

Minutes
Capital Metropolitan
Transportation Authority
Finance, Audit and Administration
Committee

2910 East 5th Street
Austin, TX 78702

Wednesday, March 12, 2025

10:30 AM

Rosa Parks Boardroom

I. Call to Order

10:32 a.m. Meeting Called to Order

Present	Becki Ross, Dianne Bangle, Matt Harriss, and Zo Qadri
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II. Public Comment

There were no public comments this month.

III. Action Items

1. Approval of minutes from the February 12, 2025 Finance, Audit and Administration Committee meeting.

A motion was made by Bangle, seconded by Ross, that this Minutes be adopted. The motion carried by the following vote:

Aye: Ross, Bangle, Harriss, and Qadri

2. Approval of a resolution updating the Charter Statement for the Finance, Audit and Administration Committee.

A motion was made by Bangle, seconded by Ross, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 3/24/2025. The motion carried by the following vote:

Aye: Ross, Bangle, Harriss, and Qadri

3. Approval of a resolution authorizing the President & CEO, or her designee, to amend the CapMetro Acquisition Policy to incorporate information from the recently revised FTA Third-Party Contracting Guidance (FTA Circular 4220.1G) and revise guidelines to align with industry standards.

A motion was made by Bangle, seconded by Ross, that this Resolution be recommended for the action item agenda to the Board of Directors, due back on 3/24/2025. The motion carried by the following vote:

Aye: Ross, Bangle, Harriss, and Qadri

IV. Presentations

1. FY2025 Financial Report December 2024
2. FY2025 Internal Audit Plan Status - March 2025
3. Internal Audit Advisory Project - Federal Transit Administration Management of Change as part of the Safety Management System
4. Executive Finance, Audit and Administration Update - March 2025
Update on Q1 agency performance, recent activities, personnel changes, communications and public outreach.

V. Items for Future Discussion

VI. Adjournment

11:29 a.m. Meeting Adjourned

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email ed.easton@capmetro.org if you need more information.

Committee Members: Matt Harriss, Chair; Becki Ross, Dianne Bangle and Zo Qadri.

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.