Office of Safety, Occupational Health and Accessible Services

**RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS**

**STATE OF TEXAS
COUNTY OF TRAVIS**

AI-2021-224

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors (Board) and Capital Metro management recognize the need to provide its customers, general public, employees, and service providers with the safest possible environment; and

WHEREAS, the Board acknowledges and affirms that the customers, staff and stakeholders who utilize the system are best suited to provide input and feedback on proposed policies and practices for the Public Safety program; and

WHEREAS, the Board desires to establish an advisory committee under Texas Transportation Code, Section 451.109, with membership established by the Board.

NOW, THEREFORE, BE IT RESOLVED that the Capital Metropolitan Transportation Authority Board of Directors approves the attached Public Safety Advisory Committee Charter.

Date: _____

**Secretary of the Board
Eric Stratton**

CAPITAL METRO PUBLIC SAFETY ADVISORY COMMITTEE DRAFT CHARTER

I. PURPOSE and DEFINITIONS

This charter outlines the Public Safety Advisory Committee for Capital Metro (the Agency, CapMetro) and sets forth its purpose, functions, membership, and roles and responsibilities as an advisory body to CapMetro's Board of Directors (Board). The President & CEO, or designee, shall engage this committee regarding topics defined as duties of the Public Safety Advisory Committee, based on this charter. The committee shall comply with state law related to Capital Metro advisory committees, and Capital Metro policy.

A. Duties:

The Public Safety Advisory Committee may provide recommendations to the Agency's Management team and Board regarding the following topics regarding the comprehensive public safety program:

- Input to the Board regarding the creation and review of policies
- Input to staff regarding program creation and review of procedures
- Identifying opportunities for CapMetro to educate and engage the community on public safety topics
- Review and input on quarterly and annual public safety performance goals and metrics
- Input to staff regarding the characteristics that staff shall seek out in Transit Police leadership
- Input to staff on the development of public safety staff training programs
- Input to staff on public safety awareness campaigns and customer information communications

The advisory committee shall provide reports to the Agency's Board regarding their recommendations on the above topics, in accordance section I.B. below.

B. Integration with Capital Metro Board Meetings:

Committee meeting content will reflect standing quarterly or annual topics such as metric reviews as well as review and input on upcoming items at Capital Metro Board meetings.

The committee chair or other officer will present the committee report at all Board meetings. If unable to attend, public safety staff will report to the Board on behalf of the Committee.

II. STRUCTURE AND APPOINTEES

A. Membership:

The Public Safety Advisory Committee will have 10 total members.

There shall be two (2) standing members appointed by the President & CEO and confirmed by the Board. The standing members shall include:

1. A person to represent the Amalgamated Transit Union (ATU), as recommended by the ATU and affirmed by the President & CEO.
2. A person retired from a law enforcement agency from within the CapMetro service area.

There shall be eight (8) members of the committee appointed by the Capital Metro Board of Directors. Staff shall review applications and generate a list of qualified applicants for Board Member consideration. Each Board Member shall nominate one member from the list to be confirmed by the entire Board.

The Agency's Board shall consider the appointment of committee members based on the potential member's application, experience and expertise related to social and criminal justice reform, public safety, social services, community service, professional experience, and personal experience with or relationship to historically marginalized or underserved communities. The Board shall consider applicant's viewpoints, qualifications/experience and demographics with the objective that the committee membership is diverse. The Agency's Board shall prefer the appointment of CapMetro customers (i.e., people who use transit) who also have relevant experience as defined above. Appointed members shall represent themselves individually and not an organization they are affiliated with.

Appointees must not have a conflict of interest that would impede their ability to serve on the committee, ~~including employment at CapMetro, a partner agency, or serve in a leadership role in a stakeholder that the committee may engage.~~

Members shall be committed to providing constructive advisory service to the staff and Board on how best to develop, engage and improve CapMetro's comprehensive customer- and frontline-staff-oriented public safety program.

B. Application for Membership:

Staff shall widely publicize the membership application throughout the CapMetro service area when the advisory committee has a vacancy or vacancies. Recruitment of potential applicants shall occur through the CapMetro website, social media, stakeholder lists, on-board notices, through coordination with community partners and agencies, media notices, etc., as appropriate.

B.C. Terms of Appointment:

The eight (8) members appointed by the Board shall each serve at the pleasure and concurrently with the nominating Board member.

The standing member who represents the ATU shall serve at the pleasure of the President & CEO and the ATU. If the member is no longer affiliated with the ATU, the organization shall recommend a new person to the President & CEO to represent the ATU on the committee.

The standing member who is a retired law enforcement member shall serve at the pleasure of the President & CEO.

~~C.~~ Meetings

~~The Public Safety Advisory Committee will meet at least quarterly beginning within 60 days after Board appointments are confirmed.~~

D.

i. Meeting Schedule:

The Public Safety Advisory Committee will meet at least quarterly beginning within 60 days after Board appointments are confirmed.

ii. Meetings Open to the Public:

Meetings are open to the public. Meeting agendas and materials shall be made public via the CapMetro website, and meetings shall include minutes and recordings, both of which shall be posted on the CapMetro website.

iii. Location:

A suitable location will be identified to host Public Safety Advisory Committee meetings that is well-connected to transit, centrally located and comfortable. Virtual meetings will be supported to the extent that they comply with Capital Metro policy and applicable laws.

iv. Hospitality:

Food and beverages will be provided for committee meetings conducted in person.

v. Participation by Staff:

Agency staff shall support each of the committee meetings, including securing and setting up meeting rooms, organizing logistics (i.e., virtual meeting links, ordering food, etc.), providing IT and web support for the meetings, compiling agendas and minutes, etc.

CapMetro Public Safety Advisory Committee

October 13, 2021

Gardner Tabon, EVP & Chief Safety Officer

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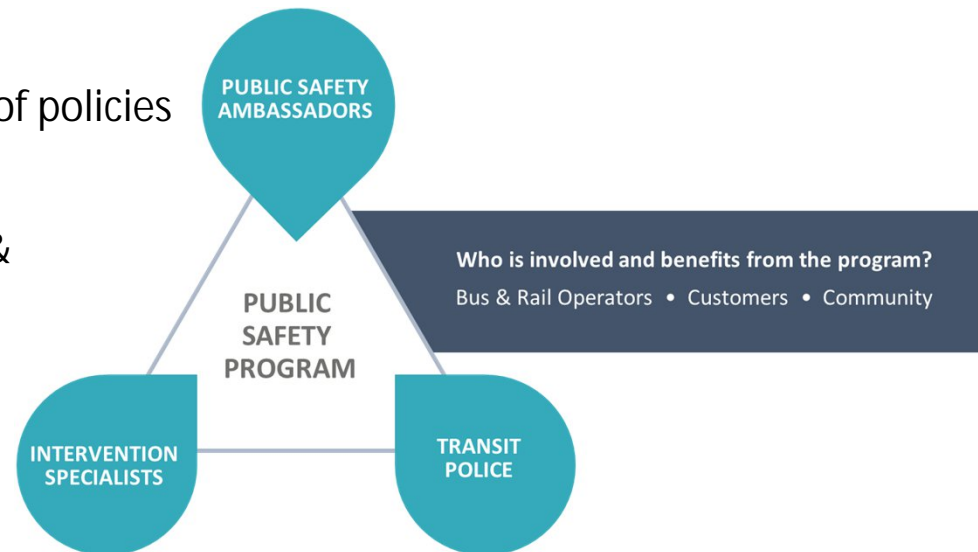
Stakeholder Engagement since Aug. 2021

- Stakeholder 1:1 briefings
 - Topics: priorities/opportunities for the public safety program, feedback on draft advisory committee charter, and characteristics staff should seek out in transit police leadership
 - Members of the public may request a 1:1 or small group meeting by emailing Edna.Parra@capmetro.org by Nov. 19
- Customer Service Advisory Committee (CSAC), Access Advisory Committee & Diversity, Equity & Inclusion Council meetings
 - Topics: feedback on draft advisory committee charter, and characteristics staff should seek out in transit police leadership

Proposed Advisory Committee Responsibilities

The Public Safety Advisory Committee may provide recommendations to the Agency's Management team and Board regarding the following topics relevant to the comprehensive public safety program:

- Input to the Board regarding the creation & review of policies
- Input to staff regarding program creation & review of procedures
- Identifying opportunities for CapMetro to educate & engage the community on public safety topics
- Review & input on quarterly & annual public safety performance goals/metrics
- Input to staff regarding the characteristics staff shall seek out in Transit Police leadership
- Input to staff on the development of public safety staff training programs
- Input to staff on public safety awareness campaigns & customer information communications



Proposed Membership Structure

The Public Safety Advisory Committee will have 10 total members.

- 8 members appointed by the Board
 - People will apply and staff will compile a list of applicants for the Board to select from.
 - Members should have a variety of experience and expertise related to social and criminal justice reform, public safety, social services, community service, professional experience and personal experience with or a relationship to historically marginalized or underserved communities.
 - The Board is encouraged to appoint members who are CapMetro customers with relevant experience.
 - Appointees must not have a conflict of interest that would impede their ability to serve on the committee, including employment at CapMetro, a partner agency, or serve in a leadership role in a stakeholder organization that the committee may engage.
 - Members shall represent themselves, not an organization.
- 2 standing members appointed by the President & CEO and confirmed by the Board
 - A person to represent the ATU (recommended by ATU leadership)
 - A person retired from a law enforcement agency from within the CapMetro service area

Advisory Committee Meetings

- The Public Safety Advisory Committee will meet at least quarterly beginning within 60 days after Board appointments are confirmed.
- Meetings will be open to the public and recorded, and meeting materials will be posted online.
- A suitable location will be identified to host Public Safety Advisory Committee meetings that is well-connected to transit, centrally located and comfortable.
- Virtual meetings will be supported to the extent that they comply with Capital Metro policy and applicable laws.
- Food and beverages will be provided for committee meetings conducted in person.



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THANK YOU!



Capital Metropolitan Transportation Authority

2910 East 5th Street
Austin, TX 78702

Operations, Planning and Safety Committee **Item #:** AI-2021-228

Agenda Date: 10/13/2021

Operations Update