



Agenda - Final revised
Capital Metropolitan
Transportation Authority
Board of Directors

2910 East 5th Street
Austin, TX 78702

Monday, July 22, 2024

12:00 PM

Rosa Parks Boardroom

I. Call to Order

II. Safety Briefing

III. Public Comment:

IV. Advisory Committee Updates:

1. Customer Satisfaction Advisory Committee (CSAC)
2. Access Advisory Committee
3. Public Safety Advisory Committee (PSAC)

V. Board Committee Updates:

1. Operations, Planning and Safety Committee
2. Finance, Audit and Administration Committee
3. CAMPO update
4. Austin Transit Partnership Update

VI. Action Items:

1. Approval of minutes from the June 24, 2024 board meeting.
2. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with MTM, Inc. for contracted Demand Response Pickup and CapMetro Access Services for a base period of five (5) years, plus one (1) three (3) year option, and two (2) one (1) year options totaling ten (10) years potential contract length, for a total cost including 5% contingency in an amount not to exceed \$731,510,509.

Memo: Internal Audit Department Review of Demand Response Contract RFP and Vendor Selection Process (July 1, 2024)

3. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Cubic Transportation Systems, Inc. to replace CapMetro's existing fare systems with the Umo Mobility Platform with a one (1) year base period and four (4) one-year option periods, with 10% contingency, in an amount not to exceed \$6,360,761.
4. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Message Point Media LLC for Dynamic Message Signs (DMS) Retrofit and additional signs for a base period of one (1) year and four (4) one-year option periods in an amount not to exceed \$4,139,452.
5. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with CDW Government LLC. for demand response operator tablets and mounting hardware for a period of three (3) months in a total amount not to exceed \$234,313.
6. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Cap-A-Bus Inc. to purchase services for bus accident repair and painting for a period of one (1) year from Notice to Proceed with four (4) one-year option periods for a total amount not to exceed \$6,528,500.
7. Approval of a resolution authorizing the President & CEO, or her designee, is authorized to finalize and execute a contract with JobSite Diesel Repair, LLC to purchase services for Bus Maintenance over a period of one (1) year from Notice to Proceed with four (4) one-year option periods in a total amount not to exceed \$13,036,950.
8. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Silsbee Ford Inc. to purchase twenty (20) CapMetro security and transit police vehicles in a total amount not to exceed \$1,306,667.
9. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a commercial lease and termination lease agreements with Omega Media Properties, LP, a Texas limited partnership for 32,000 rentable square feet of office building spaces at 817 W. Howard Lane, Austin, Travis County, TX 78728 for a base period of three (3) years, with three (3), 1-year renewal options, for a total amount not to exceed \$4,360,157.

VII. Discussion Items:

1. Semi-Annual Diversity, Equity and Inclusion Update
2. Update on CapMetro Childcare and Learning Center
3. FY2025 Budget Proposal

VIII. Report:

1. President & CEO Monthly Update - July 2024

IX. Executive Session of Chapter 551 of the Texas Government Code:

Section 551.071 for consultation with an attorney regarding legal issues, including potential or contemplated litigation, related to a contract with a vendor.

X. Items for Future Discussion:

XI. Adjournment

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email ed.easton@capmetro.org if you need more information.

BOARD OF DIRECTORS: Jeffrey Travillion, Chair; Leslie Pool, Vice Chair; Becki Ross, Secretary; Eric Stratton, Paige Ellis, Matt Harriss, Dianne Bangle and Chito Vela.

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.



Capital Metropolitan Transportation Authority

2910 East 5th Street
Austin, TX 78702

Board of Directors

Item #: AI-2021-189

Agenda Date: 3/28/2022

Customer Satisfaction Advisory Committee (CSAC)



Capital Metropolitan Transportation Authority

2910 East 5th Street
Austin, TX 78702

Board of Directors

Item #: AI-2021-190

Agenda Date: 3/28/2022

Access Advisory Committee



Capital Metropolitan Transportation Authority

2910 East 5th Street
Austin, TX 78702

Board of Directors

Item #: AI-2022-329

Agenda Date: 1/24/2022

Public Safety Advisory Committee (PSAC)

Capital Metropolitan Transportation Authority

Public Safety Advisory Committee (PSAC)

Friday, June 28, 2024

11:30 AM

Virtual Presentation

CapMetro Employees: Jeremy Benoit, Peter Breton, Kevin Conlan, Darryl Jamail, Kelsey Lammy, Nina Loehr, Eric Robins, Brian Robinson, Joe Rose, Vaishnavi Tiwari, Emmanuel Toutin, Yvonne Wilson.

Committee Members: Kathryn Kalinowski, Christian Shelmire, Lauren Taylor, Christian Tschoepe, Sheena Walter.

Guests: Gretchen Flatau.

Meeting called to order at 11:36 AM

Welcome / Introductions / Call to Order

Chair Taylor

Approval of the April and May 2024 minutes – Motion to approve by Lauren Taylor / 2nd by Christian Shelmire – passes unanimously.

Public Communications

Initial FY2025 Budget Review

Emmanuel Toutin, Director of Budget and Financial Planning

Emmanuel Toutin overviews the proposed FY2025 budget process, including the budget development calendar, forecasted operating revenue and expenses, and capital budget highlights.

Subcommittee Update

Peter Breton, Community Engagement Coordinator

Peter Breton provides an update on subcommittee engagement, overviewing current items posted for community review and expected future items.

Transit Police Update

Eric Robins, Chief Administrator – Transit Police

Eric Robins provides an update on the progress of standing up the Transit Police Department, including an update on TCOLE authorization, an overview of recruiting and hiring for the next year, and projections for department staffing.

Meeting adjourned at 12:05 PM



Capital Metropolitan Transportation Authority

2910 East 5th Street
Austin, TX 78702

Board of Directors

Item #: AI-2024-1217

Agenda Date: 7/22/2024

Approval of minutes from the June 24, 2024 board meeting.

Minutes

Capital Metropolitan Transportation Authority

Board of Directors

2910 East 5th Street
Austin, TX 78702

Monday, June 24, 2024

12:00 PM

Rosa Parks Boardroom

I. Call to Order

12:04 p.m. Meeting Called to Order

Present:	Stratton, Vela, Bangle, Ellis, Harriss, Ross, and Travillion
Absent:	Pool

II. Safety Briefing:

III. Public Comment:

Douglas Adkins, Christina Carter, Leander Mayor Christine DeLisle, and Zenobia Joseph provided public comments. Sherri Taylor also provided public comments after Action Item #5.

IV. Advisory Committee Updates:

1. Customer Satisfaction Advisory Committee (CSAC)
2. Access Advisory Committee
3. Public Safety Advisory Committee (PSAC)

V. Board Committee Updates:

1. Operations, Planning and Safety Committee
2. Finance, Audit and Administration Committee
3. CAMPO update

No meeting was held this month, so no report was given.

4. Austin Transit Partnership Update

No report was held this month, so no report was given.

VI. Consent Items:

A motion was made by Board Member Harriss, seconded by Board Member Bangle, to approve the Consent Agenda. The motion carried by the following vote:

Aye:	Stratton, Vela, Bangle, Ellis, Harriss, Ross, and Travillion
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1. Approval of minutes from the May 20, 2024 board meeting.
2. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Silsbee Ford Inc. to purchase five (5) Ford SUVs for the CapMetro Non-Revenue Vehicle Fleet in an amount not to exceed \$279,213.
3. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute an amendment to an Interlocal Agreement with the University of Texas at Austin for shuttle service and rides on CapMetro services to address lost service hours in January and February 2024 resulting in a corresponding reduction in revenue of \$82,645.
4. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with World Wide Technology, LLC for Cisco Enterprise Agreement for network equipment and software support for five (5) years, in an amount not to exceed \$895,428.
5. Approval of a resolution authorizing the President & CEO, or her designee, to correct the not-to-exceed amount on the contract with CFJ Manufacturing for uniform services, for which the Board previously approved an increase in funding by \$490,000 at its meeting on May 20, 2024. The total contract not-to-exceed amount should be \$2,325,118.

VII. Action Items:

1. Approval of a resolution authorizing the President & CEO, or her designee, to implement an Amendment to the August 2024 Service Change.

A motion was made by Board Member Ross, seconded by Board Member Stratton, that this Resolution be adopted. The motion carried by the following vote:

Aye: Stratton, Vela, Bangle, Ellis, Harriss, Ross, and Travillion
2. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Capital Excavation, Inc. for construction of the Goodnight Ranch Park and Ride for \$5,089,628, plus \$1,017,926 representing 20% contingency for a total amount not to exceed \$6,107,554.

A motion was made by Board Member Vela, seconded by Board Member Ellis, that this Resolution be adopted. The motion carried by the following vote:

Aye: Stratton, Vela, Bangle, Ellis, Harriss, Ross, and Travillion
3. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute an Interlocal Agreement with the University of Texas at Austin for bus services and fare programs for an estimated revenue of \$22,700,000 for a period of three years starting September 1, 2024.

A motion was made by Board Member Bangle, seconded by Board Member Harriss, that this Resolution be adopted. The motion carried by the following vote:

Aye: Stratton, Vela, Bangle, Ellis, Harriss, Ross, and Travillion

4. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute an emergency services contract with Cap-A-Bus Inc. to provide vehicle storage and upkeep maintenance services, on a month-to-month basis, for up to two years, beginning July 1, 2024, in an amount not to exceed \$614,800.

A motion was made by Board Member Ellis, seconded by Board Member Vela, that this Resolution be adopted. The motion carried by the following vote:

Aye: Stratton, Vela, Bangle, Ellis, Harriss, Ross, and Travillion

5. Approval of a resolution authorizing the President & CEO, or her designee, to execute a contract with Enqbator LLC to provide cloud hosted Sitefinity web content management system for a base period of one year and four one-year options in an amount not to exceed \$789,057.

A motion was made by Board Member Stratton, seconded by Board Member Harriss, that this Resolution be adopted. The motion carried by the following vote:

Aye: Stratton, Vela, Bangle, Ellis, Harriss, Ross, and Travillion

VIII. Discussion Item:

1. Transition to Technology of Choice: Update on CapMetro Sustainability Vision

IX. Report:

1. President & CEO Monthly Update June 2024

X. Memo:

Note: Memo is for information only. Will not be discussed at meeting.

1. Memo: Updates on TCOLE Authorization and Transit Police Department Public Engagement (May 31, 2024)

XI. Items for Future Discussion:

XII. Adjournment

1:25 p.m. Meeting Adjourned

ADA Compliance

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BOARD OF DIRECTORS: Jeffrey Travillion, Chair; Leslie Pool, Vice Chair; Becki Ross, Secretary; Eric Stratton, Paige Ellis, Matt Harriss, Dianne Bangle and Chito Vela.

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Board of Directors

Item #: AI-2024-1193

Agenda Date: 7/22/2024

SUBJECT:

Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with MTM, Inc. for contracted Demand Response Pickup and CapMetro Access Services for a base period of five (5) years, plus one (1) three (3) year option, and two (2) one (1) year options totaling ten (10) years potential contract length, for a total cost including 5% contingency in an amount not to exceed \$731,510,509.

FISCAL IMPACT:

Funding for this action is available in the FY2024 Operating Budget

STRATEGIC PLAN:

Strategic Goal Alignment:

- ☒ 1. Customer
- ☒ 2. Community
- ☒ 3. Workforce
- ☐ 4. Organizational Effectiveness

Strategic Objectives:

- ☒ 1.1 Safe & Reliable Service
- ☒ 1.2 High Quality Customer Experience
- ☒ 1.3 Accessible System
- ☐ 2.1 Support Sustainable Regional Growth
- ☐ 2.2 Become a Carbon Neutral Agency
- ☒ 2.3 Responsive to Community and Customer Needs
- ☐ 2.4 Regional Leader in Transit Planning
- ☐ 3.1 Diversity of Staff
- ☒ 3.2 Employer of Choice
- ☒ 3.3 Expand Highly Skilled Workforce
- ☐ 4.1 Fiscally Responsible and Transparent
- ☐ 4.2 Culture of Safety
- ☐ 4.3 State of Good Repair

EXPLANATION OF STRATEGIC ALIGNMENT: As the contract mechanism responsible for all CapMetro's Paratransit & Pickup services, this contracted Contractor will play a key role in delivering the mission as defined by the strategic plan.

BUSINESS CASE: The Demand Response department is responsible for coordinating the operations and activities of all CapMetro Contractors for Paratransit (CapMetro Access) & Microtransit (Pickup). This includes coordination of contract management, data collection and analysis and quality assurance activities for both vehicle operations, vehicle maintenance and building maintenance. As the contract mechanism responsible for all CapMetro's Paratransit & Pickup services, this contracted Contractor (contractor) will play a key role in delivering the mission as defined by the strategic plan.

COMMITTEE RECOMMENDATION: This item will be presented to the full board on July 22, 2024.

EXECUTIVE SUMMARY:

The 82nd Texas Legislature passed Senate Bill 650 in 2011, which requires that all transit services provided by CapMetro either be operated by direct employees of the Authority or operated by private contractors after a competitive procurement. Accordingly, CapMetro's Paratransit & Pickup services have been fully operated by contracted Contractors since August 2012.

The current contract for Paratransit & Pickup services with MTM Transportation is set to expire on December 31, 2024.

Overview

Under this contract, the operation of all CapMetro's Paratransit & Pickup services will be provided by a single Contractor. CapMetro's stated goal in this procurement was to identify a partner that will be aggressively focused on ensuring the best possible experience for our customers through data-driven continuous improvement processes.

This Contractor will also provide maintenance services for all Demand Response buses and CapMetro support vehicles. Additionally, they will be responsible for building and equipment maintenance at 509 Thompson Lane (DR South base), 817 W Howard Lane (DR North base), and 4811 E 7th St (Overflow Lot).

Designated operations, maintenance, and administrative areas at the North base, South base, and overflow lot will be provided to the Contractor for use by their staff. CapMetro will provide all revenue vehicles, fuel, radios, utilities, and large shop equipment necessary to support the service. Additionally, CapMetro will provide designated transit-specific computer software and associated computer hardware.

The key responsibilities CapMetro is seeking with this contract is a qualified Contractor to operate and maintain its Paratransit & Pickup Services within the CapMetro Service Area.

The Contractor will provide administration of Paratransit & Pickup services, including the direct management of all Frontline Personnel. CapMetro staff will establish the strategies and tactics needed to ensure excellent service daily.

The Contractor will employ and manage an engaged workforce of Frontline Personnel and ensure a positive and effective relationship with ATU Local 1091.

The Contractor shall establish and maintain the employment, labor relations functions and human resource processes to provide exemplary transit services and create an exemplary workplace environment.

The Contractor shall employ and manage represented employees and provide the personnel management services for those positions.

The Contractor agrees to use all reasonable efforts to accomplish:

- Increase ridership.
- Develop and implement FTA's National Public Transportation Safety Program and its Safety Management System Framework.
- Adhere to financial performance and service quality objectives in the service contract.

- Provide superior customer service.
- Assure the finest public image for the transit system.
- Comply with all relevant Federal Transit Administration regulations and administrative directives.
- Comply with all relevant Texas Department of Transportation regulations and administrative directives.
- Provide data, analysis, or support as required to all reporting requirements.
- Manage represented employees in accordance with the collective bargaining agreement.
- Maintain a good working relationship with local 1091 of the Amalgamated Transit Union.
- Abide by all ADA, FTA, and DOT guidance to appropriately provide Paratransit services to Americans with Disabilities.

The operations and maintenance of transit services include CapMetro Access, and Pickup services. CapMetro Bikeshare is operated by a different contractor. Fixed schedule transit service, including regular routes, express routes, campus routes and public services to special events is operated by a different contractor. The rail service is operated by a different contractor as well.

The Contractor is responsible for the Personnel Management of employees associated with providing transit functions for all line operations, direct support functions and their supervision functions. CapMetro oversees and directs the work plans associated with providing the transit functions for all line operations. This contract does not include the staff functions beyond those associated with personnel employee management. CapMetro personnel manage the accounting, marketing, purchasing, grant administration, budget administration, service planning, general management, and related functions. Employees of the Contractor are required to follow all established standard operating policies as developed and established by CapMetro.

The Contractor shall provide all supplies required to support staff engaged in the personnel management of employees associated with providing transit functions. The fleet, support vehicles, fuel tanks, bus wash, lift equipment, passenger shelters, transit centers and operations facility are owned by CapMetro and will remain available to the Contractor for the sole use of the CapMetro transit system.

Process Overview

The process undertaken to select a firm for a contract of this nature is extensive. The process began in February 2023 with development of the scope of services required. In July 2023, CapMetro completed an Expression of Interest process in which interested firms had the opportunity to provide feedback on the draft scope of services document. From August 2023 until issuance of solicitation in February 2024 CapMetro diligently developed a scope, passthrough cost model, and operating model in line that is best suited to provide best-in-class Paratransit & Pickup services to the public.

The formal procurement process launched with the issuance of the solicitation on February 27, 2024, and a pre-proposal conference on March 21, 2024. After several rounds of written questions and answers, initial proposals were received on April 24, 2024.

Site visits were conducted for each proposing firm. On these visits, CapMetro staff met with staff at peer agencies to gain an understanding of how each firm performed on contracts of a similar size and scope.

In May 2024, two full days of oral interviews were held with each firm. The first day of oral interviews focused on the technical proposal while the second day focused on the price proposal. Following oral interviews, each

firm was sent a detailed set of questions along with a request to submit a final proposal revision (FPR).

Final proposals were received on June 4, 2024, and a final technical evaluation was completed, considering information gleaned throughout the entire process. Once technical ratings were established, the team selected a recommended firm. The recommended firm was selected based on a combination of technical and price combined and has been determined to provide the best value for CapMetro.

Recommended Firm

The recommended firm is MTM, Inc. The MTM, Inc. proposal includes the following elements:

- Experienced Management Team

General Manager - Christopher Westbrook. Over 20 years of experience in the public transit industry working with various transportation modes and agencies. Has worked as the General Manager for CapMetro Demand Response North Base since 2016.

Asst. General Manager (South Base) - Raul Vela. Over 15 years of experience in the public transit industry to include working for CapMetro from 2016 to 2018. He joined MTM in 2018 as an Asst. General Manager and has been serving as the General Manager at Demand Response South Base since 2021.

Asst. General Manager (North Base) - David Chapa. Over 15 years of experience in the public transit industry. He joined MTM in 2014 as a Dispatch Supervisor, and has been promoted to Dispatch Manager, then Operations Manager, and now Asst. General Manager due to his continued high performance and dedication to transit employees and customers.

- Commitment to a smooth and collaborative relationship with CapMetro and Labor
- Commitment to an excellent customer experience
- Creating a strong safety culture, including a data-driven approach
- Thorough work plans for service delivery, vehicle maintenance, building maintenance, recruiting/hiring, and staffing management.

DBE/SBE PARTICIPATION: A 0% DBE goal was assigned to this project due to limited subcontract opportunities. The Contractor selected has committed to \$4,126,996.55/.056% DBE participation that will be counted as Race-Neutral participation and tracked during the term of the contract. CapMetro will work with the firm to ensure any future opportunities, should they arise, are evaluated for additional DBE/SBE participation.

PROCUREMENT: A Request for Proposals was issued in February 2024 and formally advertised. By the closing date of April 24, 2024, three proposals were received from the following firms:

- 1) Keolis Transit Services, LLC
- 2) MTM Transit, Inc.
- 3) MV Transportation, Inc.

The technical evaluation factors listed below were used to evaluate and score the proposals. Price was

evaluated by a pricing team that was separate from the technical evaluation team; the pricing team also utilized Nancy Edmonson as a cost and price analyst to determine price fair and reasonableness. Each firm's proposal was ranked using the following five (5) evaluation factors:

- 1) Management Competence and Staffing/Labor Relations Plan
- 2) Quality of Service Delivery, Safety and Performance Monitoring
- 3) Capability, Experience and Past Performance of the Firm
- 4) Experience and Ability to Provide Quality Customer Service to Customers within Paratransit and Micro Transit Demographic
- 5) Quality of Mobilization Plan

The proposal from MTM, Inc. was determined to be the best value to the Authority, price and other factors considered. The cost and price analysis demonstrated that the price provided by MTM, Inc. offers a fair and reasonable price. The contract is a fixed price contract. The term of the Contract is a five (5) year base with one (1) three (3) year renewable option, and two (2) one (1) year renewable options. In total, there is potential for ten (10) contracted service years under this agreement with MTM, Inc. The pricing offered is as follows. Service under this contract is anticipated to commence on January 1, 2025.

Total Pricing Base Period (Years 1-5)	\$294,788,603.66
Total Pricing Option Period 1 (Years 6-8)	\$225,752,155.57
Total Pricing Option Period 2 (Year 9)	\$85,293,787.86
Total Pricing Option Period 3 (Year 10)	\$90,842,127.64
Sub Total	\$696,676,674.73
5% Contingency	\$34,833,833.74
GRAND TOTAL	\$731,510,508.46

RESPONSIBLE DEPARTMENT: Demand Response & Innovative Mobility

**RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS**

**STATE OF TEXAS
COUNTY OF TRAVIS**

AI-2024-1193

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and CapMetro management endeavor to provide the highest quality Paratransit & Pickup services to the community; and

WHEREAS, through a competitive procurement process MTM, Inc. was determined to be the firm that offers the best value to CapMetro in providing these services.

NOW, THEREFORE, BE IT RESOLVED that the CapMetro Transportation Authority Board of Directors authorizes the President & CEO, or her designee, to finalize and execute a contract with MTM, Inc. for contracted bus operations and maintenance services for a base period of five years plus one three-year option and two one-year options, including a 5% contingency, in a total amount not to exceed \$731,510,509.

**Secretary of the Board
Becki Ross**

Date: _____



4/19/24

Terry Dudley, Contracts Administrator III
Capital Metropolitan Transportation Authority
2910 E. 5th Street
Austin, TX 78702

Re: Letter of Recommendation

Dear Mr. Dudley,

I am pleased to send this letter of support and recommendation for MTM Transit.

The MTM Transit team has proactively worked with the ATU Local 1091 for the past 10 years, demonstrating a strong commitment to promote labor harmony and excellent employee moral.

We appreciate the positive relationship we have with MTM Transit and look forward to working with them for many years to come. Through the years we have worked together to better increase the moral and safety with MTM Transit

Please feel free to contact me if you have any further questions regarding my recommendation of MTM Transit.

Sincerely,

Kay Holmes-Alvarado
Executive Board Member

MTM EMPLOYEES

We the employees at MTM would like to show our support in
Cap Metro keeping MTM Transit for the upcoming contract.

Please print & sign/date. Thank you.

	Print your Name	Signature	Date
1	Marilyn Kay Holmes	Marilyn Kay Holmes	3/21/24
2	Vilanda Blocker	Vilanda Blocker	3-21-24
3	Sharon Haywood	Sharon Haywood	3-21-24
4	Daniel Medaleky	Daniel Medaleky	3-21-24
5	Roberto ALVARADO	Roberto Alvarado	3/21/2024
6	Cardace Singanton	Cardace Singanton	3/21/24
7	Antoinette Pelts	Antoinette Pelts	3/21/24
8	Kenneth Haywood	Kenneth Haywood	3/21/24
9	Jorge A. Cervantes	Jorge A. Cervantes	3/21/24
10	Roxana Huerta	Roxana Huerta	3/21/24
11	Melony Hutchinson	Melony Hutchinson	3-21-2024
12	Kenneth Wallace	Kenneth Wallace	3-21-24
13	Trick Butts	Trick Butts	3-21-24
14	Tracey Ellison	Tracey Ellison	3-22-24
15	EILEEN Williams	Eileen Williams	3-22-24
16	Chad Melanson	Chad Melanson	3-22-24
17	Catherine Keel	Catherine Keel	3/21/24
18	Beynadrick Baker	Beynadrick Baker	3/22/24
19	Mane Midkiff	Mane Midkiff	
20	Rebekah Brown	Rebekah Brown	3/22/24
21	Mari Hudson	Mari Hudson	3/22/24
22	CHARLIE RAY	Charlie Ray	3-22-24
23	Deanna Morrell	Deanna Morrell	3/22/24
24	Samuel Guillot	Samuel Guillot	3-22-24
25	Tiffany Howell	Tiffany Howell	3-22-24
26	Gary Francis	Gary Francis	3-22-2024
27	Shmidee Bryant	Shmidee Bryant	3-22-24
28	Malcolm Eke	Malcolm Eke	3-22-2024
29	Kenneth Watkins	Kenneth Watkins	03-22-24
30	Veron Moore	Veron Moore	3/22/24

MTM EMPLOYEES

We the employees at MTM would like to show our support in
Cap Metro keeping MTM Transit for the upcoming contract.

Please print & sign/date. Thank you.

	Print your Name	Signature	Date
31	John Hernandez	John Hernandez	3-21-24
32	Gabriel Baccinil	Gabriel Baccinil	3-21-24
33	Felicia Musa	Felicia Musa	03/22-24
34	Carol Pearson	Carol Pearson	3-22-24
35	Veronica J. Branton	Veronica J. Branton	3-22-24
36	Delores Reaves	Delores Reaves	3-22-24
37	ROCHELLE COLLINS	ROCHELLE COLLINS	3-22-24
38	Charles Scott	Charles Scott	3-22-24
39	Kerry F Manor	Kerry F Manor	3-22-24
40	Mary Moran	Mary Moran	3-22-24
41	Leeland Reyna	Leeland Reyna	3-22-24
42	Carey Brooks	Carey Brooks	3-22-24
43	Jacqueline Taylor	Jacqueline Taylor	3-22-24
44	Blondie Brock	Blondie Brock	3-22-24
45	Barbara Williams	Barbara Williams	3-22-24
46	Michelle Davis	Michelle Davis	3-22-24
47	Katina Reyes	Katina Reyes	3-22-24
48	Lakeisha Carpenter	Lakeisha Carpenter	3-22-24
49	Valerie Straub	Valerie Straub	3/22/24
50	PAULA BROCK	PAULA BROCK	3-22-24
51	Juan Jaramila-Mondragon	Juan Jaramila-Mondragon	3-22-24
52	Vergente Agos	Vergente Agos	3-22-24
53	Christine Allen	Christine Allen	3-22-24
54	Tyrene Wood	Tyrene Wood	3-22-24
55	Alma Blocker	Alma Blocker	3-22-24
56	Eddy Crawford	Eddy Crawford	3-22-24
57	Samuel Uribe	Samuel Uribe	3-22-24
58	Gladys Richardson	Gladys Richardson	3/22/24
59	Regina Jackson	Regina Jackson	3/22/24
60			

MTM EMPLOYEES

We the employees at MTM would like to show our support in
Cap Metro keeping MTM Transit for the upcoming contract.

Please print & sign/date. Thank you.

	Print your Name	Signature	Date
61	Priscilla Ramirez	Priscilla Ramirez	3/22/24
62	CAROLYN EVANS-PORTER	Carolyn Evans-Porter	3/22/24
63	Robert Crawford	Robert Crawford	3/22/24
64	Syco Peoples	Syco Peoples	3/22/24
65	PRINCE IRABUETH	Prince Irabueth	3/22/24
66	Russen Blake	Russen Blake	3/22/24
67	Marissa Baker	Marissa Baker	3/22/24
68	Crystal Mendez	Crystal Mendez	3/22/24
69	MUSTAFA MAKLEF	Mustafa Maklef	3/22/24
70	Kevin Gregory	Kevin Gregory	3/22/24
71	CHLOE CLARK	Chloe Clark	3/22/24
72	Joyce Thompson	Joyce Thompson	3/22/24
73	Alliyona Arredondo	Alliyona Arredondo	3/22/24
74	Pedro Rosa	Pedro Rosa	3/22/24
75	Rebecca Jimenez	Rebecca Jimenez	3/22/24
76	JONATHAN ECKHART	Jonathan Eckhart	3-22-24
77	DINA FERRILL	Dina Ferrill	3-22-24
78	Lynnika Hunter	Lynnika Hunter	3-22-24
79	LOUI HAFFERTY	Louie Hafferty	3-22-24
80	Ray Cornell	Ray Cornell	3-22-24
81	Charles M. Reynolds	Charles M. Reynolds	3-22-24
82	Pete Alvarado	Pete Alvarado	3-22-24
83	Jacqueline Duvall	Jacqueline Duvall	3/22/24
84	Dwight Johnson	Dwight Johnson	3-22-24
85	Christopher Gonzalez	Christopher Gonzalez	3/22/24
86	Billy Jones	Billy Jones	3/22/24
87	Craig Hamilton	Craig Hamilton	3/22/24
88	Miranda Rosenbrack	Miranda Rosenbrack	3/22/2024
89	Joanna Ibarra	Joanna Ibarra	3/22/24
90	Amie Thompson	Amie Thompson	3/22/24

MTM EMPLOYEES

We the employees at MTM would like to show our support in
Cap Metro keeping MTM Transit for the upcoming contract.

Please print & sign/date. Thank you.

	Print your Name	Signature	Date
91	Marianna Quiroz	Marianna Quiroz	3/22/24
92	Rhonda Kikmar	Rhonda Kikmar	3-22-24
93	Chris Bess	Chris Bess	3/22/24
94	Santos Francisco	Santos Francisco	3/22/24
95	Jasla Cooper	Jasla Cooper	3/22/24
96	GRIM OWING	GRIM OWING	3-22-24
97	TRACY FREEMAN	Tracy Freeman	3-22-24
98	Alex Edwards	Alex Edwards	03/22/2024
99	Adrienne Savoy	Adrienne Savoy	3/22/24
100	Robert Powell	Robert Powell	3/22/24
101	Xavier Spence	Xavier Spence	3/22/24
102	Jose Sanchez	Jose Sanchez	3/22/24
103	Stacy Signorelli	Stacy Signorelli	3/22/24
104	Crystal Collier	Crystal Collier	3/22/24
105	ROMAN NAYALKAR	ROMAN NAYALKAR	3/22/24
106	Bart Julian	Bart Julian	3/22/24
107	Lewis Priestley	Lewis Priestley	3-22-24
108	Anna Smith	Anna Smith	3-22-24
109	Harry C Brown	Harry C Brown	3-22-24
110	Anthony Lancaster	Anthony Lancaster	3-22-24
111	Marshonay Davis	Marshonay Davis	3-22-24
112	Wilfred Giral	Wilfred Giral	3-22-24
113	Chimere Wright	Chimere Wright	3/22/24
114	Bill Moss	Bill Moss	3/22/24
115	ANDRES BARRETO	ANDRES BARRETO	3/22/24
116	Mike Clark	Mike Clark	3/22/2024
117	Steven Fuenk	Steven Fuenk	3/22/24
118	Jasmin Gubelye	Jasmin Gubelye	3/22/24
119	Elmora Enin	Elmora Enin	3-22-24
120	Elmer Triplett	Elmer Triplett	03-22-24

MTM EMPLOYEES

We the employees at MTM would like to show our support in
Cap Metro keeping MTM Transit for the upcoming contract.

Please print & sign/date. Thank you.

	Print your Name	Signature	Date
121	MIKE ALON	Mike Alon	3/22/24
122	DENNIS MECHTHER	DENNIS MC	3-22-24
123	Robert Martinez	Robt Martin	3-22-24
124	Gabriel Durazo de	Gael Durazo	3-22-24
125	Larry Garcia	Larry Garcia	3-22-24
126	Ramonica Demps	Ramonica Demps	3-22-24
127	Ronicko Kenna	Ronicko	3-22-2024
128	Shelene Alonzo	Shelene Alon	3-22-2024
129	Marion Thompson	Mar Thompson	3-22-2024
130	Kier Ali	Kier Ali	3/22/2024
131	José Marenco	José Marenco	3-23-2024
132	Quendoluh White	Quendoluh White	3-23-2024
133	Patrice James	Patrice James	3-23-24
134	Paula Amador	Paula Amador	3-23-24
135	Daniel Williams	Daniel Williams	3-25-24
136	Jesse Maria	Jesse Maria	3-25-24
137	Gabriel Becerra	Gabriel Becerra	3-26-24
138	Lawrence Marciano	Lawrence Marciano	3-26-24
139	Janie Cadena	Janie Cadena	3-27-24
140	Sean Brown	Sean Brown	3-30-24
141	Bherda McCarthy	Bherda McCarthy	3-30-24
142	Devottee Brooks	Devottee Brooks	3-30-24
143	LaTisha Jones	LaTisha Jones	4-18-24
144			
145			
146			
147			
148			
149			
150			



Demand Response Pick Up and CapMetro Access Services

2024

Overview

1. Role of CapMetro and Service Provider
2. Procurement Process Overview
3. Proposers
4. Evaluation Factors
5. Recommended Firm

Role of CapMetro and Service Provider



CapMetro Responsibilities

Responsible for the successful operation of CapMetro services

- Driving direction and solutions to enhance or improve service to service provider.
- Reimburse service provider for employees and support functions.
- Manage allocation of resources towards service (i.e. run dispatch, complete service planning, provide parts, provide uniforms, purchase vehicles /equip., facilities)
- Support Service Provider's training program.
- Support Service Provider's marketing & recruiting.
- Sets the floor for represented employees' wages & benefits.
- Implement and oversee the agreed-upon service contract. (i.e., invoicing, contract administration, etc.)

Service Provider Responsibilities

Responsible for managing the workforce, safety, and service reliability

- Drive and maintain the vehicles, and the facilities necessary to provide service.
- Monitor service with proactive leadership and schedule adherence.
- Effectively mitigate service impacts and service disruptions.
- Negotiate Collective Bargaining Agreement (CBA) and maintain relationship with ATU.
- Manage personnel topics including hiring, termination and discipline, in line with CBA.
- Implement the agreed-upon service contract (i.e., billing, payroll, contract administration, etc.)
- Marketing & Recruiting.

Procurement Process Overview

	June 2023	July 2023	Feb 2024	Mar '24	Apr '24	May '24	June '24	July '24
Scope development								
Expression of Interest (EOI)								
Scope finalization								
Request for Proposals (RFP)								
Site Visits to 2910 & NOPS								
Pre-proposal Conference								
Q&A (2 rounds)								
Proposals Received								
Initial Technical Evaluation								
Initial Price Evaluation								
Site Visits to Proposers/Clients								
Oral Interviews								
Final Proposal Revisions (Final Proposal Revision)								
Final Proposal Revision Technical Evaluation								
Final Proposal Revision Price Evaluation								
Team Consensus								
Board Award								

Condensed timeline

- Expression of Interest (EOI) issued in June 2023
- Request for Proposals(RFP) issued in February 2024
- RFP received in April
- Oral Interviews in May
- Final Proposal Revision received June
- Team Consensus June
- Board Award July

3 Proposals Received

- Keolis

- Founded in 1908 in France; incorporated in USA in 2012
- 300+ clients around the world – USA: 12 sites in 7 states
- North American headquarters in Boston, MA
- Current Fixed Route Operator



- MTM

- American-based company, founded in 2009
- 40 clients in 16 states
- Headquarters in St. Louis, MO
- Incumbent Demand Response Contractor



- MV

- American-based company, founded in 1975
- 108 clients in 29 states
- Headquarters in Dallas, TX



Evaluation Factors

1	Management Competence and Staffing/Labor Relations Plan
2	Quality of Service Delivery, Safety and Performance Monitoring
3	Capability, Experience and Past Performance of the Firm
4	Experience and Ability to Provide Quality Customer Service to Customers within Paratransit and Micro transit Demographic
5	Quality of Mobilization Plan

PROPOSER	Final Score
MTM Transit, LLC	E

Rubric
E = Excellent: Exceeds evaluation standard in a beneficial way to the Authority, and has a high probability of satisfying the requirements in the scope of services; has no significant weaknesses
A = Acceptable: Meets evaluation standards; has good probability of satisfying the requirements in the scope of services, any weaknesses can be readily corrected
M = Marginal: Fails to meet evaluation standards; has low probability of satisfying the requirements in the scope of services; has significant deficiencies.
U = Unacceptable: Fails to meet minimum requirements in the scope of services; deficiency requires a major revision to the submittal to make it acceptable.

Price Analysis

- Third party cost and price analysis
 - Nancy R Edmonson, woman-owned firm
 - <https://nancyredmonson.com/>
- Supported CapMetro's price evaluation team (CFO, Chief Contracting Officer, Financial Analyst III, Cost & Price Analyst III)
- Provided independent analysis of each price proposal
- Analyzed and validated our independent cost estimate
- Presented findings and led discussions with vendors



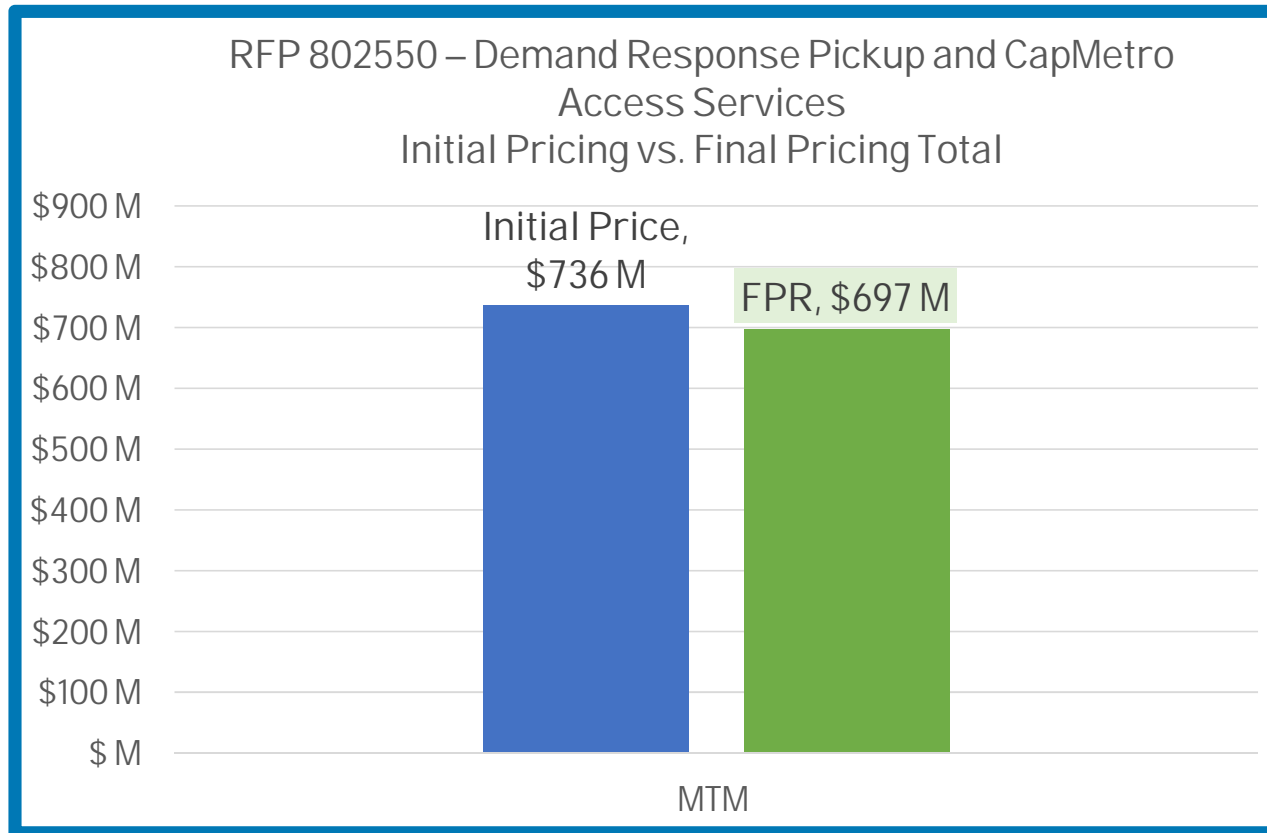
Recommended Firm – MTM

- Highly qualified and experienced Key Personnel team.
- Positive existing relationship with Union.
 - Endorsed by ATU Local 1091.
- Understanding of the CapMetro's hybrid business model and culture.
- Continuity of services with no transitional challenges.
- Good client ratings of previous experience with similar contracts at other transit agencies.
- Proven performance record working with CapMetro since 2014.
 - Partnered with CapMetro since the beginning of Pickup service.
 - Partnered with CapMetro during COVID pandemic providing meals, water, and special trip services to the public.

Recommended Firm – MTM

- People first approach / employee-facing programs.
- Promise of true cooperation and Partnership to continue the 10-year relationship.
- Demonstrated Commitment to the Community.
- Superior Customer Service with 100+ documented compliments/month.
- Cultural Alignment with CapMetro Core Values and DEI focus.

Final Pricing



*Pricing includes total potential contract life cycle (5 base years + 5 option years)

CapMetro

Thank you



Capital Metropolitan Transportation Authority

2910 East 5th Street
Austin, TX 78702

Board of Directors

Item #: AI-2024-1216

Agenda Date: 7/22/2024

Memo: Internal Audit Department Review of Demand Response Contract RFP and Vendor Selection Process
(July 1, 2024)

To: CapMetro Board of Directors
CC: Dottie Watkins, President & CEO
Kerri Butcher, Deputy CEO
Muhammad Abdullah, VP of Procurement
From: Terry Follmer, VP of Internal Audit
Date: July 1, 2024
Subject: Internal Audit Department's observations of the vendor selection process for Demand Response Pick Up Operations and Maintenance Services (RFP 802550 - Paratransit & Micro-transit Services)

Over the last 2 months I have been participating as an independent observer of the vendor selection process related to the proposed Demand Response Operations and Maintenance Services contract. The Procurement Department proactively reached out to me earlier this year requesting my participation and feedback on the procurement process. During the vendor solicitation and selection process, I have been invited to all of the key meetings including the oral interviews of the vendors to discuss their proposals and the separate meetings to discuss the evaluation members individual technical and pricing ratings. The purpose of this memo is to summarize my observations related to the vendor selection process.

My goal as an independent observer of the Demand Response vendor selection process was to ensure that a fair and equitable vendor selection process plan was established and executed in compliance with CapMetro policies. The VP of Procurement and I had multiple conversations on this topic before the Request for Proposal (RFP) was issued on 2/27/2024, and throughout the lifecycle leading up to the 7/22/2024 Board meeting. I have concluded that the process was planned and executed with the following qualities: thorough and complete vendor solicitation and evaluation process; fair and equitable treatment of both the vendors and CapMetro evaluation team members; all parties to this process were given ample time to ask questions and respond; and the support from our consultant Nancy Edmonson, Cost & Price Analyst. Ms. Edmonson's expertise was invaluable and provided another layer of value-added analysis and quality control. Throughout this process I was allowed access to all records and meetings, and my questions were appropriately addressed.

Based upon my review and observations, I do not have any concerns related to the vendor selection process and the CapMetro's evaluation team's unanimous decision to award the contract to MTM Transit LLC. In my opinion, MTM's proposal represents the best value to CapMetro. Please let me know if you have any questions or if there are any additional actions you would like for me to take related to this matter.

Sincerely,

Terry Follmer, VP of Internal Audit

Board of Directors

Item #: AI-2024-1208

Agenda Date: 7/22/2024

SUBJECT:

Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Cubic Transportation Systems, Inc. to replace CapMetro's existing fare systems with the Umo Mobility Platform with a one (1) year base period and four (4) one-year option periods, with 10% contingency, in an amount not to exceed \$6,360,761.

FISCAL IMPACT:

Funding for this action is available in the FY2024 Capital Budget

STRATEGIC PLAN:

Strategic Goal Alignment:

- ☒ 1. Customer ☐ 2. Community
☐ 3. Workforce ☒ 4. Organizational Effectiveness

Strategic Objectives:

- ☐ 1.1 Safe & Reliable Service ☒ 1.2 High Quality Customer Experience ☒ 1.3 Accessible System
☐ 2.1 Support Sustainable Regional Growth ☐ 2.2 Become a Carbon Neutral Agency
☐ 2.3 Responsive to Community and Customer Needs ☐ 2.4 Regional Leader in Transit Planning
☐ 3.1 Diversity of Staff ☐ 3.2 Employer of Choice ☐ 3.3 Expand Highly Skilled Workforce
☐ 4.1 Fiscally Responsible and Transparent ☐ 4.2 Culture of Safety ☒ 4.3 State of Good Repair

EXPLANATION OF STRATEGIC ALIGNMENT: The adoption of Cubic Transportation's Umo Mobility Platform directly aligns with CapMetro's strategic goals of a high-quality customer experience and maintaining a state of good repair. Umo's contactless fare collection system, through existing fare media, mobile wallets and smart cards, streamlines the boarding process, reducing wait times. This system enhances convenience and satisfaction, a key aspect of our customer experience focus. Moreover, by having the goal for high adoption of this system it would result in reducing the dependence on cash handling infrastructure for our services. Umo promotes a state of good repair by ensuring a modern and efficient fare collection system that minimizes maintenance needs and maximizes system uptime. This strategic alignment with Umo's capabilities positions our agency to deliver a future-proof and improved transit experience for riders.

BUSINESS CASE: Cubic Transportation's Umo Mobility Platform offers a future-proof solution working with CapMetro's fare media options offered today and with contactless fare payments using bank cards or even mobile wallets. This reduces boarding times, improves passenger throughput, and eliminates the need for cash handling. Additionally, Umo's fare engine performs transactions in a fraction of a second, ensuring seamless fare collection and boosting overall ridership experience. By implementing Umo, CapMetro will modernize our fare collection system, increase ridership satisfaction, while offering fair and convenient customer payment options.

COMMITTEE RECOMMENDATION: This item will be presented to the full board on July 22, 2024.

EXECUTIVE SUMMARY: CapMetro has selected the Cubic Transportation's Umo Mobility Platform for its new fare collection system. With Umo's solution for account-based ticketing and contactless payment options, riders will experience seamless and fair access to CapMetro services. CapMetro is providing its riders with two key features from an established system used by over 70 transit agencies in North America: contactless payments and fare capping. Contactless payments give riders the option to pay for their CapMetro rides through their preferred method by accepting bank media such as credit and debit cards. Fare capping with the CapMetro Amp program supports improved transit equity by giving riders the ability to limit the cost of transit trips to a fixed fare for a fixed period. This provides riders with the convenience of only paying for what they use and incentivizes them to ride more without limits on the number of trips they can take.

DBE/SBE PARTICIPATION: A 0% SBE goal was assigned to this contract, which was done under an emergency purchase for the vendor awarded.

PROCUREMENT: An Emergency Procurement was conducted with Cubic Transportation Systems for the purchase of a Fare System Replacement, and a proposal was requested on July 8, 2024. The procurement followed all Federal Acquisition Regulation (FAR) guidelines and CapMetro policies and procedures for Emergency Purchases.

The proposal from Cubic Transportation Systems was received by the due date of July 12, 2024 prior to 3:00 p.m. A revised proposal was received July 15, 2024. The proposal was reviewed in all aspects of pricing and technical approach.

The proposal from Cubic Transportation Systems was determined to be the best value to the Authority, price, and other factors considered. The contract is a fixed price indefinite-quantity with a base period of one (1) year with four (4) one-year option periods.

Period	Description	Amount
Base Year	Bus Onboard Validator Hardware and Installation	\$3,565,200.00
Option Year 1	Licensing, Maintenance and Warranty	\$529,997.00
Option Year 2	Licensing, Maintenance and Warranty	\$545,897.00
Option Year 3	Licensing, Maintenance and Warranty	\$562,274.00
Option Year 4	Licensing, Maintenance and Warranty	\$579,142.00

	10% Contingency	\$578,251.00
	Grand Total	\$6,360,761.00

RESPONSIBLE DEPARTMENT: Information Technology

**RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS**

**STATE OF TEXAS
COUNTY OF TRAVIS**

AI-2024-1208

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and CapMetro management recognize the need to eliminate manual fare validation processes and streamline boarding to provide safer and equitable payment options to customers; and

WHEREAS, implementation of modern fare systems for new fare programs and payment options are in alignment with the adopted fare strategy.

NOW, THEREFORE, BE IT RESOLVED by the Capital Metropolitan Transportation Authority Board of Directors that the President & CEO, or her designee, is authorized to finalize and execute a contract with Cubic Transportation Systems, Inc. to replace CapMetro's existing fare systems with the Umo Mobility Platform with a one (1) year base period and four (4) one-year option periods, with 10% contingency, in an amount not to exceed \$6,360,761.

**Secretary of the Board
Becki Ross**

Date: _____

Board of Directors

Item #: AI-2024-1139

Agenda Date: 7/22/2024

SUBJECT:

Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Message Point Media LLC for Dynamic Message Signs (DMS) Retrofit and additional signs for a base period of one (1) year and four (4) one-year option periods in an amount not to exceed \$4,139,452.

FISCAL IMPACT:

Funding for this action is available in the FY2024 Capital Budget

STRATEGIC PLAN:**Strategic Goal Alignment:**

- ☒ 1. Customer ☐ 2. Community
☒ 3. Workforce ☒ 4. Organizational Effectiveness

Strategic Objectives:

- ☐ 1.1 Safe & Reliable Service ☒ 1.2 High Quality Customer Experience ☐ 1.3 Accessible System
☐ 2.1 Support Sustainable Regional Growth ☐ 2.2 Become a Carbon Neutral Agency
☐ 2.3 Responsive to Community and Customer Needs ☐ 2.4 Regional Leader in Transit Planning
☐ 3.1 Diversity of Staff ☐ 3.2 Employer of Choice ☒ 3.3 Expand Highly Skilled Workforce
☐ 4.1 Fiscally Responsible and Transparent ☐ 4.2 Culture of Safety ☒ 4.3 State of Good Repair

EXPLANATION OF STRATEGIC ALIGNMENT: CapMetro DMS are essential to provide customers with information on real time service information, enhanced graphics for displaying system maps or other rider information, as well as safety and public service announcements. Providing customers with this station amenity delivers high quality customer service excellence. Retrofitting the existing signs maintain the signs in a state of good repair and also improves the customer service with a more reliable system.

BUSINESS CASE: CapMetro currently provides nearly 290 DMS at various stations and stops and has experienced software stability issues with the current manufacturer and hosted backend system. CapMetro tested other sign solutions including an option to retrofit the existing CapMetro owned signs with a sign controller and backend provided by Message Point Media. This has proven to be a more functional and stable system compared to the existing sign manufacturer. CapMetro also expects to purchase up to 125 more during

the next five years as part of an updated amenities standards program, service expansion for MetroRapid and other grant-funded projects. The new Message Point Media DMS contract does contain the Buy America clauses (the percentage that needs to be Made in America) needed to access federal funding through the FTA. It's important to provide this amenity to deliver a more consistent customer experience.

COMMITTEE RECOMMENDATION: This item will be presented to the full board on July 22, 2024.

EXECUTIVE SUMMARY: CapMetro will be retrofitting the existing dynamic message signs with a sign controller and backend provided by Message Point Media. CapMetro will also be sourcing additional DMS as part of its updated amenities standards as well as several grant-funded projects that will require inclusion of federal clauses. Providing customers with service information is key to providing customer excellence. To help ensure that CapMetro procures a best-fit system that meets the current and future business needs a contract with Message Point Media is needed. This contract allows for the provisioning of additional DMS during the next five years as needs arise.

DBE/SBE PARTICIPATION: A 0% SBE goal was assigned to this project due to no subcontract opportunity because the scope is for software services.

PROCUREMENT: An Emergency Procurement was conducted with Message Point Media, LLC for DMS Retrofit, and a proposal was requested July 8, 2024. This procurement followed all Federal Acquisition Regulation (FAR) guidelines and CapMetro policies and procedures for Emergency Purchases.

The proposal from Message Point Media was received by the due date of July 12, 2024 prior to 3:00 p.m. The proposal was reviewed in all aspects of pricing and technical approach.

The proposal from Message Point Media was determined to be the best value to the Authority, price, and other factors considered. The contract is a fixed price indefinite-quantity with a base period of one (1) year with four (4) one-year option periods.

Period	Description	Amount
Base Year	32" & 13" Sign Retrofit of 360 Signs	\$1,860,111.10
Option Year 1	Maintenance & Support + 20 additional signs	\$437,435.00
Option Year 2	Maintenance & Support + 20 additional signs	\$797,635.00
Option Year 3	Maintenance & Support + 20 additional signs	\$513,065.00
Option Year 4	Maintenance & Support + 20 additional signs	\$531,205.00
	Grand Total	\$4,139,451.10

RESPONSIBLE DEPARTMENT: Information Technology

**RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS**

**STATE OF TEXAS
COUNTY OF TRAVIS**

AI-2024-1139

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and CapMetro management endeavor to support a state of good repair for the existing Dynamic Message (DMS) system; and

WHEREAS the Capital Metropolitan Transportation Authority Board of Directors and CapMetro management recognize the need for the solution that will meet current and future business growth.

NOW, THEREFORE, BE IT RESOLVED by the Capital Metropolitan Transportation Authority Board of Directors that the President & CEO, or her designee, is authorized to finalize and execute a contract with Message Point Media LLC for Dynamic Message Signs Retrofit and additional signs for a base period of one (1) year and four (4) one-year option periods in an amount not to exceed \$4,139,452.

Date: _____

**Secretary of the Board
Becki Ross**

Board of Directors

Item #: AI-2024-1177

Agenda Date: 7/22/2024

SUBJECT:

Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with CDW Government LLC. for demand response operator tablets and mounting hardware for a period of three (3) months in a total amount not to exceed \$234,313.

FISCAL IMPACT:

Funding for this action is available in the FY2024 Capital Budget

STRATEGIC PLAN:

Strategic Goal Alignment:

- ☒ 1. Customer ☐ 2. Community
☐ 3. Workforce ☐ 4. Organizational Effectiveness

Strategic Objectives:

- ☐ 1.1 Safe & Reliable Service ☒ 1.2 High Quality Customer Experience ☐ 1.3 Accessible System
☐ 2.1 Support Sustainable Regional Growth ☐ 2.2 Become a Carbon Neutral Agency
☐ 2.3 Responsive to Community and Customer Needs ☐ 2.4 Regional Leader in Transit Planning
☐ 3.1 Diversity of Staff ☐ 3.2 Employer of Choice ☐ 3.3 Expand Highly Skilled Workforce
☐ 4.1 Fiscally Responsible and Transparent ☐ 4.2 Culture of Safety ☐ 4.3 State of Good Repair

EXPLANATION OF STRATEGIC ALIGNMENT: The tablet hardware for the Demand Response operators will improve both internal and external customer service excellence by implementing the latest technology to improve operational performance with CapMetro Access & Pickup by CapMetro services. The tablet hardware will be used for the software system to meet the culture of innovation through an operator tablet application for the operator to perform their duties while operating the service.

BUSINESS CASE: CapMetro Information Technology is taking over the responsibility to provide this key operational technology used by CapMetro operators to perform their duties throughout the day with a tablet and software system the powers CapMetro Access and Pickup by CapMetro services.

COMMITTEE RECOMMENDATION: This item will be presented to the full board on July 22, 2024.

EXECUTIVE SUMMARY: CDW Government LLC. will be providing the tablet hardware that will be used for software applications that CapMetro operators use to perform their duties for CapMetro Access and Pickup by CapMetro services.

DBE/SBE PARTICIPATION: A 0% SBE goal is assigned to this procurement due to no subcontracting opportunity.

PROCUREMENT: CapMetro will utilize the Department of Information Resources (DIR) to contract with CDW Government, LLC to supply Demand Response Operator Tablets and Mounting Hardware under two DIR contracts. The DIR contracts held by CDW Government, LLC are Contract #DIR-CPO-5093 for Miscellaneous Information Technology (IT) Hardware Peripherals, Components, and Related Services and Contract #DIR-CPO-4547 for Law Enforcement, Surveillance and Security Monitoring, Emergency Preparedness, Disaster Recovery Technology Products and Services.

DIR awarded contracts are made available for use by Capital Metro via Title 7, Intergovernmental Relations Chapter 791, Interlocal Cooperation Contracts and The Texas Interlocal Cooperation Act. Purchases made using DIR contracts satisfy otherwise applicable competitive bidding requirements.

Pricing for the Demand Response operator tablets and mounting hardware was determined to be fair & reasonable by CDW Government's organization during its solicitation and award process. The following is the not to exceed amount provided by CDW Government LLC.:

Description	Total Not to Exceed Amount
Demand Response Operator Tablets & Mounting Hardware	\$234,313

RESPONSIBLE DEPARTMENT: Information Technology

**RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS**

**STATE OF TEXAS
COUNTY OF TRAVIS**

AI-2024-1177

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and CapMetro management recognize the need to provide internal and external customer service excellence with CapMetro Access and Pickup by CapMetro services.

NOW, THEREFORE, BE IT RESOLVED by the Capital Metropolitan Transportation Authority Board of Directors that the President & CEO, or her designee, is authorized to finalize and execute a contract with CDW Government LLC. for Demand Response operator tablets and mounting hardware for a period of three (3) months in a total amount not to exceed \$234,313.

**Secretary of the Board
Becki Ross**

Date: _____

Board of Directors

Item #: AI-2024-1202

Agenda Date: 7/22/2024

SUBJECT:

Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Cap-A-Bus Inc. to purchase services for bus accident repair and painting for a period of one (1) year from Notice to Proceed with four (4) one-year option periods for a total amount not to exceed \$6,528,500.

FISCAL IMPACT:

Funding for this action is available in the FY2024 Operating Budget.

STRATEGIC PLAN:

Strategic Goal Alignment:

- ☐ 1. Customer ☐ 2. Community
☐ 3. Workforce ☒ 4. Organizational Effectiveness

Strategic Objectives:

- ☐ 1.1 Safe & Reliable Service ☐ 1.2 High Quality Customer Experience ☐ 1.3 Accessible System
☐ 2.1 Support Sustainable Regional Growth ☐ 2.2 Become a Carbon Neutral Agency
☐ 2.3 Responsive to Community and Customer Needs ☐ 2.4 Regional Leader in Transit Planning
☐ 3.1 Diversity of Staff ☐ 3.2 Employer of Choice ☐ 3.3 Expand Highly Skilled Workforce
☐ 4.1 Fiscally Responsible and Transparent ☐ 4.2 Culture of Safety ☒ 4.3 State of Good Repair

EXPLANATION OF STRATEGIC ALIGNMENT: Buses damaged in accidents require repairs and the workload often exceed in-house capacity. Use of a third-party repair shop ensures the fleet is maintained in a state of good repair.

BUSINESS CASE: Use of a third-party repair shop to repair accident buses is necessary as the workload exceeds the capacity of our in-house body shop.

COMMITTEE RECOMMENDATION: This item will be presented to the full board on July 22, 2024.

EXECUTIVE SUMMARY: In the course of operating bus services, accidents occur which require body work, painting, and fabrication services. CapMetro can and does perform work at our in-house body shop however

the workload exceeds our capacity. This contract will allow for a third-party contractor to perform overflow work, helping to return accident buses quickly back into revenue service and assuring the fleet is maintained in a state of good repair.

DBE/SBE PARTICIPATION: A 10% SBE goal was placed on the project. Cap-A-Bus submitted a 10% SBE commitment and will be tracked during the term of the contract.

PROCUREMENT: On March 21, 2024, an Invitation for Bids was issued and formally advertised for the Bus Accident Repair and Fabrication Services. By the closing date of May 21, 2024, three (3) bids were received. Bids were received from Austin Body Works, LLC, Cap-A-Bus, Inc, and Corn's Collision Center, LLC. In accordance with the instructions in the solicitation, award will be made to the responsive and responsible bidder with the lowest priced bid for bus accident repair and fabrication services. Cap-A-Bus, with an overall total bid of \$6,528,500.00 was the lowest bidder that was determined to be both responsive and responsible. Pricing was deemed fair and reasonable based on adequate competition and thorough cost analysis. The term of the contract is for a one (1) year from Notice to Proceed with four (4) one-year option periods.

RESPONSIBLE DEPARTMENT: Bus Operations and Maintenance

**RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS**

**STATE OF TEXAS
COUNTY OF TRAVIS**

AI-2024-1202

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Cap Metro management endeavor to maintain the vehicle fleet in a state of good repair.

NOW, THEREFORE, BE IT RESOLVED by the Capital Metropolitan Transportation Authority Board of Directors that the President & CEO, or her designee, is authorized to finalize and execute a contract with Cap-A-Bus Inc. to purchase services for bus accident repair and painting for a period of one (1) year from Notice to Proceed with four (4) one-year option periods for a total amount not to exceed \$6,528,500.

**Secretary of the Board
Becki Ross**

Date: _____

Board of Directors

Item #: AI-2024-1203

Agenda Date: 7/22/2024

SUBJECT:

Approval of a resolution authorizing the President & CEO, or her designee, is authorized to finalize and execute a contract with JobSite Diesel Repair, LLC to purchase services for Bus Maintenance over a period of one (1) year from Notice to Proceed with four (4) one-year option periods in a total amount not to exceed \$13,036,950.

FISCAL IMPACT:

Funding for this action is available in the FY2024 Operating Budget.

STRATEGIC PLAN:

Strategic Goal Alignment:

- ☐ 1. Customer ☐ 2. Community
☐ 3. Workforce ☒ 4. Organizational Effectiveness

Strategic Objectives:

- ☐ 1.1 Safe & Reliable Service ☐ 1.2 High Quality Customer Experience ☐ 1.3 Accessible System
☐ 2.1 Support Sustainable Regional Growth ☐ 2.2 Become a Carbon Neutral Agency
☐ 2.3 Responsive to Community and Customer Needs ☐ 2.4 Regional Leader in Transit Planning
☐ 3.1 Diversity of Staff ☐ 3.2 Employer of Choice ☐ 3.3 Expand Highly Skilled Workforce
☐ 4.1 Fiscally Responsible and Transparent ☐ 4.2 Culture of Safety ☒ 4.3 State of Good Repair

EXPLANATION OF STRATEGIC ALIGNMENT: Buses require routine and ad hoc repairs and the workload often exceed in-house capacity. Use of a third-party maintenance shop ensures the fleet is maintained in a state of good repair.

BUSINESS CASE: Use of a third-party maintenance shop to perform routine and ad hoc maintenance is necessary as the workload exceeds the capacity of our in-house maintenance shop.

COMMITTEE RECOMMENDATION: This item will be presented to the full board on July 22, 2024.

EXECUTIVE SUMMARY: In the course of operating bus services, routine and ad hoc maintenance is required to

keep the buses in service. CapMetro performs most maintenance in-house however the workload exceeds our capacity. This contract will allow for a third-party contractor to perform overflow work, helping to return the buses quickly back into revenue service and assuring the fleet is maintained in a state of good repair.

DBE/SBE PARTICIPATION: A 2% goal was placed on this project. The vendor selected submitted a 0% SBE goal and provided good faith efforts of soliciting SBEs. The vendor is in the process of getting SBE certified.

PROCUREMENT: On March 22, 2024, an Invitation for Bids was issued and formally advertised for Bus Maintenance. By the closing date of May 22, 2024, three (3) bids were received. Bids were received from Fleet Servicez, LLC, JobSite Diesel Repair, LLC, and Cummins Southern Plains, LLC. In accordance with the instructions in the solicitation, award will be made to the responsive and responsible bidder with the lowest priced bid for routine and ad hoc maintenance. JobSite Diesel Repair, with an overall total bid of \$13,036,950 was the lowest bidder that was determined to be both responsive and responsible. Pricing was deemed fair and reasonable based on adequate competition and through cost analysis. The term of the contract is one (1) year from the Notice to Proceed with four (4) one-year option periods

RESPONSIBLE DEPARTMENT: Bus Operations and Maintenance

**RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS**

**STATE OF TEXAS
COUNTY OF TRAVIS**

AI-2024-1203

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Cap Metro management endeavor to maintain the vehicle fleet in a state of good repair.

NOW, THEREFORE, BE IT RESOLVED by the Capital Metropolitan Transportation Authority Board of Directors that the President & CEO, or her designee, is authorized to finalize and execute a contract with JobSite Diesel Repair, LLC to purchase services for Bus Maintenance over a period of one (1) year from Notice to Proceed with four (4) one-year option periods in a total amount not to exceed \$13,036,950.

**Secretary of the Board
Becki Ross**

Date: _____

Board of Directors

Item #: AI-2024-1206

Agenda Date: 7/22/2024

SUBJECT:

Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Silsbee Ford Inc. to purchase twenty (20) CapMetro security and transit police vehicles in a total amount not to exceed \$1,306,667.

FISCAL IMPACT:

Funding for this action is available in the FY2024 Capital Budget

STRATEGIC PLAN:

Strategic Goal Alignment:

- ☒ 1. Customer ☐ 2. Community
☐ 3. Workforce ☒ 4. Organizational Effectiveness

Strategic Objectives:

- ☒ 1.1 Safe & Reliable Service ☐ 1.2 High Quality Customer Experience ☐ 1.3 Accessible System
☐ 2.1 Support Sustainable Regional Growth ☐ 2.2 Become a Carbon Neutral Agency
☐ 2.3 Responsive to Community and Customer Needs ☐ 2.4 Regional Leader in Transit Planning
☐ 3.1 Diversity of Staff ☐ 3.2 Employer of Choice ☐ 3.3 Expand Highly Skilled Workforce
☐ 4.1 Fiscally Responsible and Transparent ☐ 4.2 Culture of Safety ☒ 4.3 State of Good Repair

EXPLANATION OF STRATEGIC ALIGNMENT: Purchase of these vehicles supports CapMetro's commitment to state of good repair by replacing vehicles at the end of their useful life. Additionally, additional vehicles are necessary to support the new CapMetro Transit Police Department as part of CapMetro's comprehensive approach to public safety.

BUSINESS CASE: Replacement of life-expired vehicles reduces overall maintenance costs and increases vehicle reliability, while adding additional vehicles is necessary to support implementation of the CapMetro Transit Police Department.

COMMITTEE RECOMMENDATION: This item will be presented to the full board on July 22, 2024.

EXECUTIVE SUMMARY: CapMetro needs to purchase vehicles to support the Agency's comprehensive approach to public safety. Today, CapMetro currently relies on off-duty police officers operating as CapMetro security. This team uses security patrol vehicles, six of which have reached the end of their useful life and need replacing. In 2025, CapMetro will have it's own Transit Police Department in operation, and sworn personnel will require police interceptor patrol vehicles.

The purchase of 20 total vehicles allows CapMetro to replace six existing security vehicles that are at the end of their useful life, and also allows CapMetro to acquire fourteen additional interceptor vehicles to support the future CapMetro Transit Police Department operations. Due to long lead times for new cars, the orders for 2025 and 2026 vehicles are being placed concurrently to ensure the 2026 vehicles are delivered early in 2026 when they are needed.

DBE/SBE PARTICIPATION: A 0% SBE goal is assigned to this contract as it is for the procurement of vehicles.

PROCUREMENT: The contract will utilize The Interlocal Purchasing System (TIPS) cooperative contract #210907 held by Silsbee Ford Inc. for Automobiles.

TIPS awarded contracts are made available for use by Capital Metro via Title 7, Intergovernmental Relations Chapter 791, Interlocal Cooperations Contract and The Texas Interlocal Cooperation Act.

Purchases made using TIPS contracts satisfy otherwise applicable competitive bidding requirements. Pricing for the Ford Police Interceptor Utility Vehicles was determined to be fair & reasonable by the TIPS organization during its solicitation and award process.

The following is Silsbee Ford's TIPS pricing for delivery of Ford Patrol Style Vehicles:

Description	Quantity	Each Price	Extend Price
Administrative Ford Police Interceptor Utility Vehicles	3	\$58,077.23	\$174,231.69
Half-Barrier Ford Police Interceptor Utility Vehicles	6	\$65,883.25	\$395,299.50
Full-Barrier Ford Police Interceptor Utility Vehicles	11	\$67,285.05	\$740,135.55
Total Not to Exceed			\$1,309,666.74

The contract is a fixed price contract.

RESPONSIBLE DEPARTMENT: Operations and Maintenance Oversight

**RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS**

**STATE OF TEXAS
COUNTY OF TRAVIS**

AI-2024-1206

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors recognizes the need to purchase vehicles for the Transit Police Department; and

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro management endeavor to maintain the vehicle fleet in a state of good repair.

NOW, THEREFORE, BE IT RESOLVED by the Capital Metropolitan Transportation Authority Board of Directors that the President & CEO, or her designee, is authorized to finalize and execute a contract with Silsbee Ford Inc. to purchase twenty (20) patrol vehicles for the CapMetro security and transit police teams in a total amount not to exceed \$1,306,667.

Date: _____

**Secretary of the Board
Becki Ross**

Board of Directors

Item #: AI-2024-1207

Agenda Date: 7/22/2024

SUBJECT:

Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a commercial lease and termination lease agreements with Omega Media Properties, LP, a Texas limited partnership for 32,000 rentable square feet of office building spaces at 817 W. Howard Lane, Austin, Travis County, TX 78728 for a base period of three (3) years, with three (3), 1-year renewal options, for a total amount not to exceed \$4,360,157.

FISCAL IMPACT:

Funding for this action is included in the proposed FY 2025 operating budget.

STRATEGIC PLAN:

Strategic Goal Alignment:

- ☒ 1. Customer ☒ 2. Community
- ☒ 3. Workforce ☒ 4. Organizational Effectiveness

Strategic Objectives:

- ☒ 1.1 Safe & Reliable Service ☐ 1.2 High Quality Customer Experience ☐ 1.3 Accessible System
- ☐ 2.1 Support Sustainable Regional Growth ☐ 2.2 Become a Carbon Neutral Agency
- ☒ 2.3 Responsive to Community and Customer Needs ☐ 2.4 Regional Leader in Transit Planning
- ☐ 3.1 Diversity of Staff ☐ 3.2 Employer of Choice ☐ 3.3 Expand Highly Skilled Workforce
- ☐ 4.1 Fiscally Responsible and Transparent ☐ 4.2 Culture of Safety ☐ 4.3 State of Good Repair

EXPLANATION OF STRATEGIC ALIGNMENT: CapMetro's Demand Response services contractor, MTM Transit, LLC (MTM) currently holds the lease at 817 West Howard Lane. Their contract with CapMetro expires on December 31, 2024. A new solicitation for Demand Response services was completed and the new contract is being proposed to the Board for action. The new contract for these services excludes the provision of an operations facility. CapMetro has been afforded the opportunity to take over the current leased facility from MTM, which includes two buildings and an adjacent parking lot. CapMetro will be taking over the commercial lease on January 1, 2025 to align with the award of the new Demand Response services contractor.

BUSINESS CASE: The Demand Response facility provides a North Austin operating location for Demand

Response's CapMetro Access (Paratransit) & Pickup (Micro transit) services. The location currently provides yard space for a fleet of approximately 120 vehicles that pull-in and pull-out daily. The location has a fueling tank for vehicle refueling, office space for staff training, and an open bay for light maintenance activities and interior cleaning activities. There is a room for window dispatching, and several offices for administrative staff.

CapMetro in agreement with MTM desires to take over the lease from MTM, which includes two buildings and an adjacent parking lot. Obtaining the proposed lease ensures CapMetro can conduct its Demand Response operations seamlessly. The funding for this lease agreement is included in the FY24 Operating Budget. As required by Federal Transit Administration Circular 4702.1B, CapMetro completed a Title VI site selection equity analysis for this facility; no disparate impacts were found.

COMMITTEE RECOMMENDATION: This item will be presented to the full board on July 22, 2024.

EXECUTIVE SUMMARY: CapMetro is seeking lease space for its North Austin Demand Response operations facility located at 817 Howard Lane. The location currently houses CapMetro's Demand Responses Services contractor, MTM Transit, Inc. It will include 32,000 rentable square feet plus an adjacent parking lot for CapMetro's Demand Response operations and other Demand Response functions for a base term of 3 years, with an option for a 3-year lease extension. As required by Federal Transit Administration Circular 4702.1B, CapMetro completed a Title VI site selection equity analysis to ensure that the location of the transit facility was chosen without any bias related to race, color, or national origin.

DBE/SBE PARTICIPATION: Does not apply.

PROCUREMENT: Does not apply.

RESPONSIBLE DEPARTMENT: Real Estate Department

**RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS**

**STATE OF TEXAS
COUNTY OF TRAVIS**

AI-2024-1207

WHEREAS, the Capital Metropolitan Transportation Authority (“CapMetro”) Board of Directors and CapMetro management recognize the need to provide for the safety of all customers and staff and comply with city, state and federal code requirements; and

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro management recognize the need to provide reliable operations facility that better supports the operational needs of its Demand Response operations.

WHEREAS, As required by Federal Transit Administration Circular 4702.1B, CapMetro completed a Title VI site selection equity analysis to ensure that the location of the operations facility was chosen without any bias related to race, color, or national origin.

NOW, THEREFORE, BE IT RESOLVED by the Capital Metropolitan Transportation Authority Board of Directors that the President & CEO, or her designee, is authorized to execute and finalize a lease with Omega Media Properties, LP a Texas limited partnership for 32,000 rentable square feet of office building spaces at 817 W. Howard Lane, Austin, Travis County, TX 78728 for a base period of three (3) years, with three (3), 1-year renewal options, for a total amount not to exceed \$4,360,157.

Date: _____

**Secretary of the Board
Becki Ross**



Capital Metropolitan Transportation Authority

2910 East 5th Street
Austin, TX 78702

Board of Directors

Item #: AI-2024-1197

Agenda Date: 7/22/2024

Semi-Annual Diversity, Equity and Inclusion Update

CapMetro

Diversity, Equity, and Inclusion Semi-Annual Update

July 22, 2024

Why DEI at CapMetro?

- We care about the impact we have on the community, customers, and our employees
 - We **are** diverse, like our customers and it makes us better
 - Equity in our services and in our workplaces gives everyone a chance to succeed and thrive
 - Inclusion leads to better solutions and supports respect for differences
- It's part of our vision: CapMetro is integral to the region and its communities, providing connectivity, fostering economic activity and ensuring safe, environmentally sustainable and **equitable access** to opportunity.
- Reflected in our core values: Safety, **Equity**, Innovation, Transparency and Sustainability

Agenda

Diversity, Equity, and Inclusion (DEI) Update

2024 Semi-Annual Accomplishments, Overview of Workforce & Supplier
Diversity

Looking Ahead

CapMetro Mission

To empower, enhance, and serve the region and its communities through the responsible delivery of high-quality public transportation.

Board DEI Policy Statement

CapMetro is committed to diversity, equity and inclusion in the delivery of our programs, projects and services and to demonstrating our commitment through transparency and accountability.

CapMetro DEI Defined



Diversity

The range of human differences, including but not limited to, race, ethnicity, gender identity, sexual orientation, age, social class, physical or mental disability or attributes, religion, national origin and political beliefs.

Equity

Fairness in process, distribution or resources, opportunity and provision of varying levels of support based upon need, to achieve greater fairness.

Inclusion

Involvement and empowerment, where everyone feels welcomed, respected, supported and valued.

Diversity, Equity, and Inclusion Strategic Objectives

- ✓ Demonstrate Leadership Commitment
 - ✓ Engage Employees, Community Partners and Stakeholders
- ✓ Continue to Build Employee Understanding and Commitment
- ✓ Consider Equity in Service Decisions and Delivery
- ✓ Maintain and enhance workforce diversity at all levels
- ✓ Become a leader in Contract/Vendor Diversity
- ✓ Build Accountability

2024 Semi-Annual Report Accomplishments by Objective

Leadership Commitment

- Equity identified as core value in Strategic Plan

Engage workforce, partners and stakeholders

- External Sponsorship and Community Events - Collaboration with partners (Keolis, MTM, and Herzog)

Employee Understanding & Commitment

- DEI recognized as a topic of interest throughout the agency – Fundamentals of the Week

CapMetro Central

A[®] Immersive reader

Leads Inclusively

Published 6/17/2024

Executive Sponsor


SA

Skabowski, Andrew
EVP, Chief Operating Officer

This week's Fundamental is: LEADS INCLUSIVELY.

As much as we desire walking through the building doors into an inclusive culture each morning, it is up to us to ensure we are part of creating one through our daily actions.

How do we do that? How do we build an organization where everyone feels welcomed and valued with a sense of belonging?



Leads Inclusively

I've invited my leadership team to collaboratively co-sponsor this Leadership Capability and answer these questions.

Read the full message from this week's Co-Sponsors below.

2024 Semi-Annual Report Accomplishments by Objective

Leader in Supplier Diversity

Implementation of Recommended DBE Availability Study Programs

IC²



VISIT OUR WEBSITE



smallbiztr8.com

QUESTIONS?

Contact James E. Jarrett, Program Lead
jj@ic2.utexas.edu

PROGRAM SPONSORS

- Travis County Purchasing Office (primary sponsor)
- Capital Metro
- City of Austin Small and Minority Business Resources Department
- IC² Institute at The University of Texas

ABOUT IC²

Since its creation in 1977, the IC² Institute has demonstrated wealth creation through numerous incubation successes and training programs locally and internationally.

Testimonials

"I learned about partnering with a prime contractor to do some subcontracting. This was well organized, comprehensive training. It was exactly what I needed for this stage of my business. Thank you for providing this HUB training program."
-- HUB female CEO, IT

"Far exceeded my expectations ... I didn't know what to expect. What I did get is the tools and motivation to work on public and government projects."
-- HUB female CEO, HVAC

The workshops were the best. Met and interacted with some awesome people. My business advisor was the most supportive and her interaction was the highlight."
-- HUB male CEO, IT consulting

I wasn't sure what to expect but it helped me in every facet of my company ... For those of us with years in HUB you provided a path that didn't exist when we started ... This should be required to get certification because it will help all hubs to be more successful.
-- HUB female CEO, commercial lighting

Grow Your Business with Government Contracts!



HUB-M/WBE-DBE SMALL BUSINESS TRAINING

- ✓ **FREE** online training led by industry experts.
- ✓ **BUILD** your capacity for securing government contracts.
- ✓ **NETWORK** with your peers.

Readiness Training Program for Historically Underutilized Businesses



Equity in Service Decisions & Delivery

- Updated the Language Assistance Program
- Updated the Title VI Program
- Reviewed and monitored transit services for equity and compliance

CapMetro Participation in University of Texas IC² Program

- Organizations participating in the IC² Institute's Readiness Training Program include:
 - CapMetro,
 - Travis County HUB Program,
 - Austin Independent School District,
 - Austin Transit Partnership,
 - City of Austin, and
 - University of Texas at Austin
- CapMetro Participation in IC² Trainings:
 - 34 DBEs and SBEs were at the CapMetro presentation on November 11, 2023
 - 37 DBEs and SBEs were at the CapMetro presentation on May 24, 2024
- Participation in IC² impacted DEI's initiative to conduct 1x1 sessions with small businesses held throughout the year.
 - 63 1x1s with small businesses have been held in FY24

Semi-Annual 2024 Accomplishments by Objective

Workforce Diversity

- Recruitment Partnerships with our Service Providers Keolis and MTM
- Maintenance Technician Apprenticeship Program Progress

Accountability

- Completed the updated EEO Program Plan
- Updated the EEO training in collaboration with P&C



Workforce & Supplier Diversity

Workforce Diversity Summary

New Hires/Promotions	FY 2023 (Annual)	2024 (Semi-Annual)
New Hires (CapMetro)	62% New Hires Minority	61% New Hires Minority
	42% New Hires Female	45.8% New Hires Female
Promotions (CapMetro)	61% Promotions Minority	69% Promotions Minority
	58% Promotions Female	38% Promotions Female
	*Total # of 57 Promotions	*Total # of promotions 13

Contractor/Vendor Diversity Goal Attainment

Disadvantaged Business Enterprise (DBE)

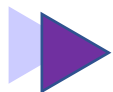
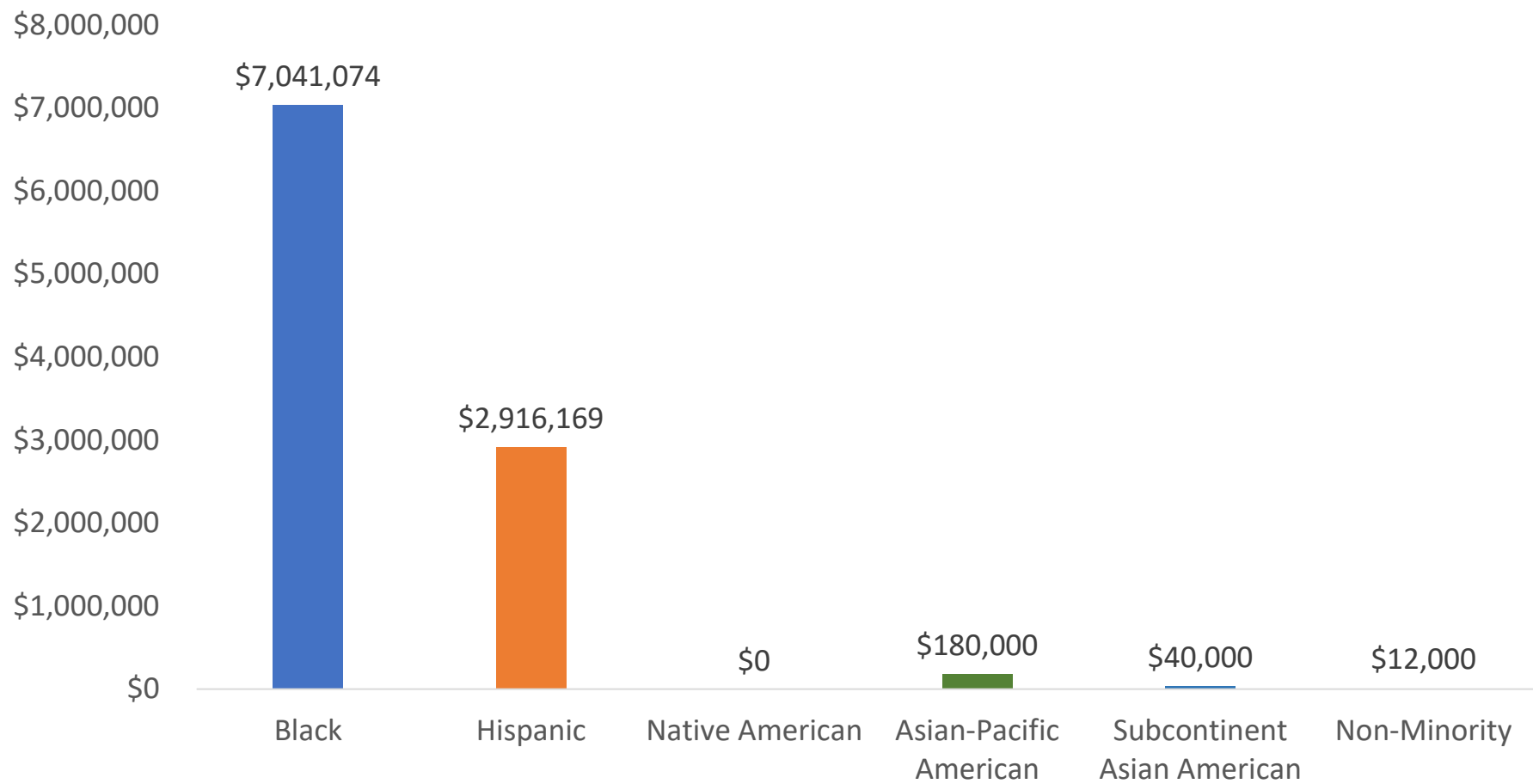
FY 2022 (Annual)			
Goal	DBE Attainment	Total Dollars Award	Total DBE Commitment
22.5%	23.5%	\$50,759,731	\$11,913,650
FY 2023 (Annual)			
Goal	DBE Attainment	Total Dollars Awarded	Total DBE Commitment
22.5%	14.9%	\$45,821,068	\$6,838,209
FY 2024 (Semi-Annual)			
Goal	DBE Attainment	Total Dollars Award	Total DBE Commitment
22.5%	53.3%	\$14,261,673	\$7,602,273

Small Business Enterprise (SBE)

FY 2022 (Annual)			
Goal	SBE Attainment	Total Dollars Awarded	Total SBE Commitment
22.5%	7.3%	\$80,212,733	\$5,829,198
FY 2023 (Annual)			
Goal	SBE Attainment	Total Dollars Awarded	Total SBE Commitment
22.5%	14.5%	\$31,477,675	\$4,578,542
FY 2024 (Semi-Annual)			
Goal	SBE Attainment	Total Dollars Awarded	Total SBE Commitment
22.5%	7.4%	\$35,142,352	\$2,586,968

Contractor/Vendor Diversity: FY24 Semi-Annual Awards/Commitments to DBE/SBE Contractors by Ethnicity

October 1, 2023 – March 31, 2024



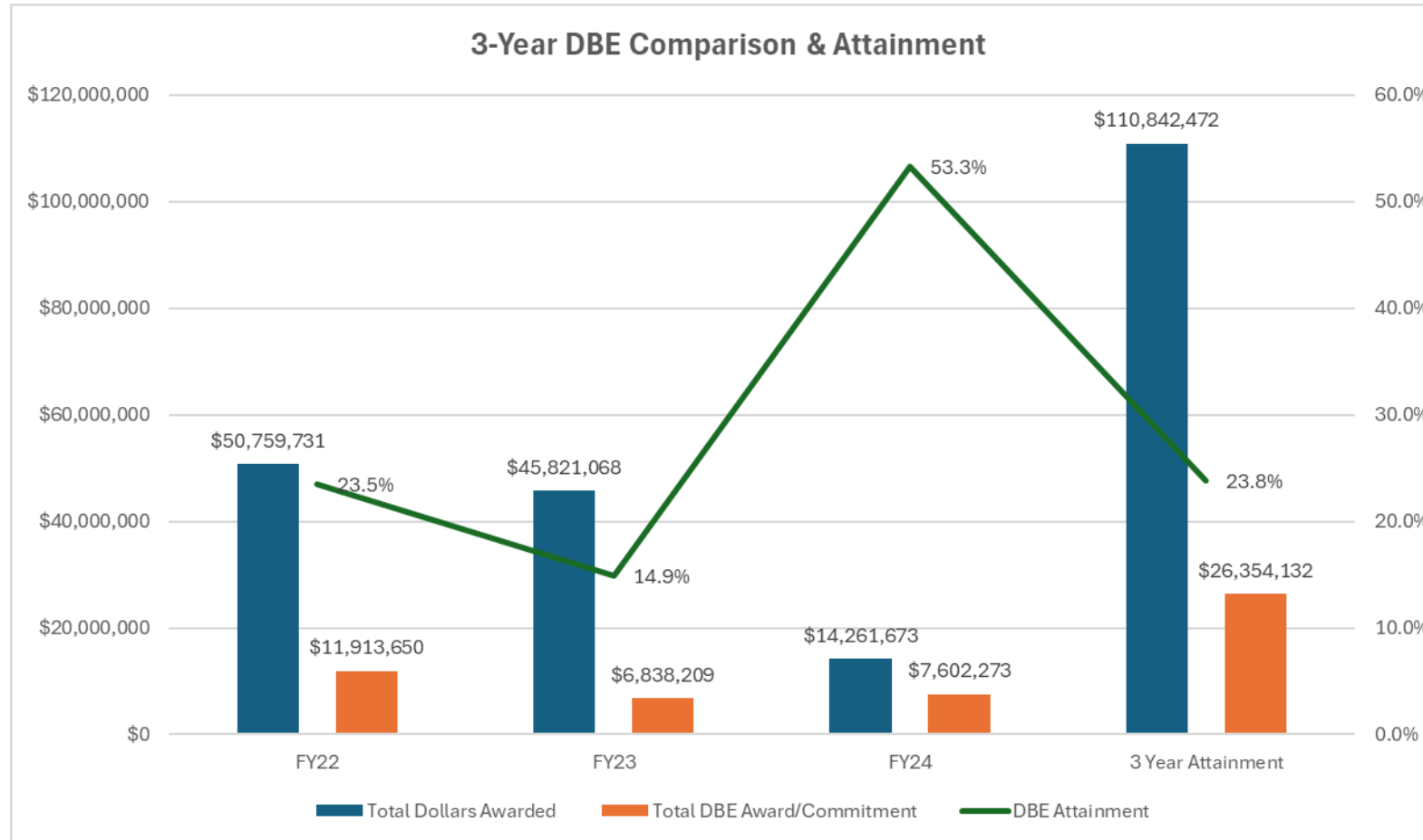
\$10.1M in economic contribution to DBE/SBE contractors in the semi-annual FY 2024 reporting period.
“Non-Minority” – Certified Caucasian Female/Male

Contractor/Vendor Diversity: FY22-FY24 Payments to DBE/SBE Contractors by Ethnicity

Ethnicity	FY22	FY23	FY24 (Semi-Annual)
Black American	\$5,171,455	\$8,916,804	\$5,592,394
Hispanic American	\$4,484,440	\$2,843,030	\$1,831,658
Native American	\$46,433	\$2,602,886	\$0
Asian American	\$1,334,439	\$1,526,178	\$395,578
Non-Minority	\$15,316,993	\$6,555,684	\$2,115,760
	\$26,353,760	\$22,444,581	\$9,935,391

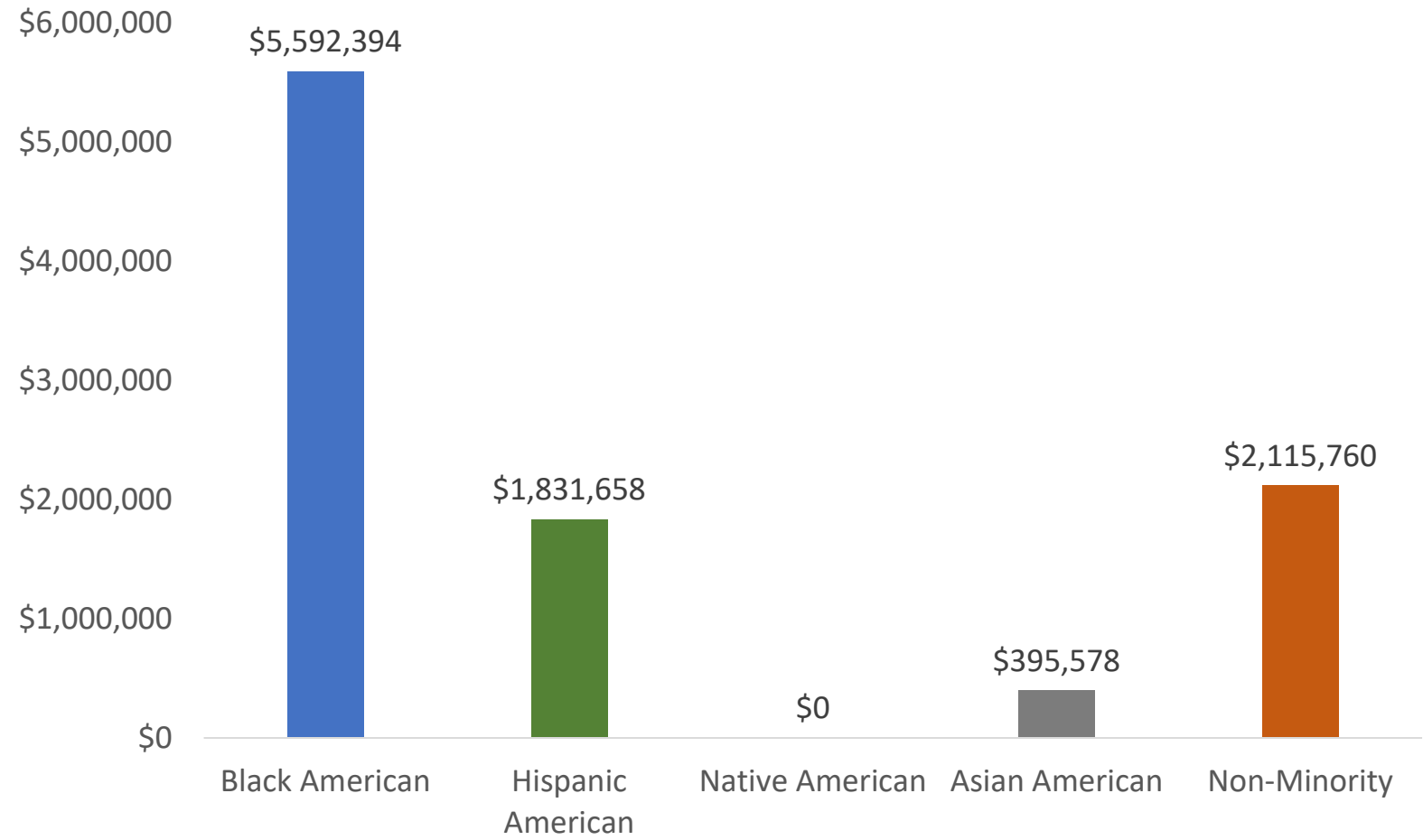
FY24 Data October 1, 2023 – March 31, 2024
“Non-Minority” – Certified Caucasian Female/Male

3 – YEAR DBE Comparison & Attainment



Contractor/Vendor Diversity: FY24 Semi-Annual Payments to DBE/SBE Contractors by Ethnicity

October 1, 2023 – March 31, 2024



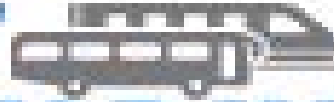
\$9.9M in total payments to DBE/SBE in FY 2024
“Non-Minority” – Certified Caucasian Female/Male

Looking Ahead



TRANSIT INDUSTRY DAY

AUSTIN, TEXAS AUGUST 8, 2024



CREATING ECONOMIC
OPPORTUNITY IN
CENTRAL TEXAS



CapMetro

CapMetro

Thank you!



Capital Metropolitan Transportation Authority

2910 East 5th Street
Austin, TX 78702

Board of Directors

Item #: AI-2024-1199

Agenda Date: 7/22/2024

Update on CapMetro Childcare and Learning Center



Childcare Program Update

July 22, 2024

Recap of Commitment to Board

From March 25, 2024 Board Resolution:

“Provide an update to the Board on childcare center operations and programs supporting CapMetro employees’ childcare needs no later than July 2024.”

Update will address:

- The work we have done
- Broader support for childcare needs of CapMetro and Service Provider employees
- Potential CapMetro Childcare Center partnership

The Work We Have Done

Parent and Employee Communications

- Regular meetings and updates with Bright Horizons parents and CapMetro employees
- Employee survey and findings
- Engagement of service provider employees and leadership

Determining Cost and Need

- Ways to reduce CapMetro subsidy
- Employee demographics
- FY 2025 budget proposal

Exploring Options and Partnerships

- Location of on-site childcare
- Following community initiatives on childcare
- Pursuit of promising partnerships
- Research on programs to support employee childcare needs

Benefits of Supporting Employees' Childcare Needs

Employer

- In a recent study, 71% of working parents said better childcare would make them more productive at work.
- 75% of employees surveyed said that better childcare would make them more likely to stay with their employer.
- According to a recent survey by Care.com, 90% of employers say childcare benefits have a positive impact on talent recruitment and retention.

Employee

- Helps parents build safe, stable and nurturing environments for their young children while at work.
- Supports the physical and emotional health of employees and their families.
- Helps employees balance family and work, thus fostering greater capacity to fulfill both their family and work obligations.

Source: www.EarlyMattersGreaterAustin.org

Estimated Employee Childcare Needs

Age	Keolis	MTM	Cap Metro	Herzog	TOTALS
0-2	47	10	29	6	92
3-4	43	7	14	2	66
Total full-time childcare needs	90	17	43	8	158
5-6	55	12	22	3	92
7-9	99	14	31	5	149
10-12	94	20	36	1	151
Total part-time childcare needs	248	46	89	9	392

Based on enrollment in health benefit plans.

2024 Employee Child and Dependent Care Survey

Survey goals:

- Determine current child and dependent care needs of employees, such as ages of children and types of care needed.
- Identify types of dependent care services currently utilized by employees, including full and part-time childcare arrangements, weekend/after-hours childcare, drop-in childcare, etc.
- Understand the challenges employees experience with their current childcare arrangements.
- Learn which child and dependent care benefits employees believe to be most useful.



May 2024 Survey

- 446 completed surveys
- 17.5% response rate

July 2023 Survey

- 141 completed surveys
- 6.4% response rate

Key Findings



10.28% Expecting a child in the next nine months and anticipate needing childcare.

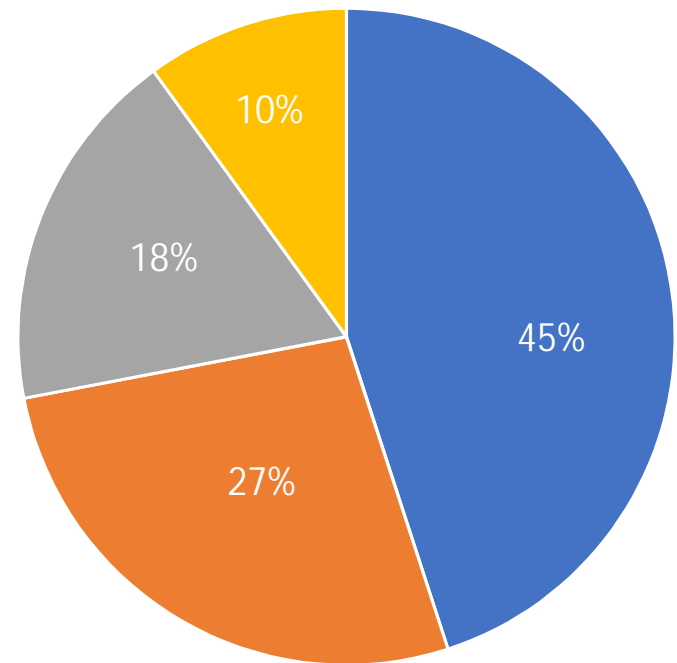


51.4% Have one or more children ages 0–5 years old who require childcare.



38.28% Have one or more children 5 years old (in kindergarten) or older who require childcare

Childcare Location Preference



■ Near Home ■ Near Work ■ No Preference ■ No Response

Dependent Care Benefits: Top 6 From Survey

Most Important Dependent Care Benefits:



86%

Stipend for childcare of their choice



75%

Flexible work location



68%

Gradual return to work after parental leave



67%

Access to after-school programs



62%

Access to summer care/summer camp programs



61%

Access to back-up childcare options, including care for sick children

Stipend Program Approaches Under Consideration

Dependent Care Flexible Spending Account- Employer Contribution

- Determine annual amount for FSA employer contribution
- Fund the FSA account as claims are paid
- Current FSA vendor can process reimbursements
- Not taxable to employee
- Reimbursement for licensed providers and individual providers

Direct Payment to Providers

- Determine the monthly stipend amount
- Contract with vendor to process payments directly to childcare facility used by employee
- Taxable to employee
- Payment to licensed providers and individual providers

Income/Need-Based for Both Plans

- Determine income base table for eligibility
- Correlate to number of family size
- Develop process to review application to determine eligibility

Childcare Center Sustainability Considerations

Current Bright Horizons Contract Completion



- Increase tuition to reduce subsidy for period September 2024 – March 2025
- Possible partnership with another employer to further reduce CapMetro subsidy

Lease Agreement with Non-Profit Childcare Center



- 5-year lease with one 5-year option period
- \$10 per year for rent
- Priority enrollment for CapMetro and service provider employees
- CapMetro to provide utilities, security and building maintenance
- Potential administrative fee/support

Childcare Fiscal Year Cost Considerations

	FY 24	FY 25	
Indirect Sunk Costs			
Lease value	\$ 191,000	\$ 191,000	
Maintenance	\$ 75,000	\$ 75,000	
Total Indirect	\$ 266,000	\$ 266,000	
Direct Childcare Support Costs			
Stipend	\$ -	\$ 300,000	Half Year
Childcare Center Operations Support	\$ 668,632	\$ 270,000	
Total Direct	\$ 668,632	\$ 570,000	

What's Next?

- **July – September 2024:**
 - Determine partnership option to pursue
 - Determine appropriate contractual mechanism for partnership option selected
 - Determine details of stipend program
- **September 23, 2024:** FY 25 Budget Adoption
- **October 2024:** Possible board action on childcare center partnership
- **November 2024 to March 2025:** Implement changes to childcare services based on outcome of partnership agreement opportunities
- **April 2025:** Initiate Childcare Stipend Program



Questions?





Capital Metropolitan Transportation Authority

2910 East 5th Street
Austin, TX 78702

Board of Directors

Item #: AI-2024-1209

Agenda Date: 7/22/2024

FY2025 Budget Proposal



FY2025 Budget Proposal

Board of Directors 7/22/2024

Discussion Outline

- Budget Development Calendar
- Budget Overview
- Operating Budget Highlights
- Capital Improvement Plan Update

FY2025 Budget Development Calendar

- Feb 7 Operating and Capital Budget kick-off meeting with departments
- Apr 12 Capital and Operating Budget requests received from departments
- May 8 Board Committees review proposed budget calendar
- Jun 5 Initial review with Access Advisory Committee
- Jun 12 Board Committees initial review and discussion
- Jun 12 Initial review with Customer Satisfaction Advisory Committee
- Jun 28 Initial review with Public Safety Advisory Committee
- ➔ Jul 22 Budget proposal presented to Board of Directors

FY2025 Budget Community Engagement

- Aug 7 Presentation to Access Advisory Committee
- Aug 12 Update Board Committees
- Aug 14 Presentation to Customer Satisfaction Advisory Committee
- Aug 23 Presentation to Public Safety Advisory Committee
- Aug 23 Proposed budget document is published online
- Aug 26-30 Budget public outreach and webinar
- Sep 11 Update Board Committees
- Sep 11 Public hearing on proposed budget and capital improvement plan
- Sep 23 Board of Directors considers budget proposal for adoption

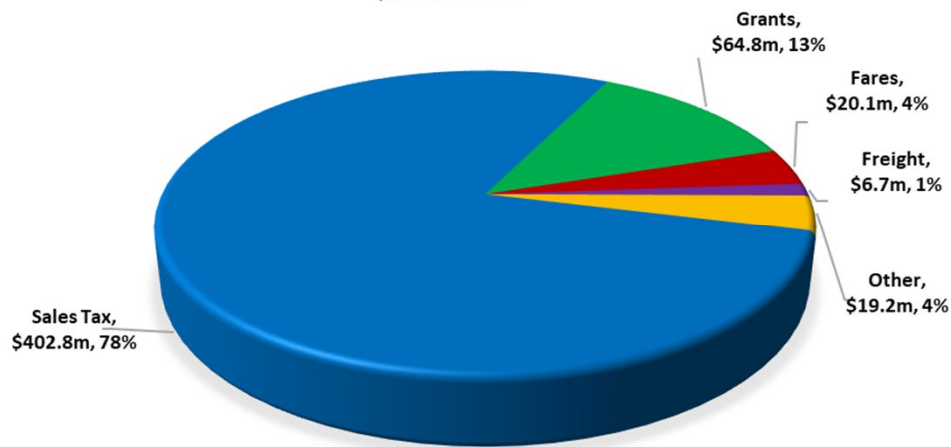
Proposed Budget Overview



- Proposed budget is structurally sound and balanced
 - Ongoing revenue is sufficient to fund operations and provide funds for capital needs
- Meets operating reserve requirements
 - Statutory operating and budget stabilization reserves are fully funded
- Projected sales tax growth of 3% for Fiscal Year 2025
 - Declining growth in Fiscal Year 2024
- Service funding based on August Service Plan changes
- Investment in customer-focused transit infrastructure projects

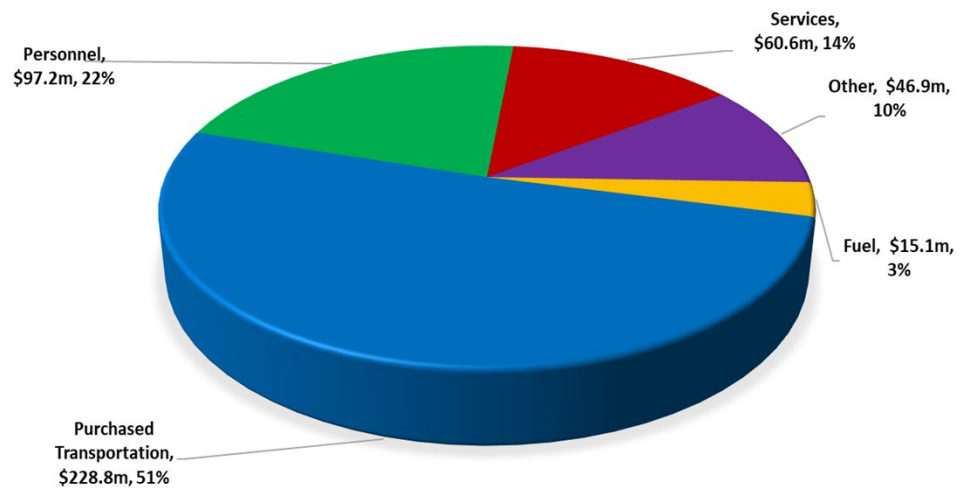
FY2025 Operating Budget Summary

FY2025 Operating Revenue
\$513.5 Million



- Heavily dependent on sales tax revenue and grants for annual funding
- Grants include 5307 formula funds and operating contributions from the Austin Transit Partnership

FY2025 Operating Expenses
\$448.5 Million



- Majority of the budget pays for contracted transit services
- Includes funding for Project Connect operations, maintenance and support services
- Fuel increase of 6% per gallon from FY2024

A photograph of a smiling man with grey hair and a goatee, wearing a dark blue polo shirt with the CapMetro logo. He is sitting outdoors with his arms crossed. In the background, a white bus with "A METROBUS 2608" and "CAPITAL METRO" is visible. The entire image is overlaid with a semi-transparent blue filter.

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FY2025 BUDGET - OPERATING COSTS

Operating Cost Drivers



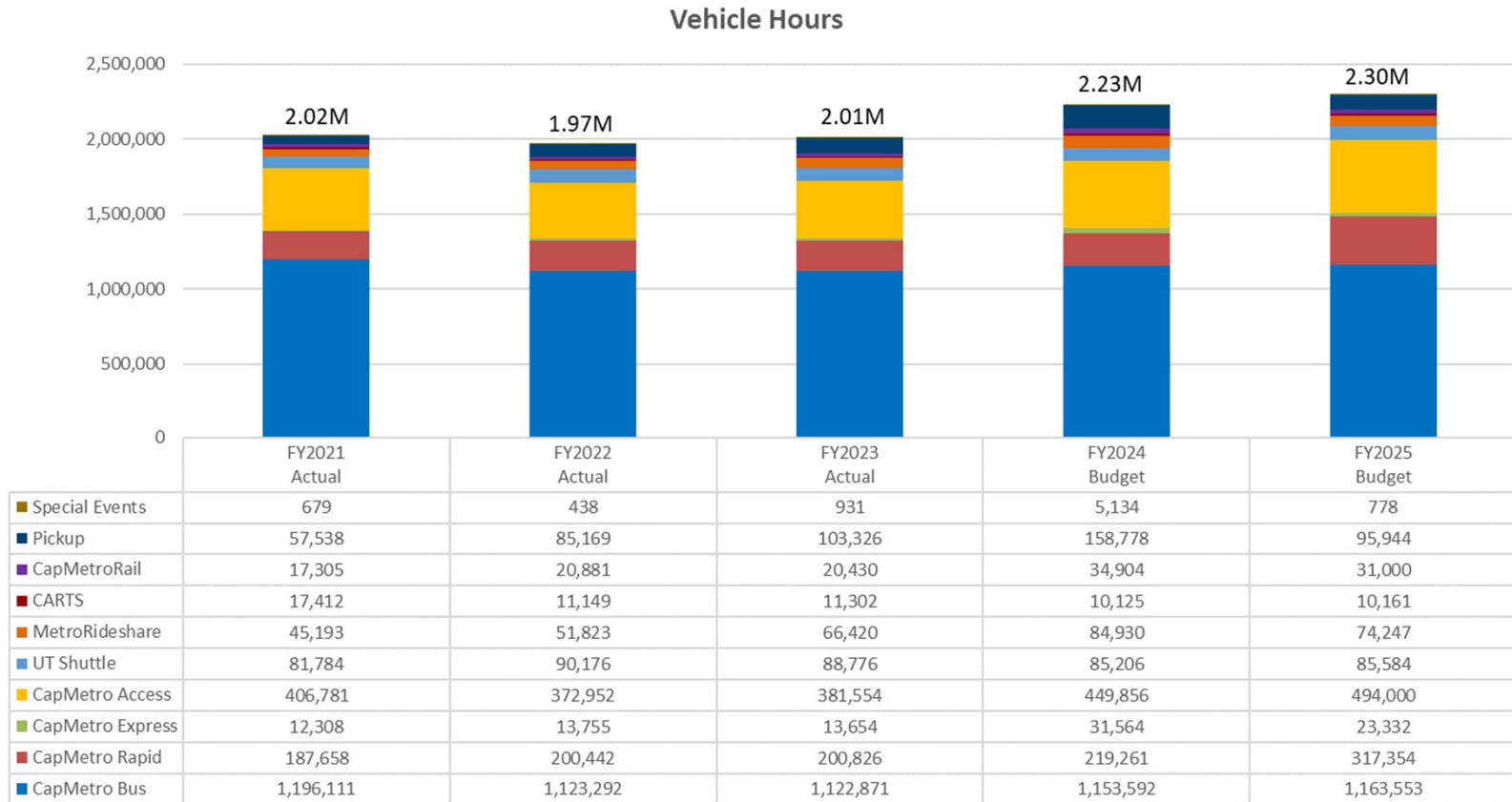
- Service levels based on August Service Plan changes
 - Purchased transportation costs are developed using budgeted hours and contractual rates
- Fuel prices remain stable over the next fiscal year with hedging in place
 - Diesel estimate of \$2.75 per gallon, inclusive of tax and net of hedging activities
 - Fuel hedge is 56% of projected fuel usage
- Continuation and expansion of Pickup innovative mobility zones
- Performance-based average annualized pay increase for employees
- Strategic plan initiatives considered in budget preparation

Operating Expense Comparison

\$' Million Expense Category	FY2023 Actual	FY2024 Forecast	FY2024 Budget	FY2025 Budget	\$ Increase / (Decrease)
Salaries and Benefits	\$72.6	\$89.2	\$92.2	\$97.2	\$5.0
Professional Services	45.9	60.4	68.9	60.6	(8.4)
Materials and Supplies	18.2	16.9	17.6	19.2	1.6
Fuel and Fluids	14.2	19.7	15.3	15.1	(.1)
Utilities	4.3	5.4	5.4	8.3	2.9
Purchased Transportation	190.8	229.7	209.1	228.8	19.7
Lease/Rentals	2.9	6.3	6.2	6.2	(.0)
Other Expenses	4.4	11.6	12.7	13.1	.5
Total Operating Expense	\$353.3	\$439.1	\$427.5	\$448.5	\$21.1

- Salaries and Benefits – Includes merit, pension and benefits increases
- Professional Services – Reduction in consultation fees, other professional fees and other services
- Purchased Transportation – Bus and Demand Response pass-through expense and additional CapMetro Bus, CapMetro Rapid and CapMetro Access hours

Service Levels





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FY2025 BUDGET - REVENUES

Operating Revenue

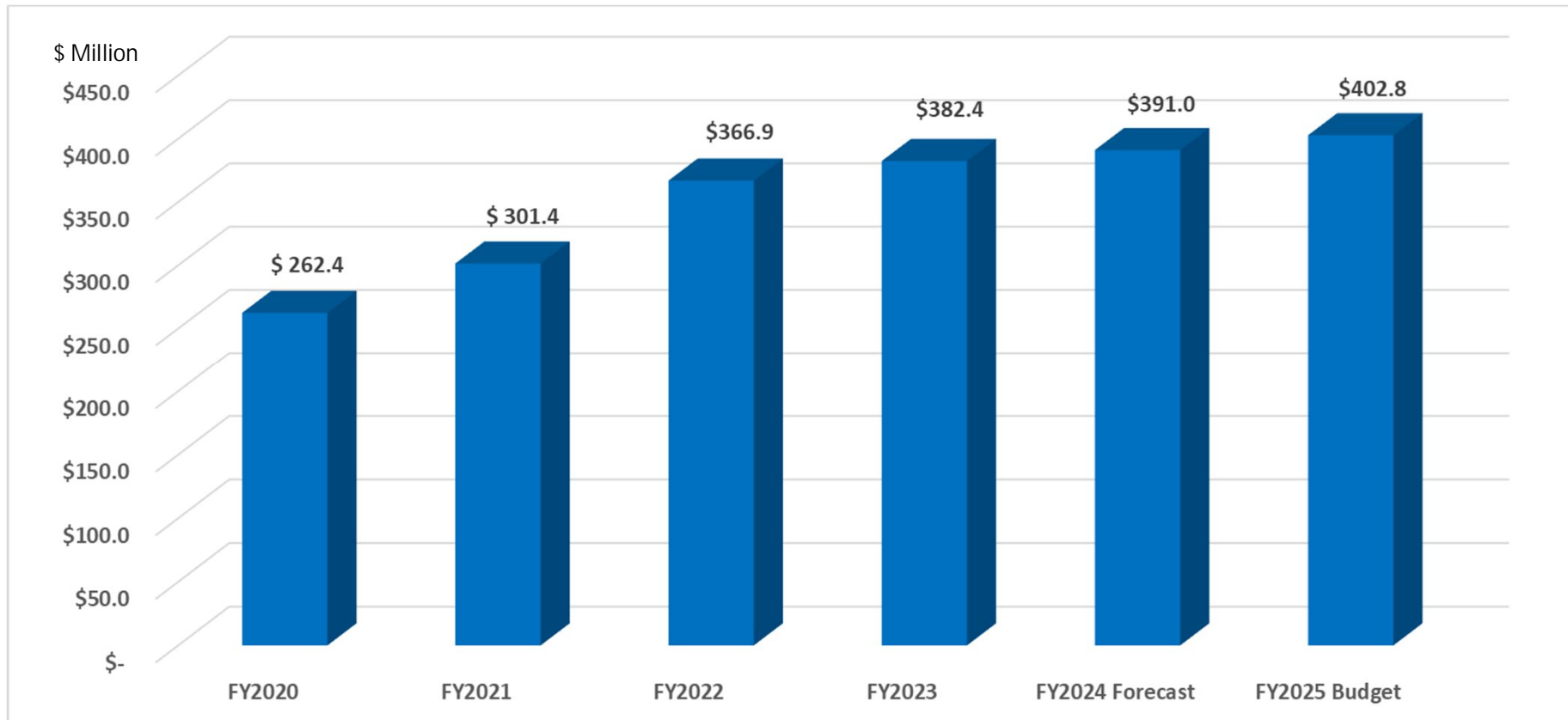
- Fare Revenue
 - Fare revenue based on continuing return of ridership in FY2025
- Federal Grants
 - Approximately \$44.2 million annually in Section 5307 funds
- Freight Railroad Revenue
 - Mainline revenue on target with FY2024 Budget of \$5.4 million
 - Section 45G Railroad Track Maintenance Tax Credit of \$544 thousand

Revenue Comparison

\$' Million Revenue Category	FY2023 Actual	FY2024 Forecast	FY2024 Budget	FY2025 Budget	\$ Increase / (Decrease)
Sales Tax	\$382.4	\$391.0	\$396.7	\$402.8	\$6.0
Passenger Revenue	18.0	18.1	18.6	20.1	1.5
Freight Railroad Revenue	6.3	6.5	6.7	6.7	(.0)
Other Revenue	25.8	23.7	6.8	19.2	12.4
Operating Contributions and Grants	53.6	58.7	91.1	64.8	(26.4)
Capital Grants and Contributions	14.7	66.3	77.4	28.6	(48.8)
Project Connect Capital Contributions	30.8	34.4	133.3	59.2	(74.0)
Total Revenue	\$531.6	\$598.7	\$730.7	\$601.3	\$(129.3)

- Sales Tax – Projected 3% increase for Fiscal Year 2025 Budget over Fiscal Year 2024 Forecast
- Operating Grants – FY2025 includes Section 5307 funding and operating contributions from the Austin Transit Partnership
- Capital Grants and Contributions – FY2025 includes MetroRapid Expo and Pleasant Valley Small Start grants, Red Line double tracking RAISE grant, Demand Response facility grant and 5339a and 5337 formula grants

Sales Tax Revenue



Ridership Summary

Ridership Summary	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Budget	FY2025 Budget
CapMetro Bus	12,867,345	14,961,223	17,928,882	17,784,266	18,922,739
CapMetro Rapid	2,532,239	3,052,354	3,654,771	3,947,805	5,207,361
UT Shuttle	413,684	849,786	1,086,843	1,136,269	1,279,805
CapMetro Express	39,545	88,573	120,900	252,276	215,369
Special Events	3,665	4,580	9,094	17,986	2,926
CapMetro Rail	256,983	473,312	475,465	727,830	610,327
CapMetro Access	395,007	527,142	553,688	627,669	588,429
Pickup	93,516	224,850	363,656	327,780	599,670
CapMetro Rideshare	235,438	281,009	327,952	333,300	493,680
CARTS	23,157	19,765	23,582	28,117	32,487
Total Ridership	16,860,579	20,482,594	24,544,833	25,183,298	27,952,793



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FY2025 CAPITAL BUDGET



Capital Budget Highlights

- North base demand response operations and maintenance facility
- Broadmoor Rail Station
- Bus stop enhancements and improvements
- New headquarters build-out
- CapMetro Bikeshare system replacement and expansion



Project Connect Highlights

- Metro Rapid Lines – vehicles, stations and electric charging
- South base demand response operations and maintenance facility
- Continued and new Pickup zone operations
- Master facility plan expansion
- Organizational development and operational readiness
- Continued interlocal agreements for capital projects, operations, maintenance and support services

Proposed 5-Year Capital Plan

\$' Million Project Category	FY2025	FY2026	FY2027	FY2028	FY2029	Total
Vehicles	\$34.1	\$28.2	\$37.7	\$41.9	\$35.7	\$177.6
Commuter Rail	4.1	1.9	1.5	.8	.8	9.0
Facilities	54.0	96.5	59.6	8.0	4.6	222.7
Information Technology	11.1	13.5	6.1	5.3	2.8	39.0
Other	21.5	18.2	3.0	2.9	3.5	49.1
Project Connect	68.4	12.8	27.9	45.0	14.8	168.8
Property and Asset Mgmt	36.5	20.1	2.4	1.3	3.3	63.7
Total Capital Projects	\$229.8	\$191.1	\$138.2	\$105.3	\$65.5	\$ 729.9
Funding						
Local Funding	142.0	152.6	89.8	51.1	42.7	478.2
Grants/Contributions	87.9	38.5	48.4	54.2	22.8	251.7
Total Capital Projects	\$229.8	\$191.1	\$138.2	\$105.3	\$65.5	\$ 729.9
Project Type						
Enhancement	161.1	123.1	93.1	58.4	26.3	462.0
State of Good Repair	68.7	68.1	45.1	46.9	39.2	268.0
Total Capital Projects	\$229.8	\$191.1	\$138.2	\$105.3	\$65.5	\$ 729.9

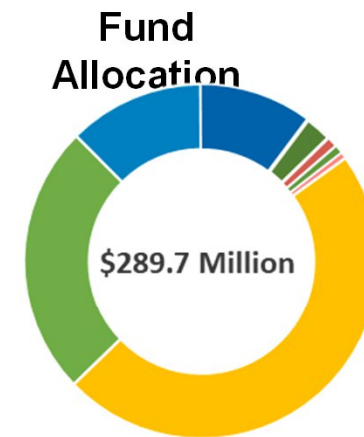


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SUMMARY

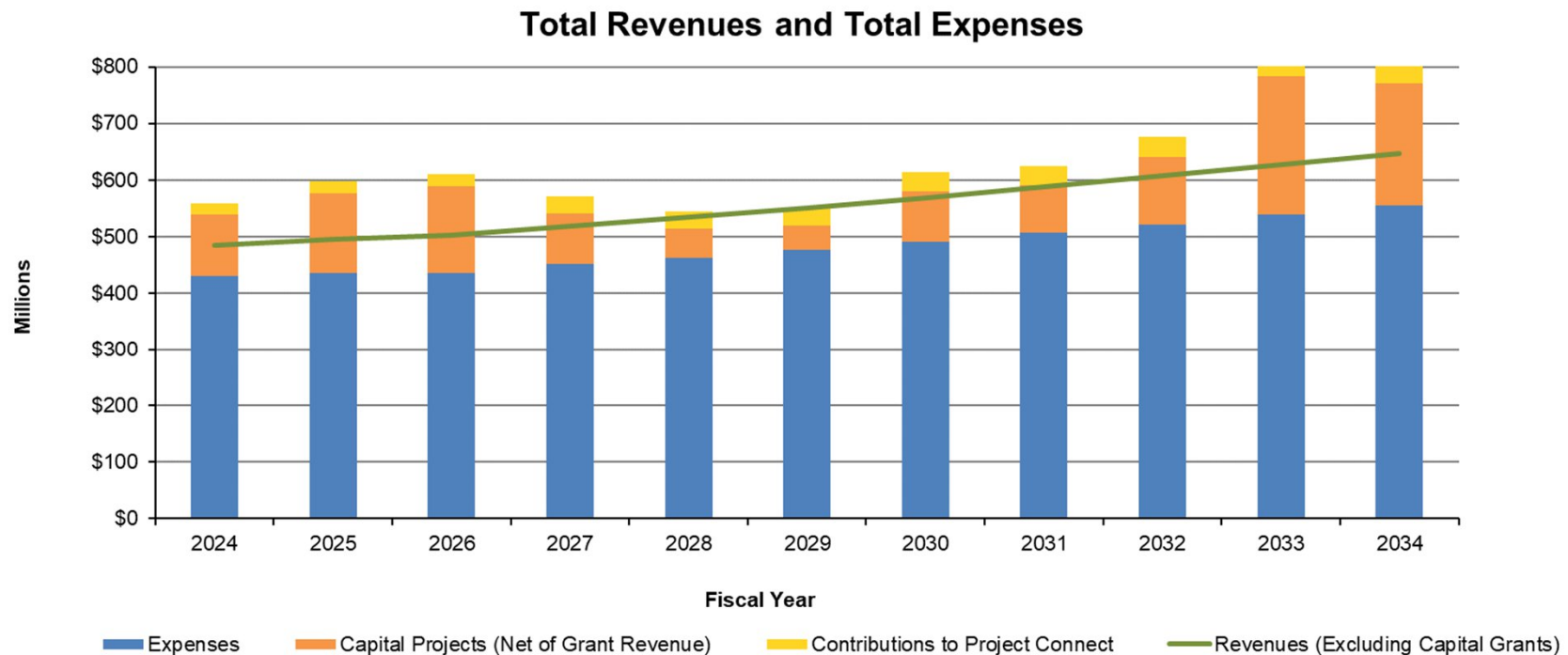
Fund Balance and Reserves

FY2025 Projected Activity	\$' Million
Projected Beginning Balance	\$393.1
+ Revenue	601.3
- Operating Expenses	(448.5)
- Capital Projects	(229.8)
- Contribution to Project Connect	(21.2)
- Interlocal Agreements	(5.2)
Projected Ending Balance	\$289.7



Statutory Operating Reserve	\$71.7m
Budget Stabilization Reserve	\$35.9m
Project Connect Dedicated Funds	\$29.9m
Sustainability Capital Fund	\$7.1m
City of Austin Mobility Programs	\$2.9m
Small Cities Infrastructure Fund	\$2.3m
Self-Insurance Reserve	\$1.7m
Funding of 5-Year CIP	\$138.2m

Long-Range Financial Model



- One-time, accumulated funding available for capital investments
- Ongoing revenue assumption is sufficient to fund operations and capital needs through Fiscal Year 2027
- Budget risk if sales tax growth does not develop as projected

Next Steps

- Review budget proposal with Board advisory committees
- Publish draft budget document online
- Public outreach across CapMetro's service area and virtually
- Budget updates to Board Committees
- Public hearing on the proposed budget
- Final Board approval scheduled for September 23
- Board update on Long-Range Financial Plan

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Thank you!



Capital Metropolitan Transportation Authority

2910 East 5th Street
Austin, TX 78702

Board of Directors

Item #: AI-2024-1227

Agenda Date: 7/22/2024

President & CEO Monthly Update - July 2024



President's Report

July 2024

Frontline Grads



APTA Conference



Transit Police Update

Next Steps

- Obtain Originating Agency Identifier
- Conduct background investigations
- Initiate hiring
- Swear-in ceremony and open house



Station de-installation

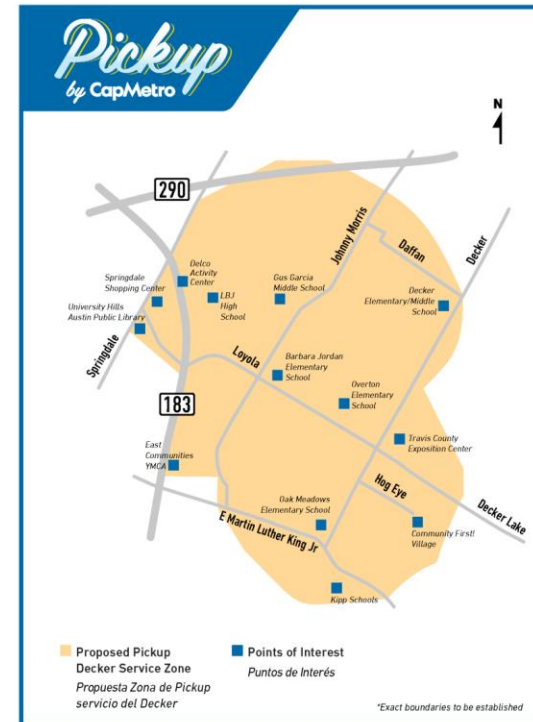
What's Next:

- Rolling launch of new stations & bikes
- Installing upgraded stations
- Entire fleet of e-assist bikes
- CapMetro Bikeshare app



Looking ahead

- North Base Demand Response Facility & Central Warehouse
- Proposed New Pickup Decker Zone
 - Open House at University Hills Public Library 7/25
 - Virtual Open House 7/31
- CapMetro Transit Plan 2035
 - Community Connector recruitment period until 8/8
 - Round 1 engagement 9/16-10/18



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Thank you!