



**Minutes**  
**Capital Metropolitan**  
**Transportation Authority**  
**Board of Directors**

2910 East 5th Street  
Austin, TX 78702

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**Monday, November 17, 2025**

**12:00 PM**

**Rosa Parks Boardroom**

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**I. Call to Order**

12:00 p.m. Meeting Called to Order

<b>Present:</b>	Travillion, Ross, Harriss, Bangle, Qadri, and Vela
<b>Absent:</b>	Stratton, and Ellis

**II. Safety Briefing:**

**III. Public Comment:**

Deb Miller, Zenobia Joseph, and Darrell Sorrells provided public comments. Sherri Taylor also provided public comments following the presentation on Capital Projects.

**IV. Advisory Committee Updates:**

1. Customer Satisfaction Advisory Committee (CSAC)
2. Access Advisory Committee
3. Public Safety Advisory Committee (PSAC)

**V. Board Committee Updates:**

1. Operations, Planning and Safety Committee
2. Finance, Audit and Administration Committee
3. CAMPO update
4. Austin Transit Partnership Update

**VI. Consent Items:**

A motion was made by Board Member Bangle, seconded by Board Member Vela, to approve the Consent Agenda. The motion carried by the following vote:

**Aye:** Travillion, Ross, Harriss, Bangle, Qadri, and Vela

1. Approval of minutes from the October 20, 2025 board meeting.
2. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Enterprise Fleet Management, Inc. to lease up to 23 vehicles to support operations, for a term of five years and in a total amount not to exceed \$1,067,612.
3. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with the eConsortium Group for Cisco Smartnet network hardware and software support, for a term of three (3) years, in a total amount not to exceed \$696,990.
4. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute two (2) perpetual Rail Right of Way License to Use agreements with the Texas Department of Transportation (TxDOT) for the installation and maintenance of a drainage tunnel underneath CapMetro rail right of way, waiving any and all license fees for the term of the agreements.

## VII. Action Items:

1. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a Rail Right of Way License to Use agreement with Travis County for the installation and maintenance of a multi-use trail beneath CapMetro rail right of way adjacent to Gilleland Creek between Milepost 43.3 and Mile Post 43.5 for an initial term of fifty (50) years which will automatically renew for additional terms of 50 years each, unless terminated, waiving any and all annual license fees for the term of the agreement.

A motion was made by Board Member Harriss, seconded by Board Member Vela, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Ross, Harriss, Bangle, Qadri, and Vela

2. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Joe Bland Construction LLC to allow CapMetro to construct Phase 1 of the new Demand Response North Base project for on-site and off-site development of the facility located at 10805 Cameron Road, Austin, Texas 78754, in the amount of \$4,730,194 plus 25% contingency, for a total not to exceed amount of \$5,912,742.

A motion was made by Board Member Qadri, seconded by Board Member Bangle, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Ross, Harriss, Bangle, Qadri, and Vela

3. Approval of a resolution awarding President & CEO Dottie Watkins adjustment to pay equal to 4% of her annual salary and a one-time performance achievement bonus equal to 8% of base pay based on her Fiscal Year 2025 annual performance review. The adjustment to pay will be awarded retroactively to October 1, 2025, in accordance with the Employment Agreement.

This item was taken up following Executive Session.

A motion was made by Board Member Harriss, seconded by Board Member Vela, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Ross, Harriss, Bangle, Qadri, and Vela

**VIII. Discussion Items:**

1. Update on CapMetro Capital Projects

**IX. Report:**

1. President and CEO Monthly Update - November 2025

**X. Executive Session under Chapter 551 of the Texas Government Code:**

Into Executive Session with a quorum present: 1:17 p.m.

Out of Executive session: 2:52 p.m.

1. Section 551.071 for consultation with an attorney regarding legal issues, including pending litigation, related to Project Connect
2. Section 551.074 for Personnel Matters related to President & CEO annual performance evaluation.

**XI. Items for Future Discussion:**

**XII. Adjournment**

2:57 p.m. Meeting Adjourned

**ADA Compliance**

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*BOARD OF DIRECTORS: Jeffrey Travillion, Chair; Paige Ellis, Vice Chair; Becki Ross, Secretary; Eric Stratton, Matt Harriss, Dianne Bangle, Chito Vela and Zo Qadri.*

*The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.*