

Minutes
Capital Metropolitan
Transportation Authority
Operations, Planning and Safety
Committee

2910 East 5th Street
Austin, TX 78702

Wednesday, June 12, 2024

12:30 PM

Rosa Parks Boardroom

I. Call to Order

12:30 p.m. Meeting Called to Order by Vice Chair Ellis

Present	Jeffrey Travillion, Chito Vela, and Paige Ellis
Absent	Eric Stratton

II. Public Comment

Zenobia Joseph provided public comments, which were heard after Action Item #1.

III. Action Items:

1. Approval of minutes from the April 10, 2024 Operations, Planning and Safety Committee meeting.

A motion was made by Travillion, seconded by Vela, that this Minutes be adopted. The motion carried by the following vote:

Aye: Travillion, Vela, and Ellis

2. Approval of a resolution authorizing the President & CEO, or her designee, to implement an Amendment to the August 2024 Service Change.

A motion was made by Vela, seconded by Travillion, that this Resolution be recommended for the action item agenda to the Board of Directors, due back on 6/24/2024. The motion carried by the following vote:

Aye: Travillion, Vela, and Ellis

3. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Capital Excavation, Inc. for construction of the Goodnight Ranch Park and Ride for \$5,089,628, plus \$1,017,926 representing 20% contingency for a total amount not to exceed \$6,107,554.

A motion was made by Travillion, seconded by Vela, that this Resolution be recommended for the action item agenda to the Board of Directors, due back on 6/24/2024. The motion carried by the following vote:

Aye: Travillion, Vela, and Ellis

4. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute an Interlocal Agreement with the University of Texas at Austin for bus services and fare programs for an estimated revenue of \$22,700,000 for a period of three years starting September 1, 2024.

A motion was made by Vela, seconded by Travillion, that this Resolution be recommended for the action item agenda to the Board of Directors, due back on 6/24/2024. The motion carried by the following vote:

Aye: Travillion, Vela, and Ellis

5. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute an amendment to an Interlocal Agreement with the University of Texas at Austin for shuttle service and rides on CapMetro services to address lost service hours in January and February 2024 resulting in a corresponding reduction in revenue of \$82,645.

A motion was made by Travillion, seconded by Vela, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 6/24/2024. The motion carried by the following vote:

Aye: Travillion, Vela, and Ellis

6. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with World Wide Technology, LLC for Cisco Enterprise Agreement for network equipment and software support for five (5) years, in an amount not to exceed \$895,428.

A motion was made by Vela, seconded by Travillion, that this Resolution be recommended for the consent agenda to the Operations, Planning and Safety Committee, due back on 6/24/2024. The motion carried by the following vote:

Aye: Travillion, Vela, and Ellis

7. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Silsbee Ford Inc. to purchase five (5) Ford SUVs for the CapMetro Non-Revenue Vehicle Fleet in an amount not to exceed \$279,213.

A motion was made by Travillion, seconded by Vela, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 6/24/2024. The motion carried by the following vote:

Aye: Travillion, Vela, and Ellis

8. Approval of a resolution authorizing the President & CEO, or her designee, to correct the not-to-exceed amount on the contract with CFJ Manufacturing for uniform services, for which the Board previously approved an increase in funding by \$490,000 at its meeting on May 20, 2024. The total contract not-to-exceed amount should be \$2,325,118.

A motion was made by Vela, seconded by Travillion, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 6/24/2024. The motion carried by the following vote:

Aye: Travillion, Vela, and Ellis

IV. Presentations:

1. Initial Review and Discussion of the FY2025 Proposed Budget
2. Key Performance Indicators
3. Monthly Operations Update

V. Items for Future Discussion

VI. Adjournment

1:53 p.m. Meeting Adjourned

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email ed.easton@capmetro.org if you need more information.

Committee Members: Eric Stratton, Chair; Jeffrey Travillion, Paige Ellis and Chito Vela.

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.