



Agenda - Final revised
Capital Metropolitan
Transportation Authority
Operations, Planning and Safety
Committee

2910 East 5th Street
Austin, TX 78702

Wednesday, May 17, 2023

1:00 PM

Rosa Parks Boardroom

Items marked with an * have been revised.

This meeting will be livestreamed at capmetrotx.legistar.com

I. Call to Order

II. Public Comment

III. Action Items

1. Approval of minutes from the April 14, 2023 Operations, Planning and Safety Committee meeting.
2. Election of an Operations, Planning and Safety Committee Vice Chair for the remainder of the 2023 calendar year.
3. Approval of a resolution authorizing the President & CEO, or her designee, to implement the August 2023 Service Changes.
4. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with RailComm LLC, to provide rail dispatch and management software hosting, maintenance and support for one (1) base year and two (2) option years in an amount not to exceed \$771,644.
5. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with EAR Telecommunications, LLC for the construction of a traffic signal at the intersection of Decker Lane and Colony Loop in the amount of \$423,491, plus 15% contingency, for a total amount not to exceed \$487,015.
- *6. Approval of a resolution authorizing the President & CEO, or their designee, to add \$750,000 in funding to an existing contract with Stacy and Witbeck, Inc. for an in-progress Design-Build project for the McKalla Rail Station for a total contract amount not to exceed \$20,883,945 and to grant to the City of Austin any easements reasonably necessary to operate and maintain the facilities constructed pursuant to this contract amendment.

IV. Presentations

1. FY2024 Proposed Budget Calendar
2. Monthly Bus Operations Update

V. Items for Future Discussion

VI. Adjournment

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email ed.easton@capmetro.org if you need more information.

Committee Members: Eric Stratton, Chair; Jeffrey Travillion, Paige Ellis and Chito Vela.

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.



Capital Metropolitan Transportation Authority

2910 East 5th Street
Austin, TX 78702

Operations, Planning and Safety Committee **Item #:** AI-2023-781

Agenda Date: 5/17/2023

Approval of minutes from the April 14, 2023 Operations, Planning and Safety Committee meeting.



Minutes
Capital Metropolitan
Transportation Authority
Operations, Planning and Safety
Committee

2910 East 5th Street
Austin, TX 78702

Friday, April 14, 2023

2:00 PM

Rosa Parks Boardroom

I. Call to Order

2:20 p.m. Meeting Called to Order

Present	Eric Stratton, Chito Vela, and Paige Ellis
Absent	Jeffrey Travillion

II. Public Comment

There was no public comment this month.

III. Action Items

1. Approval of minutes from the March 8, 2023 Operations, Planning and Safety Committee meeting.

A motion was made by Vela, seconded by Ellis, that this Minutes be adopted. The motion carried by the following vote:

Aye: Stratton, Vela, and Ellis

IV. Presentations

1. Project Connect Light Rail Briefing
2. Monthly Bus Operations Update
3. MetroRapid Expo Center Line and Park & Ride Update

V. Items for Future Discussion

VI. Adjournment

3:55 p.m. Meeting Adjourned

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email ed.easton@capmetro.org if you need more information.

Committee Members: Eric Stratton, Chair; Jeffrey Travillion, Paige Ellis and Chito Vela.

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.

Operations, Planning and Safety Committee **Item #:** AI-2023-788

Agenda Date: 5/17/2023

SUBJECT:

Election of an Operations, Planning and Safety Committee Vice Chair for the remainder of the 2023 calendar year.

FISCAL IMPACT:

This action has no fiscal impact.

STRATEGIC PLAN:

Strategic Goal Alignment:

- | | |
|---------------------------------------|---|
| <input type="checkbox"/> 1. Customer | <input type="checkbox"/> 2. Community |
| <input type="checkbox"/> 3. Workforce | <input checked="" type="checkbox"/> 4. Organizational Effectiveness |

Strategic Objectives:

- | | | |
|--|---|--|
| <input type="checkbox"/> 1.1 Safe & Reliable Service | <input type="checkbox"/> 1.2 High Quality Customer Experience | <input type="checkbox"/> 1.3 Accessible System |
| <input type="checkbox"/> 2.1 Support Sustainable Regional Growth | | |
| <input type="checkbox"/> 2.2 Become a Carbon Neutral Agency | | |
| <input type="checkbox"/> 2.3 Responsive to Community and Customer Needs | | |
| <input type="checkbox"/> 2.4 Regional Leader in Transit Planning | | |
| <input type="checkbox"/> 3.1 Diversity of Staff | <input type="checkbox"/> 3.2 Employer of Choice | <input type="checkbox"/> 3.3 Expand Highly Skilled Workforce |
| <input checked="" type="checkbox"/> 4.1 Fiscally Responsible and Transparent | <input type="checkbox"/> 4.2 Culture of Safety | <input type="checkbox"/> 4.3 State of Good Repair |

EXPLANATION OF STRATEGIC ALIGNMENT: Does not apply.

BUSINESS CASE: Does not apply.

COMMITTEE RECOMMENDATION: Does not apply.

EXECUTIVE SUMMARY: From time to time our board committee Chairs are not able to attend monthly committee meetings. As the Texas Open Meetings Act requires public meetings have a Chair or Acting Chair present, the board has asked that each committee select Vice Chairs.

The duty of the Vice Chairperson are to preside over all meetings and perform all duties in the absence of the Chairperson.

DBE/SBE PARTICIPATION: Does not apply.

PROCUREMENT: Does not apply.

RESPONSIBLE DEPARTMENT: Board of Directors

**RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS**

**STATE OF TEXAS
COUNTY OF TRAVIS**

AI-2023-786

WHEREAS, the Operations, Planning and Safety Committee desires to select a Vice Chair from among its members, who will serve as Acting Chair in the absence of the Committee Chair.

NOW, THEREFORE, BE IT RESOLVED that the Operations, Planning and Safety Committee hereby elects _____ as the Vice Chair of the Committee for the remainder of the 2023 calendar year.

**Secretary of the Board
Becki Ross**

Date: _____

Operations, Planning and Safety Committee **Item #:** AI-2023-761

Agenda Date: 5/17/2023

SUBJECT:

Approval of a resolution authorizing the President & CEO, or her designee, to implement the August 2023 Service Changes.

FISCAL IMPACT:

Funding for this action is available in the FY2023 Operating Budget.

STRATEGIC PLAN:

Strategic Goal Alignment:

☒ 1. Customer

Strategic Objectives:

☒ 1.2 Improve system reliability and convenience

☒ 1.3 Ensure an attractive and accessible transit environment

EXPLANATION OF STRATEGIC ALIGNMENT:

Service Changes are in accordance with Capital Metro's Service Standards. These changes are designed to meet Goals 1-4 in Capital Metro's Strategic Plan:

- 1). Deliver the best possible customer experience,
- 2). Demonstrate Regional Leadership,
- 3). Demonstrate the value of public transportation in a dynamic community,
- 4). Continue to improve organizational practices and develop staff.

BUSINESS CASE:

These changes are intended to improve the overall customer experience with a focus on on-time performance through the minor modification of select services.

COMMITTEE RECOMMENDATION:

This item was presented and recommended for approval by the Operations, Planning and Safety Committee on May 17, 2023.

EXECUTIVE SUMMARY:

The August 2023 service changes continue with existing service levels with the exception of minor adjustments as listed below:

Staff recommends the following minor changes for final approval at the April board meeting:

- Minor Schedule Adjustments - To address continued changes in the community, select routes will receive minor adjustments to their schedules in order to address needs anticipated due to increased traffic and ridership.
- School Service Adjustments - The normal transition of UT routes and select trips on mainline routes back to school service levels.
- Continued Service Suspension - Express routes 981 and 987, as well as all E-bus service, will remain suspended.

DBE/SBE PARTICIPATION: Does not apply.

PROCUREMENT: Does not apply.

RESPONSIBLE DEPARTMENT: Planning and Development

**RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS**

**STATE OF TEXAS
COUNTY OF TRAVIS**

AI-2023-761

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro management continue to support the recovery of the City of Austin from the COVID-19 crisis, and

WHEREAS, the August 2023 Service Changes will continue to rebuild ridership while minimizing impacts on current customers; and

WHEREAS, no equity analysis or public hearing was required because none of the proposed changes met the major service change threshold.

NOW, THEREFORE, BE IT RESOLVED by the Capital Metropolitan Transportation Authority Board of Directors that the President & CEO, or her designee, is authorized to implement August 2023 Service Changes described in the attached document beginning Sunday, August 20, 2023.

Date: _____

**Secretary of the Board
Becki Ross**

To: Capital Metro Board of Directors

From: Sharmila Mukherjee, EVP, Planning and Development

Date: March 20, 2023

Subject: May Board Meeting – August 2023 Service Changes

Staff is presenting the following summary recommendations for the proposed August 2023 Service Changes. Several changes and adjustments are proposed for the system as Capital Metro continues to respond to improving community conditions while also accounting for current and future labor force availability. These changes would not meet the major service change¹ threshold, and thus a public hearing is not required. The public will be able to comment as part of various public outreach efforts and at the May board meeting when the board takes action on this item.

The following is a high-level summary of proposed that were identified through data analysis, customer feedback and operator input.

- **Minor Schedule Adjustments** – To address continued changes in the community, select routes will receive minor adjustments to their schedules in order to address needs anticipated due to increased traffic and ridership.
- **School Service Adjustments** – The normal transition of UT routes and select trips on mainline routes back to school service levels.
- **Continued Service Suspension** – Express routes 981 and 987, as well as all E-bus service, will remain suspended.

These changes are intended to provide a high-quality customer experience by improving on-time performance and customer satisfaction. They are in accordance with the FY 2023 budget. If approved, the changes would be implemented on August 20, 2023. The following appendices describe the specifics of our recommendations:

¹ Board Policy “Title VI Major Service Change Policy OOD-103” defines a major service change as the establishment of new bus routes, a substantial geographical alteration on a given route of more than 25% of its route miles, the elimination of any bus service, or a major modification which causes a 25% or greater change in the number of daily service hours provided.

Appendix A – August 2023 Service Changes

The following changes become effective August 20, 2023.

Minor Adjustments

Services	Concept	Service Levels	MetroAccess
<u>Minor Schedule Adjustments</u> <u>(Increased traffic and ridership)</u>	Minor Schedule Adjustments to Select Periods to Address Overcrowding	All Days	No Impact

School Service Adjustments

Services	Concept	Service Levels	MetroAccess
School Timed Trips - Restore (4, 7, 10, 17)	Select trips timed for school loads added.	Weekdays	No Impact
UT Routes – Fall Semester Level (640, 621, 642, 656, 661, 663, 670, 671, 672)	Select University routes to operate on regular Fall service levels.	Weekdays, Sundays	No Impact

Appendix B – Public Input Process

Capital Metro staff solicited direct feedback from new and existing customers during the course of outreach before and after implementation of January 2023 Service Changes. Input will also be solicited from advisory committees and bus operators. A series of public feedback opportunities will be held during the month of April and will include an opportunity at the May Monthly Board Meeting at Capital Metro’s Main Administration Building. Feedback will be considered for incorporation into final recommendations.



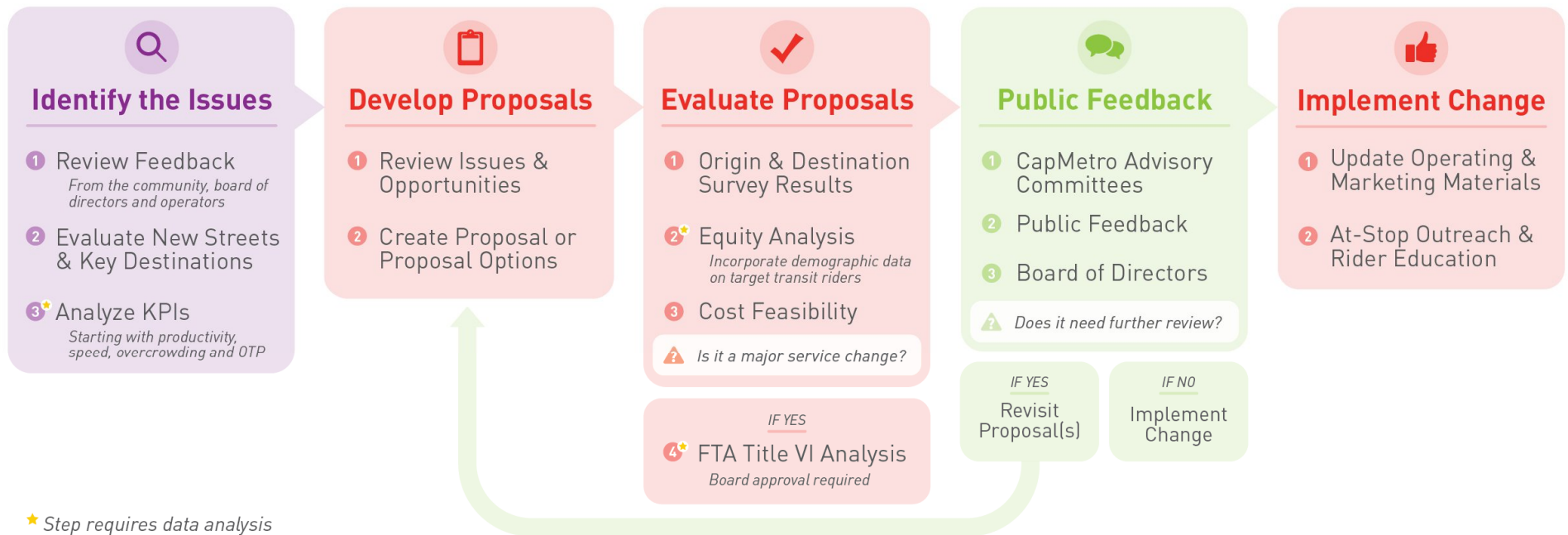
August 2023 Service Change

May 2023 Board Meeting

Service Change Overview

- Purpose: To evaluate current conditions and make service adjustments
- During a service change process, we:
 - Identify ways to improve service
 - Develop a service change proposal
 - Engage with the public throughout the process
- Service changes currently occur every winter, spring, and fall to correspond with changing customer needs and patterns

Service Evaluation Process



June 2023 Service Changes - Reminder

Minor Adjustments of Service

- Adjusted Running Times – Minor adjustments to schedules due to ridership / travel conditions
- Summer Service Adjustment – Normal transition on UT routes, and on select route to summer service levels

Maintained Service Levels

- MetroRail – Regular service
- MetroExpress & Flyers – Continued reduced service levels
- E-Bus – Continued suspension of service



August 2023 Service Changes - Proposed

Minor Adjustments of Service

- Adjust Running Times – Minor adjustments to schedules due to ridership / travel conditions
- Fall Service Adjustment – Normal transition on UT routes, and on select route from summer service levels to regular fall service levels

Maintain Service Levels

- MetroRail – Regular service
- MetroExpress & Flyers – Continue reduced service levels
- E-Bus – Continue suspension of service



Regional Update

- The Regional Coordination Planning Team is working with jurisdictions within the urbanized area that are not currently served by CapMetro:
 - Transit Development Plan (TDPs) Updates for Buda, Pflugerville, & Travis County
 - Ongoing communication with regional partners that provide transit services
- Government Affairs is meeting with all member cities, to discuss near-term and longer-term needs.
 - Along with other departments, discussions and engagement will continue over the summer with all member cities.



Looking Forward

- Winter 2024
 - Minor changes to address changing conditions
 - Review of Pickup Performance and discussion of zone changes and additions
- Next Major Service Change – 2025
 - Start of MetroRapid Expo and Pleasant Valley service and other adjustments to network



Continue to monitor ridership and staffing levels and supplement where we are able

CapMetro

Thank you!

Operations, Planning and Safety Committee **Item #:** AI-2023-767**Agenda Date:** 5/17/2023**SUBJECT:**

Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with RailComm LLC, to provide rail dispatch and management software hosting, maintenance and support for one (1) base year and two (2) option years in an amount not to exceed \$771,644.

FISCAL IMPACT:

Funding for this action is available in the FY2023 Operating Budget.

STRATEGIC PLAN:**Strategic Goal Alignment:**

- ☒ 1. Customer ☐ 2. Community
☐ 3. Workforce ☒ 4. Organizational Effectiveness

Strategic Objectives:

- ☐ 1.1 Safe & Reliable Service ☒ 1.2 High Quality Customer Experience ☐ 1.3 Accessible System
☐ 2.1 Support Sustainable Regional Growth ☐ 2.2 Become a Carbon Neutral Agency
☐ 2.3 Responsive to Community and Customer Needs ☐ 2.4 Regional Leader in Transit Planning
☐ 3.1 Diversity of Staff ☐ 3.2 Employer of Choice ☐ 3.3 Expand Highly Skilled Workforce
☐ 4.1 Fiscally Responsible and Transparent ☒ 4.2 Culture of Safety ☐ 4.3 State of Good Repair

EXPLANATION OF STRATEGIC ALIGNMENT: The RailComm system is used daily by the MetroRail operations team to dispatch and manage passenger and freight trains in a safe manner.

BUSINESS CASE: This is a continuation of vendor maintenance and support for software that is critical to the safe and effective operation of the rail system.

COMMITTEE RECOMMENDATION: This item was presented and recommended for approval by the Operations, Planning and Safety Committee on May 17, 2023.

EXECUTIVE SUMMARY: In 2007, Capital Metro implemented the initial RailComm system to provide dispatch and management of passenger and freight rail operations. The RailComm system remains a critical component

of rail operations. This software maintenance agreement provides software upgrades, patches and fixes.

DBE/SBE PARTICIPATION: Does not apply.

PROCUREMENT: On April 18, 2023, a request for a Sole Source Proposal was issued and advertised. The proposal from RailComm, LLC was received by the due date of April 21, 2023. The proposal was reviewed in all aspects of pricing and technical approach. The contract will be a fixed price for the Base Year and two (2) one-year renewal option periods.

RESPONSIBLE DEPARTMENT: Information Technology

**RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS**

**STATE OF TEXAS
COUNTY OF TRAVIS**

AI-2023-767

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro management endeavor to ensure that critical application systems are maintained and supported; and

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro management recognize the need to procure software hosting, maintenance and support for the RailComm system.

NOW, THEREFORE, BE IT RESOLVED by the Capital Metropolitan Transportation Authority Board of Directors that the President & CEO, or her designee, is authorized to finalize and execute a contract with RailComm LLC, to provide rail dispatch and management software hosting, maintenance and support for one (1) base year and two (2) option years in an amount not to exceed \$771,644.

**Secretary of the Board
Becki Ross**

Date: _____

Operations, Planning and Safety Committee **Item #:** AI-2023-782

Agenda Date: 5/17/2023

SUBJECT:

Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with EAR Telecommunications, LLC for the construction of a traffic signal at the intersection of Decker Lane and Colony Loop in the amount of \$423,491, plus 15% contingency, for a total amount not to exceed \$487,015.

FISCAL IMPACT:

Funding for this action is available in the FY2023 Capital Budget

STRATEGIC PLAN:

Strategic Goal Alignment:

- | | |
|---|--|
| <input checked="" type="checkbox"/> 1. Customer | <input checked="" type="checkbox"/> 2. Community |
| <input type="checkbox"/> 3. Workforce | <input type="checkbox"/> 4. Organizational Effectiveness |

Strategic Objectives:

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> 1.1 Safe & Reliable Service | <input checked="" type="checkbox"/> 1.2 High Quality Customer Experience | <input type="checkbox"/> 1.3 Accessible System |
| <input checked="" type="checkbox"/> 2.1 Support Sustainable Regional Growth | <input checked="" type="checkbox"/> 2.2 Become a Carbon Neutral Agency | |
| <input checked="" type="checkbox"/> 2.3 Responsive to Community and Customer Needs | <input checked="" type="checkbox"/> 2.4 Regional Leader in Transit Planning | |
| <input type="checkbox"/> 3.1 Diversity of Staff | <input type="checkbox"/> 3.2 Employer of Choice | <input checked="" type="checkbox"/> 3.3 Expand Highly Skilled Workforce |
| <input type="checkbox"/> 4.1 Fiscally Responsible and Transparent | <input type="checkbox"/> 4.2 Culture of Safety | <input type="checkbox"/> 4.3 State of Good Repair |

EXPLANATION OF STRATEGIC ALIGNMENT: The installation of a traffic signal at Decker Lane and Colony Loop will provide a safe crossing for people driving, walking and biking to access the Expo Center Park & Ride, an integral part of the CapMetro Rapid Expo line.

BUSINESS CASE: The signal installation project is the result of a collaboration with the City of Austin, the Texas Department of Transportation and CapMetro. The funding for this project is included in the FY23 budget and the five-year capital improvement plan.

COMMITTEE RECOMMENDATION: This item was presented and recommended for approval by the Operations, Planning and Safety Committee on May 10, 2023.

EXECUTIVE SUMMARY: Part of the Project Connect program, this signal project is located at the northern terminus of the Expo Center Rapid Line at the Expo Center Park & Ride, at the intersection of Decker Lane and Colony Loop Drive. This signal is currently part of the Federal Transit Administration grant-funded project and is necessary to provide buses with a safe signalized left turn onto Decker Lane. In addition, the contract includes improved connections for people walking and riding bikes from the Colony Park neighborhood to the park and ride and Rapid station. This project is supported and engineered by the City of Austin Transportation and Public Works Department.

DBE/SBE PARTICIPATION: Due to the specialized nature of this project, DBE participation has been set as race neutral.

PROCUREMENT: On March 6, 2023, an Invitation for Bids was issued and formally advertised. By the closing date of April 6, 2023, two (2) bids were received. According to the instructions in the solicitation, award will be made to the lowest responsive responsible bidder for each of the amenities. Capital Metro reviewed the pricing and determined EAR Telecommunications, LLC. DbA EARTCO, to be the lowest responsive responsible bid/bidder at \$423,490.95. The contract term is one (1) year from the Notice to Proceed.

RESPONSIBLE DEPARTMENT: Capital Projects

**RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS**

**STATE OF TEXAS
COUNTY OF TRAVIS**

AI-2023-782

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro management endeavor to expand transit service throughout the region; and

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro management recognize the need to provide safe, auto, bicycle and pedestrian circulation.

NOW, THEREFORE, BE IT RESOLVED by the Capital Metropolitan Transportation Authority Board of Directors that the President & CEO, or her designee, is authorized to finalize and execute a contract with EAR Telecommunications, LLC for the construction of a traffic signal at the intersection of Decker Lane and Colony Loop in the amount of \$423,491, plus 15% contingency, for a total amount not to exceed \$487,015.

Date: _____

**Secretary of the Board
Becki Ross**

Operations, Planning and Safety Committee **Item #:** AI-2023-792

Agenda Date: 5/17/2023

SUBJECT:

Approval of a resolution authorizing the President & CEO, or their designee, to add \$750,000 in funding to an existing contract with Stacy and Witbeck, Inc. for an in-progress Design-Build project for the McKalla Rail Station for a total contract amount not to exceed \$20,883,945 and to grant to the City of Austin any easements reasonably necessary to operate and maintain the facilities constructed pursuant to this contract amendment.

FISCAL IMPACT:

Funding for this action is available in the FY2023 & FY2024 Capital Budgets.

STRATEGIC PLAN:

Strategic Goal Alignment:

- | | |
|---|--|
| <input checked="" type="checkbox"/> 1. Customer | <input checked="" type="checkbox"/> 2. Community |
| <input type="checkbox"/> 3. Workforce | <input type="checkbox"/> 4. Organizational Effectiveness |

Strategic Objectives:

- | | | |
|--|--|--|
| <input type="checkbox"/> 1.1 Safe & Reliable Service | <input checked="" type="checkbox"/> 1.2 High Quality Customer Experience | <input type="checkbox"/> 1.3 Accessible System |
| <input type="checkbox"/> 2.1 Support Sustainable Regional Growth | <input type="checkbox"/> 2.2 Become a Carbon Neutral Agency | |
| <input checked="" type="checkbox"/> 2.3 Responsive to Community and Customer Needs | | <input type="checkbox"/> 2.4 Regional Leader in Transit Planning |
| <input type="checkbox"/> 3.1 Diversity of Staff | <input type="checkbox"/> 3.2 Employer of Choice | <input type="checkbox"/> 3.3 Expand Highly Skilled Workforce |
| <input type="checkbox"/> 4.1 Fiscally Responsible and Transparent | <input type="checkbox"/> 4.2 Culture of Safety | <input type="checkbox"/> 4.3 State of Good Repair |

EXPLANATION OF STRATEGIC ALIGNMENT: The McKalla Station will serve as a key transit option for the fast-growing north Burnet area and serve the greater community as an expanded daily service option for the MetroRail Red Line. This station will ultimately replace Kramer Station when completed.

BUSINESS CASE: The McKalla Station project is an essential part of addressing the transportation and mobility needs of the Austin community, increasing access to entertainment, jobs, and services in a reliable, safe, and convenient manner. The station design will facilitate multimodal transportation options including travel by foot, bicycle, bus, rideshare and other active transit options. Large residential areas exist to the east of the proposed station, and there are major commercial, retail, and university facilities in the vicinity. The funding for this action is available in the FY2023 Capital Budget and the five-year capital improvement

plan.

COMMITTEE RECOMMENDATION: This item will be presented to the Operations, Planning & Safety Committee on May 17, 2023.

EXECUTIVE SUMMARY: The Board awarded a Design-Build contract to Stacy and Witbeck, Inc. on March 28, 2022, for the McKalla Station platforms, canopies, other amenities, accessibility and relocation and upsizing of wastewater line. The contract is to design, construct, and deliver a fully functioning passenger rail station in accordance with the Authority's technical requirements, guidelines, and all other provisions.

Additional scope of work for the relocation, design, and construction of 42" diameter Storm Sewer (storm drain) is to be added to the project. The relocation of the storm drain will require an easement to be granted to the City of Austin for the new alignment. This item also provides for additional resources to ensure the overall project schedule remains on-time for completion in late 2023.

Funding for this is within the original project budget and available Capital Metro capital funding.

DBE/SBE PARTICIPATION: 15%

PROCUREMENT: The original contract procurement was conducted pursuant to the Design Build Procedure for Certain Civil Works Projects, Texas Government Code Title 10, Chapter 2269, Sub chapter H to procure design and construction services. CapMetro staff identified an opportunity to add scope to Project 2 facilitating an acceleration of the project schedule and design & construction of the storm sewer. The design-build contractor, Stacey Witbeck Inc., was asked to provide a technical proposal and a cost proposal for the additional scope of work. The cost proposal was further negotiated based on prevailing market rates and as per the current trend of significant increase in the construction material and labor costs. The existing contract is in an amount not to exceed \$20,133,945.

RESPONSIBLE DEPARTMENT: Capital Construction and Facilities Management

**RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS**

**STATE OF TEXAS
COUNTY OF TRAVIS**

AI-2023-792

WHEREAS, The Capital Metropolitan Transportation Authority Board of Directors and Capital Metro Management endeavor to provide the best customer experience and to better serve Central Texas residents; and

WHEREAS, The Capital Metropolitan Transportation Authority Board of Directors and Capital Metro Management recognize the need to add additional scope to the contract for the design and construction (Design-Build) of the McKalla Station Project and to grant an easement to the City of Austin for the relocated storm drain.

NOW, THEREFORE, BE IT RESOLVED that the Capital Metropolitan Transportation Authority Board of Directors authorizes the President & CEO, or their designee, to add \$750,000 in funding to an existing contract with Stacy and Witbeck, Inc. for an in-progress Design-Build project for the McKalla Rail Station for a total contract amount not to exceed \$20,883,945 and to grant to the City of Austin any easements reasonably necessary to operate and maintain the facilities constructed pursuant to this contract amendment.

Date: _____

**Secretary of the Board
Becki Ross**



Capital Metropolitan Transportation Authority

2910 East 5th Street
Austin, TX 78702

Finance, Audit and Administration Committee

Item #: AI-2023-779

Agenda Date: 5/17/2023

FY2024 Proposed Budget Calendar



FY2024 Budget Development Calendar

Board Committees 5/17

FY2024 Budget Development Calendar

- Feb 7 Operating and Capital Budget kick-off meeting with departments
- Apr 14 Capital and Operating Budget requests received from departments
- May 10 Board Committees review proposed budget calendar
- Jun 7 Initial review with Access Advisory Committee
- Jun 14 Initial review with Customer Satisfaction Advisory Committee
- Jun 14 Board Committees initial review and discussion
- Jun 23 Initial review with Public Safety Advisory Committee
- Jul 12 Budget proposal presented to Board Committees
- Jul 24 Budget proposal presented to Board of Directors

FY2024 Budget Community Engagement

- Aug 2 Presentation to Access Advisory Committee
- Aug 9 Presentation to Customer Satisfaction Advisory Committee
- Aug 14 Update Board Committees
- Aug 21-25 Budget public outreach and webinar
- Aug 25 Presentation to Public Safety Advisory Committee
- Aug 25 Proposed budget document is published online
- Sep 13 Update Board Committees
- Sep 13 Public hearing on proposed budget and capital improvement plan
- Sep 25 Board of Directors considers budget proposal for adoption

FY2024 Budget Development Calendar

- Early Oct Approved budget is posted online
- Early Dec Approved budget document submitted for consideration by the Government Finance Officers Association –
“Distinguished Budget Presentation” recognition

CapMetro

Thank you!



Capital Metropolitan Transportation Authority

2910 East 5th Street
Austin, TX 78702

Operations, Planning and Safety Committee **Item #:** AI-2023-778

Agenda Date: 4/14/2023

Monthly Bus Operations Update



Bus Operations Update

April 2023

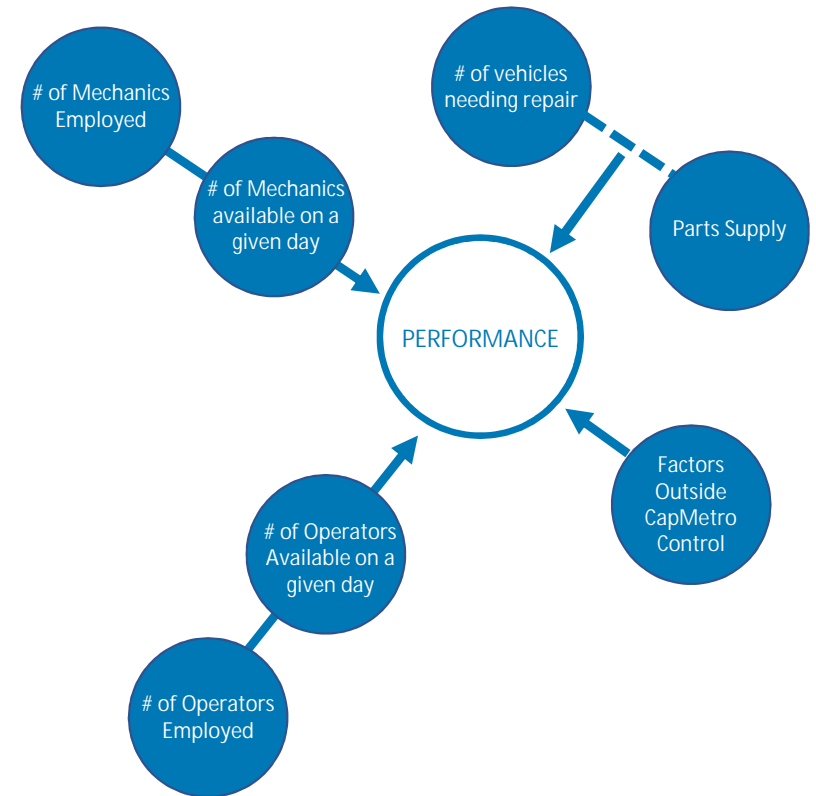
Fixed Route RFP

- Securing the agency's next fixed route service contract. (3/2)
- Largest expense of CapMetro, and core to the service
- Impactful to our organization, in particular the operators and mechanics
- Valued in excess of 750 million dollars
- Released Expression of Interest in March and received robust response
- RFP is anticipated to be released on Monday, May 15 (8 weeks)
- Expect to bring the contract to the Board for approval in September 2023.
- Critical timeline must be met to ensure a smooth transition to the new contract.



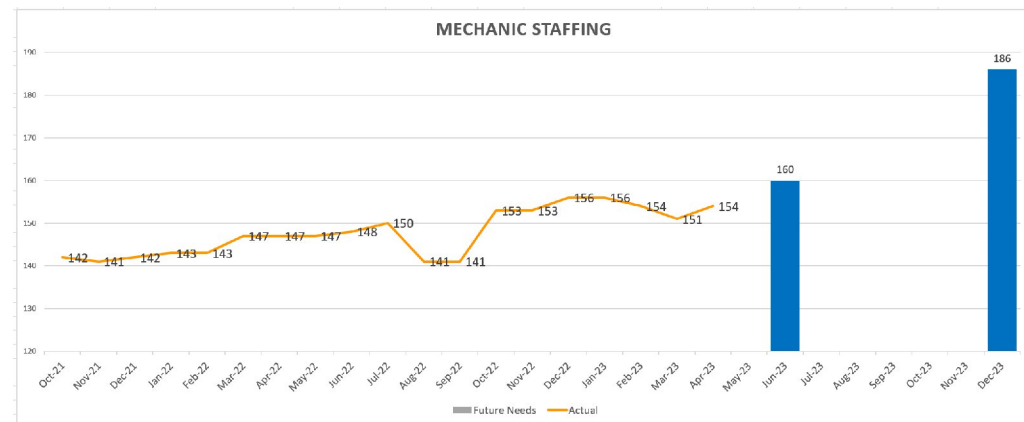
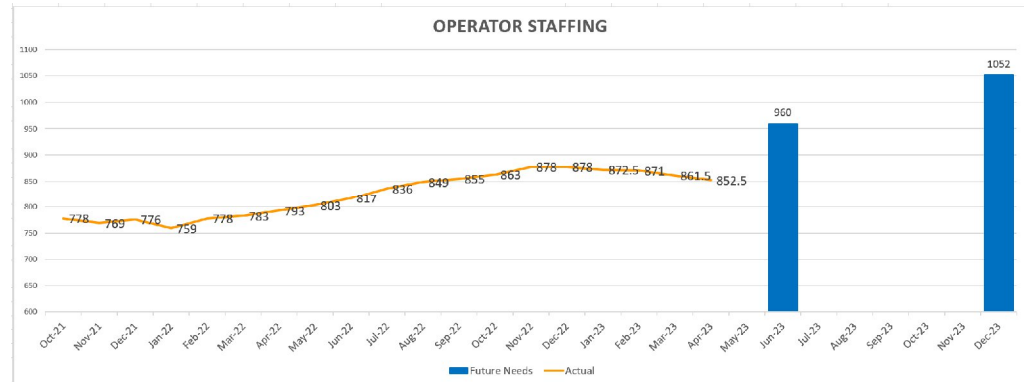
Bus Service is a strategic priority

- Flexible Operations Functionality
- Service model is formatted for “High Performance”
- Safety & Reliability are key to Customer Experience
- Sustainability enhances operational excellence
- Employee Engagement



Operator and Mechanics

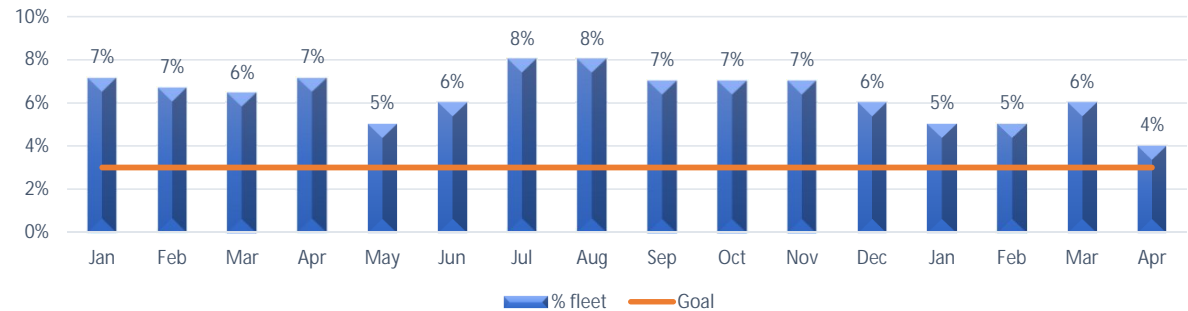
- Hired over 150 employees since January 2023. This number includes operators, mechanics and other operations & maintenance staff.
- Hired 34 Operators in April 2023 and 18 operators graduated.
 - Goal is 1052; present count is 854
- Hired 3 Mechanics this year, 1 hired in April 2023
 - Goal is 186; present count is 154
- PV/EXPO Service: Service model is being conceptualized to reflect Operator staffing targets and overall headcount.



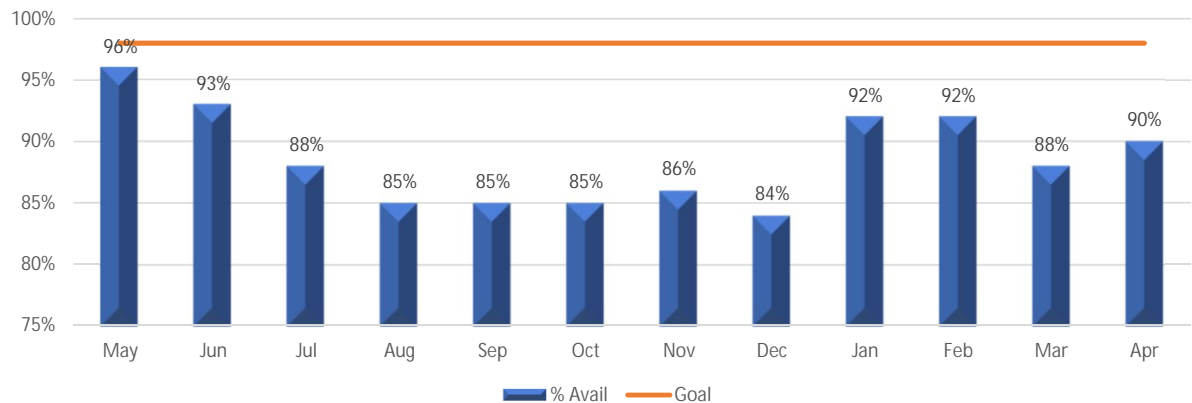
Parts

- New parts warehouse
- Challenges with manufacturer-supplied OEM parts
- Upgrading inventory process to a digital format
- With each parts shortage, we review why that occurred.
 - Found duplicate parts numbers
 - Alternate sources
 - System issues that removed reorder request
 - Changes to Min/Max reorder points

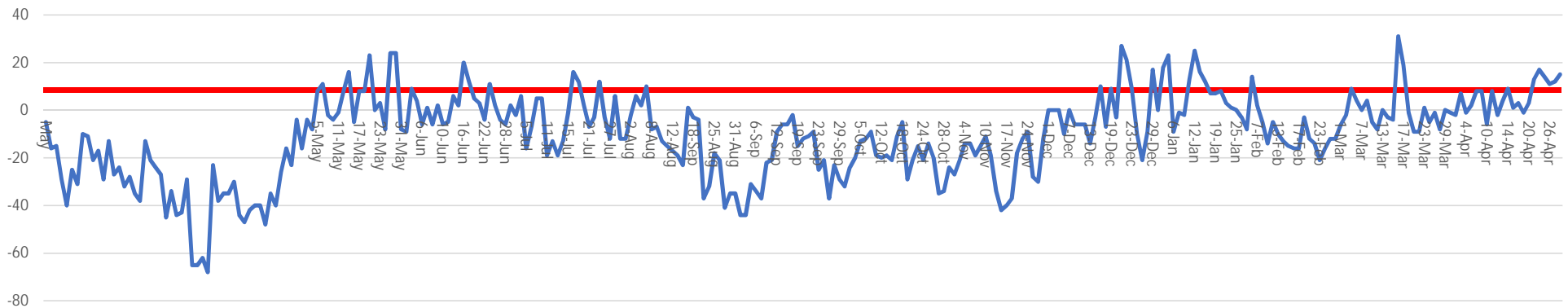
% BUSES OUT OF SERVICE DUE TO PARTS



PARTS AVAILABILITY WHEN NEEDED



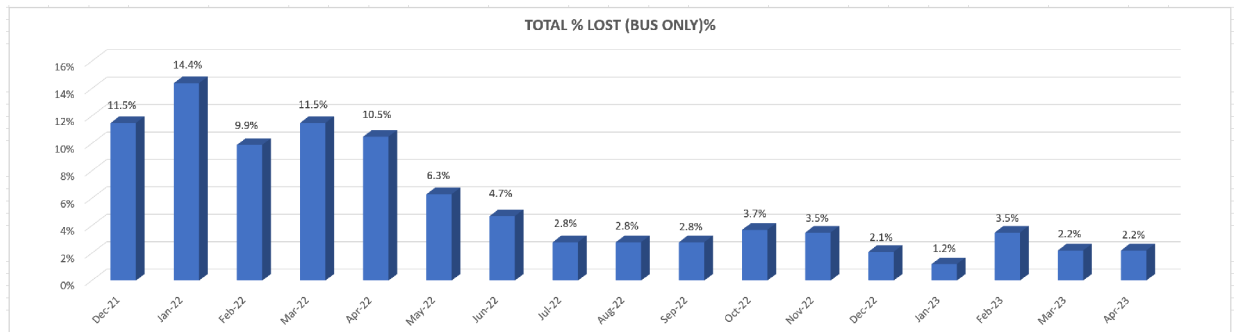
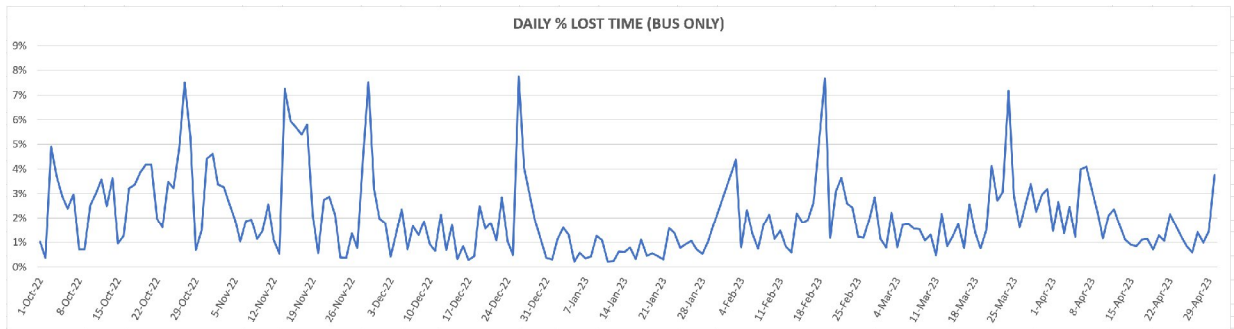
Vehicle Availability



- Vehicle availability is heading in the right direction
- Fleet Reliability is steadily improving
- Currently in the process of revamping modular training for our mechanics
- Specialty Shops for Maintenance are currently under development

Lost Time: what the customer feels

- Lost time has held steady month over month, with March and April Lost time, falling in the 2% range.
- Goal is to be under 1%.
- April Lost time was 2.2%



Bus Maintenance Reliability

Mean Distance Between Failure (MDBF) by Month

MDBF for all bus services by month. MDBF is a reliability metric that measures the mean number of miles traveled between the failure of a mechanical element that prevents the vehicle from completing a scheduled revenue trip or starting the next scheduled revenue trip.

Date Range:

This chart displays the past two calendar years and the current year-to-date.

Mean Distance Between Failure (MDBF) for All Bus Services by Month



Total Bus Service Ridership

Ridership by Month

Monthly number of passengers who board all bus services, including:

- CapMetro Bus
- CapMetro Express
- CapMetro Rapid

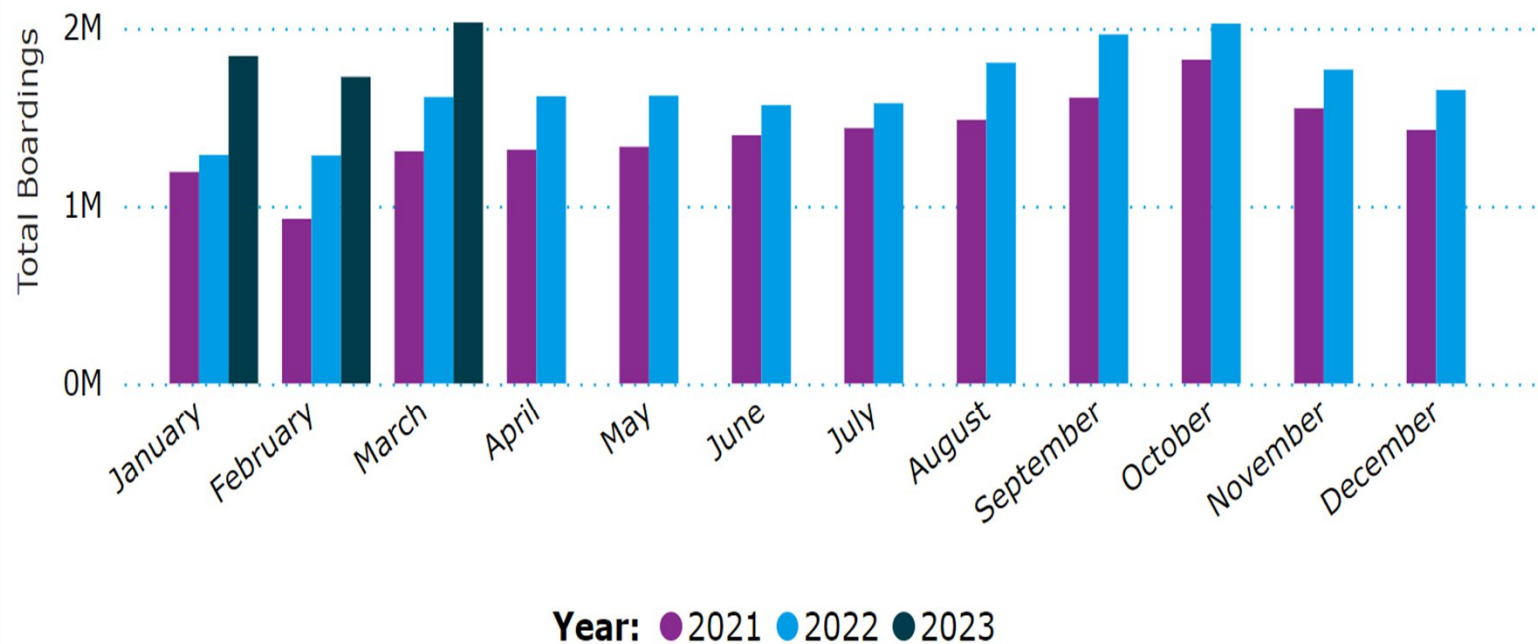
Date Range:

This chart displays the past two calendar years and the current year-to-date.

**Total Boardings in the
Past 12 Months**

21.2M

Boardings for All Bus Services by Month



Top Performing Routes

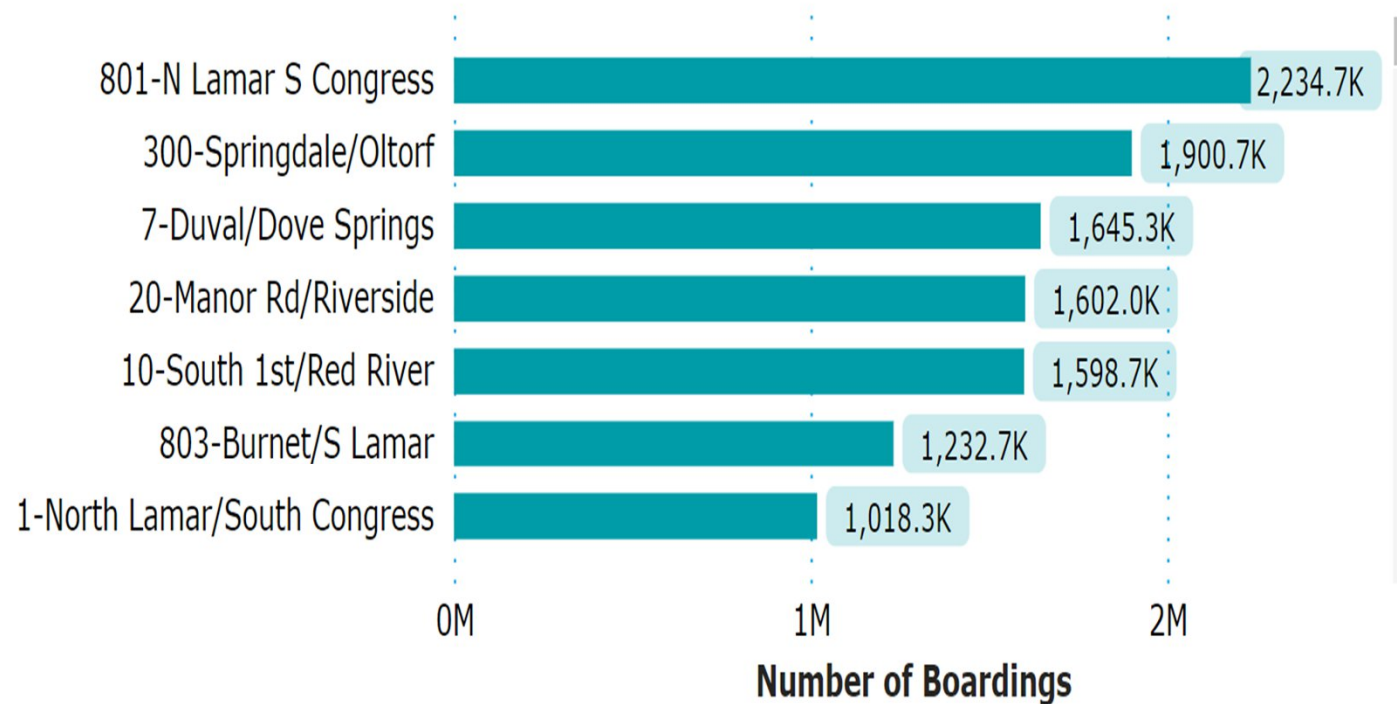
Top Routes

Routes by number of passengers boarding all bus services in the past 12 months, ordered by highest to lowest ridership.

Total Routes for All Bus Services

77

Routes by Number of Boardings for All Bus Services in the Past 12 Months



THANK YOU!



CapMetro