

**Minutes**  
**Capital Metropolitan**  
**Transportation Authority**  
**Operations, Planning and Safety**  
**Committee**

2910 East 5th Street  
Austin, TX 78702

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**Wednesday, October 11, 2023**

**12:30 PM**

**Rosa Parks Boardroom**

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**I. Call to Order**

12:49 p.m. Meeting Called to Order

<b>Present</b>	Eric Stratton, Chito Vela, and Paige Ellis
<b>Absent</b>	Jeffrey Travillion

**II. Public Comment**

Zenobia Joseph provided public comment.

**III. Action Items**

1. Approval of minutes from the September 13, 2023 Operations, Planning and Safety Committee meeting.

A motion was made by Vela, seconded by Ellis, that this Minutes be adopted. The motion carried by the following vote:

**Aye:** Stratton, Vela, and Ellis

2. Approval of a resolution authorizing the President & CEO, or her designee, to implement the January 2024 Service Changes.

A motion was made by Ellis, seconded by Vela, that this Resolution be recommended for the action item agenda to the Board of Directors, due back on 10/23/2023. The motion carried by the following vote:

**Aye:** Stratton, Vela, and Ellis

3. Approval of a resolution authorizing updates to the CapMetro Alcohol Prohibition Policy.

A motion was made by Vela, seconded by Ellis, that this Resolution be recommended for the action item agenda to the Board of Directors, due back on 10/23/2023. The motion carried by the following vote:

**Aye:** Stratton, Vela, and Ellis

4. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with A3 Systems Corporation to provide two (2) Harlan electric yard tug vehicles in an amount not to exceed \$210,145.

A motion was made by Ellis, seconded by Vela, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 10/23/2023. The motion carried by the following vote:

**Aye:** Stratton, Vela, and Ellis

5. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Creative Bus Sales, Inc. for the purchase of fifteen (15) wheelchair accessible service support vehicles in a total not to exceed amount of \$1,176,840.

A motion was made by Ellis, seconded by Vela, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 10/23/2023. The motion carried by the following vote:

**Aye:** Stratton, Vela, and Ellis

6. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Preferred Technologies LLC. for the installation of 127 replacement and new video cameras and supporting equipment at four CapMetro Park & Ride facilities in a total not to exceed amount of \$180,997.

A motion was made by Ellis, seconded by Vela, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 10/23/2023. The motion carried by the following vote:

**Aye:** Stratton, Vela, and Ellis

7. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute the lease of 11,978 square feet of administrative and maintenance bay space, along with parking areas that amount to approximately 3.5 acres, at and just south of 4811 East 7th Street from Springdale East Owner, LLC for a total not to exceed amount of \$3,800,000 over the primary 3-year, 5-month lease term.

A motion was made by Vela, seconded by Ellis, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 10/23/2023. The motion carried by the following vote:

**Aye:** Stratton, Vela, and Ellis

#### **IV. Presentations**

1. Monthly Operations Update

#### **V. Items for Future Discussion**

## **VI. Adjournment**

2:12 p.m. Meeting Adjourned

### **ADA Compliance**

*Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email [ed.easton@capmetro.org](mailto:ed.easton@capmetro.org) if you need more information.*

*Committee Members: Eric Stratton, Chair; Jeffrey Travillion, Paige Ellis and Chito Vela.*

*The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.*