FY25 INTERNAL AUDIT PLAN
Department Scorecard

	Projects	Status & % Complete	Additional Details
	FAA COMMITTEE & INTERNAL AUDIT CHARTER COMPLIANCE		
1	Finance, Audit & Administration (FAA) Committee Meetings: 10/16; 11/13; 12/9; 1/15; 2/12; 3/12; 4/14; 5/7; 6/11; 7/16; 8/13; 9/10; 10/8	In-Process	Ongoing
2	Semi-annual Implementation Status Report - November 2024	Completed	December
3	Semi-annual Implementation Status Report - May 2025		
4	FY2025 Risk Assessment & development of FY26 Audit Plan		
	FY25 Audit Assurance & Advisory Projects		
1	Keolis Payroll Pass Through Controls	In-Process	
2	MTM Payroll Pass Through Controls - New Contract in Demand Response		
3	Oracle Risk Mgt module - Analyze Oracle segregation of duties	In-Process	
4	Oracle Survey - User Satifaction & Opportunities		
5	Capital Projects - Costs & Reporting Controls		
6	Police Dept Standup (Recordkeeping & Compliance Requirements)		
7	Inventory Controls (Fuel & Parts) & Utilities (Electricity)	In-Process	UT Interns - Jan
8	A/P Non-PO & P-Card Controls	In-Process	UT Interns - Jan
9	Brinks Contract and Outsourced Treasury Controls		
10	Keolis - Bus Maintenance & Training		
11	Automation of Bus Incidents/Accidents Reporting (TrackIt System)	In-Process	
12	Safety Management System (SMS) - Management of Change	Draft Report	February
13	Bus Charging Infrastructure & EV Program	Draft Report	
14	Bytemark Contract for e-Tickets & Collections - Administrative Fees	In-Process	
15	United Healthcare - Eligibility & Payment Support	In-Process	
16	McKalla Station - Capital Project Controls	Completed	January
17	CLS System for Right of Way Revenues (Permits, RWIC, Licenses)	Draft Report	February
18	BikeShare Program	In-Process	
19	NIST Cybersecurity Framework (CISA Facilitated Self Assessment) - re-assessment from 2024 baseline		
20	Annual Cybersecurity Review (Verizon)		
21	FTA Triennial Audit		
22	QAR (Quality Assessment Review) - IIA and GAS Standards		
23	Quadrennial Performance Audit	In-Process	February
	CONTINGENT AUDIT PROJECTS - FY25		
1	Lease Vehicle Program - non-Revenue Vehicles		
2	Microsoft Sharepoint & Active Directory		
3	Real Estate - Life Cycle Management & Controls		
4	Grant Reporting Procss (Small Starts, Single Audit, Subrecipients)		
5	Board Policies/Goals - Monitoring & Reporting (e.g. OTP; Fare Recovery; DBE; Title 6 Equity Analysis; etc.)		
	NEW PROJECTS ADDED TO FY25 AUDIT PLAN by Terry Follmer		
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