



**Minutes**  
**Capital Metropolitan**  
**Transportation Authority**  
**Board of Directors**

2910 East 5th Street  
Austin, TX 78702

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**Monday, October 23, 2023**

**12:00 PM**

**Rosa Parks Boardroom**

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**I. Call to Order**

12:01 p.m. Meeting Called to Order

<b>Present:</b>	Travillion, Stratton, Ross, Harriss, Vela, and Bangle
<b>Absent:</b>	Pool, and Ellis

**II. Safety Briefing:**

**III. Public Comment:**

Lupe Garcia, Leander Mayor Christine DeLisle, Mary Hanson, Mary Moran, and Gavino Fernandez provided public comments.

**IV. Advisory Committee Updates:**

1. Customer Satisfaction Advisory Committee (CSAC)
2. Access Advisory Committee

**V. Board Committee Updates:**

1. Operations, Planning and Safety Committee
2. Finance, Audit and Administration Committee
3. CAMPO update
4. Austin Transit Partnership Update

**VI. Consent Items:**

A motion was made by Board Member Vela, seconded by Board Member Bangle, to approve the Consent Agenda. The motion carried by the following vote:

**Aye:** Travillion, Stratton, Ross, Harriss, Vela, and Bangle

1. Approval of the September 13, 2023 public hearing and September 25, 2023 board meeting minutes.

2. Approval of a resolution appointing Luis Osta Lugo to the Public Safety Advisory Committee.
3. Approval of a resolution adopting the 2024 Board Meeting Calendar.
4. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with A3 Systems Corporation to provide two (2) Harlan electric yard tug vehicles in an amount not to exceed \$210,145.
5. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute the lease of 11,978 square feet of administrative and maintenance bay space, along with parking areas that amount to approximately 3.5 acres, at and just south of 4811 East 7th Street from Springdale East Owner, LLC for a total not to exceed amount of \$3,800,000 over the primary 3-year, 5-month lease term.
6. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Preferred Technologies LLC. for the installation of 127 replacement and new video cameras and supporting equipment at four CapMetro Park & Ride facilities in a total not to exceed amount of \$180,997.
7. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Creative Bus Sales, Inc. for the purchase of fifteen (15) wheelchair accessible service support vehicles in a total not to exceed amount of \$1,176,840.

## VII. Action Items:

1. Approval of a resolution authorizing the President & CEO, or her designee, to implement the January 2024 Service Changes.

A motion was made by Board Member Harriss, seconded by Board Member Vela, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Stratton, Ross, Harriss, Vela, and Bangle

Memo: Public Feedback Responses - January 2024 Proposed Service Change (October 16, 2023)

2. Approval of a resolution adopting revisions to the CapMetro Investment Policy.

A motion was made by Board Member Ross, seconded by Board Member Bangle, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Stratton, Ross, Harriss, Vela, and Bangle

3. Approval of a resolution authorizing updates to the CapMetro Alcohol Prohibition Policy.

A motion was made by Board Member Stratton, seconded by Board Member Vela, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Stratton, Ross, Harriss, Vela, and Bangle

4. Approval of a resolution approving revisions to the President & CEO Total Compensation Policy.

A motion was made by Board Member Bangle, seconded by Board Member Harriss, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Stratton, Ross, Harriss, Vela, and Bangle

5. Approval of a resolution adopting the FY2024 Annual Internal Audit Plan.

A motion was made by Board Member Harriss, seconded by Board Member Vela, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Stratton, Ross, Harriss, Vela, and Bangle

6. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute an Interlocal Agreement with the University of Texas at Austin, for participation in the University's IC2 Institute Readiness Training Program (RTP) for an amount not to exceed \$60,000 for a term of one year beginning October 1, 2023, thru September 30, 2024, and a 12-month option term.

A motion was made by Board Member Vela, seconded by Board Member Bangle, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Stratton, Ross, Harriss, Vela, and Bangle

7. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a fixed unit price contract with Technology International, Inc. to provide Transformers and Switchboards for Electric Bus Charging for the Expo Center and Pleasant Valley MetroRapid Lines and 2910 E. 5th Street Facility, for a total not to exceed contract amount of \$990,900.

A motion was made by Board Member Bangle, seconded by Board Member Harriss, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Stratton, Ross, Harriss, Vela, and Bangle

8. Approval of a resolution authorizing the President & CEO, or her designee, to include additional funding of \$676,028 to an existing contract with Stacy and Witbeck, Inc. for an in-progress Design-Build project for the McKalla Rail Station for a total contract amount not to exceed \$21,559,973 and to extend the contract performance period by 102 days.

A motion was made by Board Member Stratton, seconded by Board Member Ross, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Stratton, Ross, Harriss, Vela, and Bangle

## VIII. Discussion Items:

1. 2023 Origin and Destination Survey Presentation

**IX. Report:**

1. President & CEO Monthly Update - November

**X. Executive Session of Chapter 551 of the Texas Government Code:**

Into Executive Session: 2:11 p.m.

Out of Executive Session: 3:02 p.m.

Section 551.074 for Personnel Matters: Discussion of President & CEO FY 2024 Performance Goals

Section 551.071 for Consultation with an Attorney and Section 551.072 for Deliberation regarding Real Estate matters related to the proposed City of Pflugerville condemnation of a 1.208-acre TCE across CapMetro's property located at 10805 Cameron Road

Section 551.071 for Consultation with an Attorney and Section 551.072 for Deliberation regarding Real Estate matters related to the proposed City of Austin condemnation of 1.385 acre out of CapMetro's property located at Loyola Lane and Johnny Morris Road

**XI. Memo:**

1. Memo: Board Follow-Up - September Committee (September 25, 2023)

**XII. Items for Future Discussion:****XIII. Adjournment**

3:03 p.m. Meeting Adjourned

**ADA Compliance**

*Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email [ed.easton@capmetro.org](mailto:ed.easton@capmetro.org) if you need more information.*

*BOARD OF DIRECTORS: Jeffrey Travillion, Chair; Leslie Pool, Vice Chair; Becki Ross, Secretary; Eric Stratton, Paige Ellis, Matt Harriss, Dianne Bangle and Chito Vela.*

*The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.*