



**Minutes**  
**Capital Metropolitan**  
**Transportation Authority**  
**Board of Directors**

2910 East 5th Street  
Austin, TX 78702

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**Monday, March 25, 2024**

**12:00 PM**

**Rosa Parks Boardroom**

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**I. Call to Order**

12:00 p.m. Meeting Called to Order

<b>Present:</b>	Travillion, Pool, Harriss, Vela, Bangle, and Ellis
<b>Absent:</b>	Stratton, and Ross

**II. Safety Briefing:**

**III. Public Comment:**

Bill McCamley, Roberto Gonzalez, Jennifer Govea, Katheryn Cromwell, Matthew Mejia, Arly Alexander, Lawrence Deeter, Christina Child, James Robert, Emma Martinez, Christina Ly, Edna Yang, Mattie Mitchell, Wayne Krause Yang, Nathan Kinsman, Jake Boone, Grace Kinsey, and Zenobia Joseph provided public comments this month.

**IV. Recognition:**

These two recognitions were moved to later in the meeting and were taken up following Action Item #4.

1. Dottie Watkins
2. Everitt Pink

**V. Advisory Committee Updates:**

1. Customer Satisfaction Advisory Committee (CSAC)
2. Access Advisory Committee
3. Public Safety Advisory Committee (PSAC)

**VI. Board Committee Updates:**

1. Operations, Planning and Safety Committee
2. Finance, Audit and Administration Committee

3. CAMPO update
4. Austin Transit Partnership Update

## VII. Consent Items:

A motion was made by Board Member Harriss, seconded by Board Member Bangle, to approve the Consent Agenda. The motion carried by the following vote:

**Aye:** Travillion, Pool, Harriss, Vela, Bangle, and Ellis

1. Approval of minutes from the February 14, 2024 special board meeting and February 26, 2024 board meeting.
2. Approval of a resolution appointing Sheena Walter to the Public Safety Advisory Committee.
3. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute two lease amendments with 3423 Holdings LLC and 3423 Circle S, LLC for 93,242 rentable square feet of land storage space at 7415 Circle S Road, Austin, Travis County, TX 78745 for up to four, three-month terms for a total amount not to exceed of \$212,072.
4. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute the grant of an electric utility easement to the City of Austin on CapMetro-owned property located at 2910 and 3100 E. 5th Street, Austin, Texas 78702, for the purpose of placing, constructing, reconstructing, installing, operating, repairing, maintaining, inspecting, replacing, upgrading or removing electric distribution and electric telecommunications lines and systems to serve the battery electric bus charging infrastructure as set forth in the easement, which, after final construction, shall be limited to an area extending five feet on all sides of the actual installed location of the facilities/improvements.
5. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Convergent Technologies, Inc. for maintenance and repair services by an Embedded Technician - Physical Security Technology for facility camera and access control systems for an amount not to exceed \$490,960.
6. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with AT&T Wireless for Telecommunication Services for five (5) years in an amount of \$1,250,000, plus \$400,000 in contingency, for a total not to exceed amount of \$1,650,000.
7. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute an agreement with Railroad Partners, Inc (RPI) for usage of 27 miles of track on the west end of the Llano line for a period through December 31, 2029.

**VIII. Action Items:**

1. Approval of a resolution authorizing the President & CEO, or her designee, to implement the Summer 2024 Service Changes.

A motion was made by Board Member Ellis, seconded by Board Member Vela, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Pool, Harriss, Vela, Bangle, and Ellis

Memo: Proposed Summer 2024 Service Changes (March 22, 2024)

2. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Bright Horizons Family Solutions, LLC for the management of the Childcare and Learning Center operations for one base year for a total contract amount of \$597,090.

The board voted 6-0 (Pool motion, Vela second) to move this item earlier on the agenda. It was taken up immediately following Public Comments.

A motion was made by Vice Chair Pool, seconded by Board Member Ellis, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Pool, Vela, and Ellis

**Nay:** Harriss, and Bangle

Memo: Childcare Center Contract and Childcare Benefits (March 21, 2024)

3. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with M.A. Smith Contracting Company, Inc. for construction of the Expo Center Park and Ride for \$17,318,834, plus \$3,463,767 representing 20% contingency for a total amount not to exceed \$20,782,602.

A vote on this item was taken but no clear motion to approve (or second) was made prior, so the board will ratify action on this item at the April 22, 2024 board meeting.

4. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Hatch Associates Consultants, Inc. for rail operations consulting and technical support services for a three (3) year base period with up to five (5) option periods for a twelve (12) month duration in a total amount not to exceed \$6,573,004.

A motion was made by Board Member Bangle, seconded by Board Member Ellis, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Pool, Harriss, Vela, Bangle, and Ellis

**IX. Discussion Items:**

1. Ridership and Planning Process Overview Presentation

**X. Report:**

1. President & CEO Monthly Update

**XI. Executive Session of Chapter 551 of the Texas Government Code:**

Executive Session was postponed until a later date.

Texas Government Code Chapter 551, Sections 551.076 and 551.089 for deliberation regarding security devices or security audits, including the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices, and Section 551.071 for consultation with an attorney regarding related legal issues.

**XII. Items for Future Discussion:****XIII. Adjournment**

2:47 p.m. Meeting Adjourned

**ADA Compliance**

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*BOARD OF DIRECTORS: Jeffrey Travillion, Chair; Leslie Pool, Vice Chair; Becki Ross, Secretary; Eric Stratton, Paige Ellis, Matt Harriss, Dianne Bangle and Chito Vela.*

*The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.*