



**Minutes**  
**Capital Metropolitan**  
**Transportation Authority**  
**Operations, Planning and Safety**  
**Committee**

2910 East 5th Street  
 Austin, TX 78702

**Wednesday, November 13, 2024**

**12:30 PM**

**Rosa Parks Boardroom**

**I. Call to Order**

12:33 p.m. Meeting Called to Order

<b>Present</b>	Jeffrey Travillion, Eric Stratton, and Chito Vela
<b>Absent</b>	Paige Ellis

**II. Public Comment:**

There was no public comment this month.

**III. Action Items:**

1. Approval of minutes from the August 12, 2024 Operations, Planning and Safety Committee meeting.

A motion was made by Travillion, seconded by Vela, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Stratton, and Vela

2. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Pure Sky Project Solutions LLC to replace the clay tile roofs on 1 building and 3 structures at Plaza Saltillo Station, located at 412 Comal Street, Austin TX 78702, for \$176,000.

A motion was made by Vela, seconded by Travillion, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 11/25/2024. The motion carried by the following vote:

**Aye:** Travillion, Stratton, and Vela

3. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with SHI Government Solutions to renew CapMetro licensing of the Microsoft licensed software suite of products, for a period of three (3) years in an amount not to exceed \$2,024,767 which includes a 20% contingency to account for future growth.

A motion was made by Travillion, seconded by Vela, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 11/25/2024. The motion carried by the following vote:

**Aye:** Travillion, Stratton, and Vela

4. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract modification with Lytx, Inc. for additional DriveCam Event Recorders and subscription services, over the remaining 2 years of the contract, in a new total amount not to exceed \$801,645.

A motion was made by Vela, seconded by Travillion, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 11/25/2024. The motion carried by the following vote:

**Aye:** Travillion, Stratton, and Vela

5. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute contracts with Aegis Group, Inc., Allen, Willford and Seale, CBRE, Inc., JLL Valuation and Advisory Services, National Valuation Group, Inc., and Paul Hornsby & Co., for Real Property Appraisal services on a task order basis for a base period of two (2) years with three (3) option periods of 12 months each in an aggregate amount not to exceed \$750,000.

A motion was made by Travillion, seconded by Vela, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 11/25/2024. The motion carried by the following vote:

**Aye:** Travillion, Stratton, and Vela

6. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with T-KARTOR USA for Wayfinding and Customer Information Services, for a base term of 1 year, with 4 option years in a total amount not to exceed \$549,764.

A motion was made by Vela, seconded by Travillion, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 11/25/2024. The motion carried by the following vote:

**Aye:** Travillion, Stratton, and Vela

#### IV. Presentations:

1. System Security Update
2. Executive Operations, Planning and Safety Update - November 2024  
*Update on recent activities, statistical data, personnel changes, communications and public outreach with a focus on the status of Transit Plan 2035, MetroRapid, and a battery electric bus update*

**V. Items for Future Discussion**

**VI. Adjournment**

1:41 p.m. Meeting Adjourned

**ADA Compliance**

*Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email [ed.easton@capmetro.org](mailto:ed.easton@capmetro.org) if you need more information.*

*Committee Members: Eric Stratton, Chair; Jeffrey Travillion, Paige Ellis and Chito Vela.*

*The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.*