



**Minutes**  
**Capital Metropolitan**  
**Transportation Authority**  
**Board of Directors**

2910 East 5th Street  
Austin, TX 78702

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**Monday, July 22, 2024**

**12:00 PM**

**Rosa Parks Boardroom**

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**I. Call to Order**

12:00 pm Meeting Called to Order

**Present:** Travillion, Pool, Stratton, Ross, Harriss, Vela, Bangle, and Ellis

**II. Safety Briefing**

**III. Public Comment:**

Thomas Woodward provided public comment.

**IV. Advisory Committee Updates:**

1. Customer Satisfaction Advisory Committee (CSAC)
2. Access Advisory Committee
3. Public Safety Advisory Committee (PSAC)

**V. Board Committee Updates:**

1. Operations, Planning and Safety Committee

No meeting was held this month, so no report was given.

2. Finance, Audit and Administration Committee

No meeting was held this month, so no report was given.

3. CAMPO update

No meeting was held this month, so no report was given.

4. Austin Transit Partnership Update

**VI. Action Items:**

1. Approval of minutes from the June 24, 2024 board meeting.

A motion was made by Board Member Harriss, seconded by Board Member Vela, that this Minutes be adopted. The motion carried by the following vote:

**Aye:** Travillion, Pool, Ross, Harriss, Vela, Bangle, and Ellis

**Away:** Stratton

2. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with MTM, Inc. for contracted Demand Response Pickup and CapMetro Access Services for a base period of five (5) years, plus one (1) three (3) year option, and two (2) one (1) year options totaling ten (10) years potential contract length, for a total cost including 5% contingency in an amount not to exceed \$731,510,509.

A motion was made by Vice Chair Pool, seconded by Board Member Stratton, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Pool, Stratton, Ross, Harriss, Vela, Bangle, and Ellis

Memo: Internal Audit Department Review of Demand Response Contract RFP and Vendor Selection Process (July 1, 2024)

3. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Cubic Transportation Systems, Inc. to replace CapMetro’s existing fare systems with the Umo Mobility Platform with a one (1) year base period and four (4) one-year option periods, with 10% contingency, in an amount not to exceed \$6,360,761.

A motion was made by Board Member Vela, seconded by Board Member Ellis, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Pool, Stratton, Ross, Harriss, Vela, Bangle, and Ellis

4. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Message Point Media LLC for Dynamic Message Signs (DMS) Retrofit and additional signs for a base period of one (1) year and four (4) one-year option periods in an amount not to exceed \$4,139,452.

A motion was made by Board Member Bangle, seconded by Board Member Stratton, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Pool, Stratton, Ross, Harriss, Vela, Bangle, and Ellis

5. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with CDW Government LLC. for demand response operator tablets and mounting hardware for a period of three (3) months in a total amount not to exceed \$234,313.

A motion was made by Board Member Harriss, seconded by Board Member Stratton, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Pool, Stratton, Ross, Harriss, Vela, Bangle, and Ellis

6. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Cap-A-Bus Inc. to purchase services for bus accident repair and painting for a period of one (1) year from Notice to Proceed with four (4) one-year option periods for a total amount not to exceed \$6,528,500.

A motion was made by Board Member Stratton, seconded by Board Member Bangle, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Pool, Stratton, Ross, Harriss, Vela, Bangle, and Ellis

7. Approval of a resolution authorizing the President & CEO, or her designee, is authorized to finalize and execute a contract with JobSite Diesel Repair, LLC to purchase services for Bus Maintenance over a period of one (1) year from Notice to Proceed with four (4) one-year option periods in a total amount not to exceed \$13,036,950.

A motion was made by Board Member Stratton, seconded by Board Member Vela, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Pool, Stratton, Ross, Harriss, Vela, Bangle, and Ellis

8. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Silsbee Ford Inc. to purchase twenty (20) CapMetro security and transit police vehicles in a total amount not to exceed \$1,306,667.

A motion was made by Board Member Bangle, seconded by Board Member Ellis, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Pool, Stratton, Ross, Harriss, Vela, Bangle, and Ellis

9. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a commercial lease and termination lease agreements with Omega Media Properties, LP, a Texas limited partnership for 32,000 rentable square feet of office building spaces at 817 W. Howard Lane, Austin, Travis County, TX 78728 for a base period of three (3) years, with three (3), 1-year renewal options, for a total amount not to exceed \$4,360,157.

A motion was made by Board Member Ellis, seconded by Board Member Bangle, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Pool, Stratton, Ross, Harriss, Vela, Bangle, and Ellis

## **VII. Discussion Items:**

1. Semi-Annual Diversity, Equity and Inclusion Update
2. Update on CapMetro Childcare and Learning Center
3. FY2025 Budget Proposal

**VIII. Report:**

1. President & CEO Monthly Update - July 2024

**IX. Executive Session of Chapter 551 of the Texas Government Code:**

Into Executive Session with a quorum of the board present: 1:43 p.m.

Out of Executive Session: 2:15 p.m.

Section 551.071 for consultation with an attorney regarding legal issues, including potential or contemplated litigation, related to a contract with a vendor.

**X. Items for Future Discussion:****XI. Adjournment**

2:15 p.m. Meeting Adjourned

**ADA Compliance**

*Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email [ed.easton@capmetro.org](mailto:ed.easton@capmetro.org) if you need more information.*

*BOARD OF DIRECTORS: Jeffrey Travillion, Chair; Leslie Pool, Vice Chair; Becki Ross, Secretary; Eric Stratton, Paige Ellis, Matt Harriss, Dianne Bangle and Chito Vela.*

*The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.*