



# Minutes

## Capital Metropolitan Transportation Authority

### Board of Directors

2910 East 5th Street  
Austin, TX 78702

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Monday, December 16, 2024

12:00 PM

Rosa Parks Boardroom

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#### I. Call to Order

12:00 p.m. Meeting Called to Order

**Present:** Travillion, Pool, Stratton, Ross, Harriss, Vela, Bangle, and Ellis

#### II. Safety Briefing:

#### III. Recognition:

1. Board Member Leslie Pool

#### IV. Public Comment:

Ms. Zenobia Joseph provided public comment later in the meeting, after the President & CEO Monthly Update but prior to the board going into Executive Session.

#### V. Advisory Committee Updates:

1. Customer Satisfaction Advisory Committee (CSAC)
2. Access Advisory Committee
3. Public Safety Advisory Committee (PSAC)

#### VI. Board Committee Updates:

1. Operations, Planning and Safety Committee
2. Finance, Audit and Administration Committee
3. CAMPO update
4. Austin Transit Partnership Update

#### VII. Consent Items:

A motion was made by Board Member Vela, seconded by Board Member Stratton, to approve the Consent Agenda. The motion carried by the following vote:

**Aye:** Travillion, Pool, Stratton, Ross, Harriss, Vela, Bangle, and Ellis

1. Approval of minutes from the November 25, 2024 board meeting.
2. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with World Wide Technology, LLC for Cisco Smartnet network equipment and software support for one (1) year, in an amount not to exceed \$250,437.
3. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Carahsoft for Granicus Communications Cloud software support for one (1) year base period and four (4) option years, in an amount not to exceed \$841,733.
4. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a Master License Agreement with Pedernales Electric Cooperative, Inc. (PEC) to establish the terms under which CapMetro will approve licenses for PEC to cross CapMetro's railroad right-of-way.
5. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with MTM Inc. for the purchase of one-hundred and two (102) used fleet vehicles, in an amount not to exceed \$1,784,685.

#### VIII. Action Items:

1. Approval of a resolution appointing CapMetro Board Member Jeffrey Travillion to serve as the CapMetro Board's representative on the Austin Transit Partnership Board of Directors, and waiving the residency requirement for their appointment, if applicable.

A motion was made by Vice Chair Pool, seconded by Board Member Stratton, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Pool, Stratton, Ross, Harriss, Vela, Bangle, and Ellis

2. Approve a resolution appointing Juan Garza, Veronica Castro de Barrera, and Kammy Horne as the nominees recommended by the Nominating Committee for the positions of Community Expert Director representing Finance, Engineering & Construction, and Community Planning or Sustainability, respectively, to the Austin Transit Partnership Board of Directors to terms beginning in January 2025.

A motion was made by Vice Chair Pool, seconded by Board Member Stratton, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Pool, Stratton, Ross, Harriss, Vela, Bangle, and Ellis

3. Approval of a resolution approving the CapMetro Public Transportation Agency Safety Plan ("the Plan"), authorizing the President & CEO, or her designee, to finalize and execute the Plan, and setting a program to provide relevant and useful information to the Board of Directors.

A motion was made by Secretary of the Board Ross, seconded by Board Member Bangle, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Pool, Stratton, Ross, Harriss, Vela, Bangle, and Ellis

- 4. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract modification with CFJ Manufacturing for uniform services for a term of up to six months in the amount of \$750,384, plus 10% (\$75,038.40) in contingency, in a total amount not to exceed \$825,423.

A motion was made by Board Member Vela, seconded by Board Member Ellis, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Pool, Stratton, Ross, Harriss, Vela, Bangle, and Ellis

- 5. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Genfare, LLC for the replacement cash farebox & vaulting system hardware, licensing and hosting services for a two (2) year base period and three (3) one-year option periods in a total amount not to exceed \$6,316,871.

A motion was made by Board Member Bangle, seconded by Board Member Ellis, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Pool, Stratton, Ross, Harriss, Vela, Bangle, and Ellis

**IX. Report:**

- 1. President & CEO Monthly Update - December 2024

**X. Executive Session of Chapter 551 of the Texas Government Code:**

Section 551.071 for consultation with an attorney regarding legal issues, including potential or contemplated litigation, related to a contract with a vendor, specifically a contract with Unity Contractor Services for Construction Services

Board went into Executive Session with a quorum present at 12:55 p.m.

Out of Executive Session: 1:23 p.m.

**XI. Items for Future Discussion:**

**XII. Adjournment**

1:23 p.m. Meeting Adjourned

**ADA Compliance**

*Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email [ed.easton@capmetro.org](mailto:ed.easton@capmetro.org) if you need more information.*

*BOARD OF DIRECTORS: Jeffrey Travillion, Chair; Leslie Pool, Vice Chair; Becki Ross, Secretary; Eric Stratton, Paige Ellis, Matt Harriss, Dianne Bangle and Chito Vela.*

*The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.*