

**Minutes**  
**Capital Metropolitan**  
**Transportation Authority**  
**Operations, Planning and Safety**  
**Committee**

2910 East 5th Street  
Austin, TX 78702

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**Monday, August 14, 2023**

**12:30 PM**

**Rosa Parks Boardroom**

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**I. Call to Order**

12:38 p.m. Meeting Called to Order

<b>Present</b>	Jeffrey Travillion, Eric Stratton, Chito Vela, and Paige Ellis
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**II. Public Comment**

There was no public comment this month.

**III. Action Items**

1. Approval of minutes from the July 12, 2023 Operations, Planning and Safety Committee meeting.

A motion was made by Travillion, seconded by Vela, that this Resolution be adopted.  
The motion carried by the following vote:

**Aye:** Travillion, Stratton, Vela, and Ellis

2. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Via Transportation, Inc. for transit on-demand system hosting, maintenance, and support in support of Pickup for a one (1) year base and four (4) one-year options in an amount not to exceed \$2,307,060.

A motion was made by Ellis, seconded by Travillion, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 8/28/2023. The motion carried by the following vote:

**Aye:** Travillion, Stratton, Vela, and Ellis

3. Approval of a resolution authorizing the President & CEO, or her designee, to modify contract # 200455 with AmericanEagle for the remaining hosting, maintenance, and support of the web content management system for a total new contract amount not to exceed \$695,725.

A motion was made by Ellis, seconded by Vela, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 8/28/2023. The motion carried by the following vote:

**Aye:** Travillion, Stratton, Vela, and Ellis

4. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a building lease with CFJ Manufacturing, LP (CFJ), for approximately 1,027.5 rentable square feet within CapMetro's administrative offices at 624 N. Pleasant Valley Road, Austin, Texas 78702 for a base period of eight (8) months, for a total amount of \$22,606 paid to CapMetro.

A motion was made by Travillion, seconded by Vela, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 8/28/2023. The motion carried by the following vote:

**Aye:** Travillion, Stratton, Vela, and Ellis

5. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute an interlocal agreement (ILA) with the City of Austin for the installation, configuration, maintenance and repair or lease of public safety equipment and systems related to the Greater Austin-Travis County Regional Radio System (GATRRS) for an estimated amount of \$15,000 per fiscal year during the term of the ILA.

A motion was made by Ellis, seconded by Vela, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 8/28/2023. The motion carried by the following vote:

**Aye:** Travillion, Stratton, Vela, and Ellis

6. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Turbo Images for vinyl bus wraps parts and installation of CapMetro's Novabus fleet in a total not to exceed amount of \$639,783.

A motion was made by Travillion, seconded by Vela, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 8/28/2023. The motion carried by the following vote:

**Aye:** Travillion, Stratton, Vela, and Ellis

7. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Rio Grande Pacific Technology, Inc. for the construction of the I-35/4th Street Pedestrian Crossings Preemption project for \$358,038, plus 20 percent contingency, for a total not to exceed the amount of \$429,646.

A motion was made by Ellis, seconded by Vela, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 8/28/2023. The motion carried by the following vote:

**Aye:** Travillion, Stratton, Vela, and Ellis

#### IV. Presentations

1. Monthly Operations Update

**V. Items for Future Discussion**

**VI. Adjournment**

1:22 p.m. Meeting Adjourned

**ADA Compliance**

*Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email [ed.easton@capmetro.org](mailto:ed.easton@capmetro.org) if you need more information.*

*Committee Members: Eric Stratton, Chair; Jeffrey Travillion, Paige Ellis and Chito Vela.*

*The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.*