

Minutes

Capital Metropolitan Transportation Authority

Board of Directors

2910 East 5th Street
Austin, TX 78702

Monday, February 27, 2023

12:00 PM

Rosa Parks Boardroom

I. Call to Order

12:12 p.m. Meeting Called to Order

Present: Travillion, Pool, Stratton, Ross, Harriss, Vela, Bangle, and Ellis

II. Oath of Office for New Board Members

Chair Travillion administered the Oath of Office to new board members Vela, Bangle and Ellis.

III. Public Comment

Leander Mayor Christine DeLisle, Robert Allen, Sherri Taylor, Debra Miller, Spencer Schumacher, Steven Knapp, Brent Payne, and Joao Paulo Connolly provided public comments this month.

IV. Recognition:

1. Board Member Wade Cooper

V. Advisory Committee Updates:

1. Customer Satisfaction Advisory Committee (CSAC)
2. Access Advisory Committee
3. Public Safety Advisory Committee (PSAC)

VI. Board Committee Updates:

1. Finance, Audit and Administration Committee
2. CAMPO update

VII. Action Items:

1. Approval of minutes from the January 30th, 2023 board meeting.

A motion was made by Board Member Stratton, seconded by Secretary of the Board Pool, that this Minutes be adopted. The motion carried by the following vote:

Aye: Travillion, Pool, Stratton, Ross, Harriss, Vela, Bangle, and Ellis

2. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract for the Printing of Pocket Schedules with AC Printing in the aggregate amount not to exceed \$817,124 for one (1) base year and two (2) option years.

A motion was made by Secretary of the Board Pool, seconded by Board Member Harriss, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Pool, Stratton, Ross, Harriss, Vela, Bangle, and Ellis

3. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Columbia Equipment Co., Inc. for the fabrication and delivery of MetroRapid Shelters for a Base Period of two (2) years and three (3) option periods of one year each in an amount not to exceed \$295,088.

A motion was made by Board Member Ellis, seconded by Board Member Ross, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Pool, Stratton, Ross, Harriss, Vela, Bangle, and Ellis

4. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with CDW Government, LLC. to acquire workstation technology in an amount not to exceed \$602,480.

A motion was made by Board Member Ross, seconded by Board Member Bangle, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Pool, Stratton, Ross, Harriss, Vela, Bangle, and Ellis

5. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Inter-Con Security Services to provide Unarmed Security Officer Services for Capital Metro properties for a three (3) year term with two (2) one-year option periods in an amount not to exceed \$17,908,647.

A motion was made by Board Member Stratton, seconded by Board Member Ross, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Pool, Stratton, Ross, Harriss, Vela, Bangle, and Ellis

6. Approval of a resolution electing officers of the Capital Metro Board of Directors for 2023.

A motion was made by Board Member Stratton, seconded by Board Member Harriss, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Pool, Stratton, Ross, Harriss, Vela, Bangle, and Ellis

7. Approval of a resolution confirming the appointments to the Finance, Audit and Administration Committee and Operations, Planning and Safety Committee for 2023.

A motion was made by Secretary of the Board Pool, seconded by Board Member Stratton, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Pool, Stratton, Ross, Harriss, Vela, Bangle, and Ellis

VIII. Discussion Items:

1. FY2022 Year End Financials
2. FY2023 Long Range Financial Plan Update
3. Briefing on Project Connect and best practices for transit system expansion design

IX. Report:

1. President & CEO Monthly Update

X. Executive Session of Chapter 551 of the Texas Government Code:

Section 551.076 for Deliberations Regarding Security Devices or Security Audits: Annual Physical and Cyber Security Briefing

Into Executive Session: 3:10 p.m.

Out of Executive Session: 3:59 p.m.

XI. Memos:

Note: Memos are for information only. Will not be discussed at meeting.

1. Memo: January 2023 Demand Response Follow-Up (February 20, 2023)
2. Memo: Service Standards and Guidelines Project Update (February 20, 2023)
3. Memo: June Service Changes (February 27, 2023)

XII. Items for Future Discussion:

XIII. Adjournment

3:59 p.m. Meeting Adjourned

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email ed.easton@capmetro.org if you need more information.

BOARD OF DIRECTORS: Jeffrey Travillion, Chair; Leslie Pool, Secretary; Becki Ross; Eric Stratton, Chito Vela, Dianne Bangle, Paige Ellis and Matt Harriss.

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.