

**Minutes**  
**Capital Metropolitan**  
**Transportation Authority**  
**Finance, Audit and Administration**  
**Committee**

2910 East 5th Street  
Austin, TX 78702

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**Monday, August 12, 2024**

**10:00 AM**

**Rosa Parks Boardroom**

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**I. Call to Order**

10:00 a.m. Meeting Called to Order

**Present**

Leslie Pool, Becki Ross, Matt Harriss, and Dianne Bangle

**II. Public Comment**

Zenobia Joseph provided public comments this month, which were taken later in the meeting just prior to Discussion Item #4.

**III. Action Items**

1. Approval of minutes from the June 12, 2024 Finance, Audit and Administration Committee meeting.

A motion was made by Pool, seconded by Bangle, that this Minutes be adopted. The motion carried by the following vote:

**Aye:** Pool, Ross, Harriss, and Bangle

2. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Foursquare Integrated Transportation Planning, Inc., to develop the CapMetro Long-Range Agency Vision over a period of two-hundred and sixty-five (265) calendar days in an amount not to exceed \$484,395.

A motion was made by Pool, seconded by Ross, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 8/26/2024. The motion carried by the following vote:

**Aye:** Pool, Ross, Harriss, and Bangle

**IV. Presentations**

1. FY2024 Financial Report - June 2024
2. Internal Audit Report - Demand Response

3. Internal Audit Advisory Report - Bulk Transit Pass Controls
4. Internal Audit FY2024 Audit Plan Status - August 2024
5. Executive Finance and Administration Monthly Update - August 2024

**V. Items for Future Discussion**

**VI. Adjournment**

10:51 a.m. Meeting Adjourned

**ADA Compliance**

*Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email [ed.easton@capmetro.org](mailto:ed.easton@capmetro.org) if you need more information.*

*Committee Members: Matt Harriss, Chair; Leslie Pool, Becki Ross and Dianne Bangle.*

*The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.*