

Minutes
Capital Metropolitan
Transportation Authority
Board of Directors

2910 East 5th Street
Austin, TX 78702

Monday, June 24, 2024

12:00 PM

Rosa Parks Boardroom

I. Call to Order

12:04 p.m. Meeting Called to Order

Present:	Stratton, Vela, Bangle, Ellis, Harriss, Ross, and Travillion
Absent:	Pool

II. Safety Briefing:

III. Public Comment:

Douglas Adkins, Christina Carter, Leander Mayor Christine DeLisle, and Zenobia Joseph provided public comments. Sherri Taylor also provided public comments after Action Item #5.

IV. Advisory Committee Updates:

1. Customer Satisfaction Advisory Committee (CSAC)
2. Access Advisory Committee
3. Public Safety Advisory Committee (PSAC)

V. Board Committee Updates:

1. Operations, Planning and Safety Committee
2. Finance, Audit and Administration Committee
3. CAMPO update

No meeting was held this month, so no report was given.

4. Austin Transit Partnership Update

No report was held this month, so no report was given.

VI. Consent Items:

A motion was made by Board Member Harriss, seconded by Board Member Bangle, to approve the Consent Agenda. The motion carried by the following vote:

Aye:	Stratton, Vela, Bangle, Ellis, Harriss, Ross, and Travillion
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1. Approval of minutes from the May 20, 2024 board meeting.
2. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Silsbee Ford Inc. to purchase five (5) Ford SUVs for the CapMetro Non-Revenue Vehicle Fleet in an amount not to exceed \$279,213.
3. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute an amendment to an Interlocal Agreement with the University of Texas at Austin for shuttle service and rides on CapMetro services to address lost service hours in January and February 2024 resulting in a corresponding reduction in revenue of \$82,645.
4. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with World Wide Technology, LLC for Cisco Enterprise Agreement for network equipment and software support for five (5) years, in an amount not to exceed \$895,428.
5. Approval of a resolution authorizing the President & CEO, or her designee, to correct the not-to-exceed amount on the contract with CFJ Manufacturing for uniform services, for which the Board previously approved an increase in funding by \$490,000 at its meeting on May 20, 2024. The total contract not-to-exceed amount should be \$2,325,118.

VII. Action Items:

1. Approval of a resolution authorizing the President & CEO, or her designee, to implement an Amendment to the August 2024 Service Change.

A motion was made by Board Member Ross, seconded by Board Member Stratton, that this Resolution be adopted. The motion carried by the following vote:

Aye: Stratton, Vela, Bangle, Ellis, Harriss, Ross, and Travillion

2. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Capital Excavation, Inc. for construction of the Goodnight Ranch Park and Ride for \$5,089,628, plus \$1,017,926 representing 20% contingency for a total amount not to exceed \$6,107,554.

A motion was made by Board Member Vela, seconded by Board Member Ellis, that this Resolution be adopted. The motion carried by the following vote:

Aye: Stratton, Vela, Bangle, Ellis, Harriss, Ross, and Travillion

3. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute an Interlocal Agreement with the University of Texas at Austin for bus services and fare programs for an estimated revenue of \$22,700,000 for a period of three years starting September 1, 2024.

A motion was made by Board Member Bangle, seconded by Board Member Harriss, that this Resolution be adopted. The motion carried by the following vote:

Aye: Stratton, Vela, Bangle, Ellis, Harriss, Ross, and Travillion

4. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute an emergency services contract with Cap-A-Bus Inc. to provide vehicle storage and upkeep maintenance services, on a month-to-month basis, for up to two years, beginning July 1, 2024, in an amount not to exceed \$614,800.

A motion was made by Board Member Ellis, seconded by Board Member Vela, that this Resolution be adopted. The motion carried by the following vote:

Aye: Stratton, Vela, Bangle, Ellis, Harriss, Ross, and Travillion

5. Approval of a resolution authorizing the President & CEO, or her designee, to execute a contract with Enqbator LLC to provide cloud hosted Sitefinity web content management system for a base period of one year and four one-year options in an amount not to exceed \$789,057.

A motion was made by Board Member Stratton, seconded by Board Member Harriss, that this Resolution be adopted. The motion carried by the following vote:

Aye: Stratton, Vela, Bangle, Ellis, Harriss, Ross, and Travillion

VIII. Discussion Item:

1. Transition to Technology of Choice: Update on CapMetro Sustainability Vision

IX. Report:

1. President & CEO Monthly Update June 2024

X. Memo:

Note: Memo is for information only. Will not be discussed at meeting.

1. Memo: Updates on TCOLE Authorization and Transit Police Department Public Engagement (May 31, 2024)

XI. Items for Future Discussion:

XII. Adjournment

1:25 p.m. Meeting Adjourned

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email ed.easton@capmetro.org if you need more information.

BOARD OF DIRECTORS: Jeffrey Travillion, Chair; Leslie Pool, Vice Chair; Becki Ross, Secretary; Eric Stratton, Paige Ellis, Matt Harriss, Dianne Bangle and Chito Vela.

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.