

Minutes
Capital Metropolitan
Transportation Authority
Operations, Planning and Safety
Committee

2910 East 5th Street
Austin, TX 78702

Wednesday, September 14, 2022

12:30 PM

Rosa Parks Boardroom

I. Call to Order

12:36 p.m. Meeting Called to Order by Acting Chair Kitchen.

Present	Ann Kitchen, Sabino Renteria, and Eric Stratton
Absent	Jeffrey Travillion

II. Public Comment

Zenobia Joseph provided public comments.

III. Action Items

1. Approval of minutes from the August 15, 2022 Operations, Planning and Safety Committee meeting.

A motion was made by Kitchen, seconded by Renteria, that this Minutes be adopted. The motion carried by the following vote:

Aye: Kitchen, Renteria, and Stratton

2. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute an Interlocal Agreement with the City of Round Rock for operation of transit services for an amount not to exceed \$1,574,421.

A motion was made by Kitchen, seconded by Renteria, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 9/26/2022. The motion carried by the following vote:

Aye: Kitchen, Renteria, and Stratton

3. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute an Interlocal Agreement (ILA) with Travis County for transit services in urbanized areas in unincorporated areas of the county and for continued implementation of the Travis County Transit Development Plan in an amount not to exceed \$311,564 in FTA Section 5307 funds and \$1,165,548 in local funds from Travis County per year.

A motion was made by Kitchen, seconded by Renteria, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 9/26/2022. The motion carried by the following vote:

Aye: Kitchen, Renteria, and Stratton

4. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute an Interlocal Agreement with the City of Georgetown for operation of limited paratransit and senior service (the "Service") for an amount not to exceed \$230,301 in FTA funds and \$345,452 in local funds from the City of Georgetown.

A motion was made by Kitchen, seconded by Renteria, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 9/26/2022. The motion carried by the following vote:

Aye: Kitchen, Renteria, and Stratton

5. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute an Interlocal Agreement (ILA) with the City of Pflugerville for a Transit Development Plan (TDP) in an amount not to exceed \$120,000 in FTA Section 5307 Funds and \$30,000 in local funds from the City of Pflugerville.

A motion was made by Kitchen, seconded by Renteria, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 9/26/2022. The motion carried by the following vote:

Aye: Kitchen, Renteria, and Stratton

6. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute an Interlocal Agreement (ILA) with the City of Buda for a Transit Development Plan (TDP) in an amount not to exceed \$102,920 in FTA Section 5307 Funds and \$25,730 in local funds from the City of Buda.

A motion was made by Kitchen, seconded by Renteria, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 9/26/2022. The motion carried by the following vote:

Aye: Kitchen, Renteria, and Stratton

7. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute an amendment to the interlocal agreement with Capital Area Rural Transportation System (CARTS) for the provision of Limited Paratransit and Senior Service to the City of Georgetown for a period of one year in an amount not to exceed \$548,336.

A motion was made by Kitchen, seconded by Renteria, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 9/26/2022. The motion carried by the following vote:

Aye: Kitchen, Renteria, and Stratton

8. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute Amendment No. 5 to CARTS Supplement No. 8 to the Master Regional Mobility Agreement with Capital Area Rural Transportation Services (CARTS) for the provision of transit services to the Manor area in an amount not to exceed \$1,808,924.

A motion was made by Kitchen, seconded by Renteria, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 9/26/2022. The motion carried by the following vote:

Aye: Kitchen, Renteria, and Stratton

9. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute Amendment No. 4 to the Contracted Service Supplement No. 2 with Capital Area Rural Transportation System (CARTS) for the operation of Route 214 Northwest Feeder for a period of one year in an amount not to exceed \$702,771.

A motion was made by Kitchen, seconded by Renteria, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 9/26/2022. The motion carried by the following vote:

Aye: Kitchen, Renteria, and Stratton

10. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute Amendment No. 4 to CARTS Supplement No. 4 to the Master Regional Mobility Agreement with Capital Area Rural Transportation Services (CARTS) for the provision of transit services to the Manor area in an amount not to exceed \$248,857.

A motion was made by Kitchen, seconded by Renteria, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 9/26/2022. The motion carried by the following vote:

Aye: Kitchen, Renteria, and Stratton

11. Approval of a resolution authorizing the Interim President & CEO, or their designee, to implement the January 2023 Service Changes.

A motion was made by Renteria, seconded by Kitchen, that this Resolution be recommended for the action item agenda to the Board of Directors, due back on 9/26/2022. The motion carried by the following vote:

Aye: Kitchen, Renteria, and Stratton

12. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with IBI Group Professional Services (USA), Inc. to provide consulting services to facilitate the procurement and implementation of a Computer-Aided Dispatch/Automatic Vehicle Location & Automatic Passenger Counter Intelligent Transportation System (CAD/AVL & APC ITS) and the successful transition to the new system(s) in an amount not to exceed \$487,200.

A motion was made by Kitchen, seconded by Renteria, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 9/26/2022. The motion carried by the following vote:

Aye: Kitchen, Renteria, and Stratton

13. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with Jay-Reese Contractors, Incorporated for the construction of the McKalla Station Double Track and Drainage Improvements Project for a total not to exceed amount of \$29,388,374 which includes a 20% contingency.

A motion was made by Renteria, seconded by Kitchen, that this Resolution be recommended for the action item agenda to the Board of Directors, due back on 9/26/2022. The motion carried by the following vote:

Aye: Kitchen, Renteria, and Stratton

14. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with Tournesol Siteworks for the fabrication and delivery of trash receptacles and recycling containers for a one (1) year base order and four (4) year option order for \$4,159,398, plus \$1,039,850, representing a 25% contingency for a total amount not to exceed \$5,199,248.

A motion was made by Kitchen, seconded by Renteria, that this Resolution be recommended for the action item agenda to the Board of Directors, due back on 9/26/2022. The motion carried by the following vote:

Aye: Kitchen, Renteria, and Stratton

15. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with Future Systems, Inc. for the fabrication and delivery of Urban Pole Signage for a one (1) year base period and four (4) option years for \$919,054 plus \$229,764 representing a 25% contingency, for a total not to exceed amount of \$1,148,818.

A motion was made by Kitchen, seconded by Renteria, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 9/26/2022. The motion carried by the following vote:

Aye: Kitchen, Renteria, and Stratton

16. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with Landscape Forms for the fabrication and delivery of bus stop benches for a one (1) year period for a total not to exceed amount of \$566,254.

A motion was made by Kitchen, seconded by Renteria, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 9/26/2022. The motion carried by the following vote:

Aye: Kitchen, Renteria, and Stratton

17. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract modification with Structura, Inc. to add additional contingency to renovate Level 1 of the Capital Metro administrative facility at 2910 East 5th Street, in the amount of \$150,000.

A motion was made by Renteria, seconded by Kitchen, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 9/26/2022. The motion carried by the following vote:

Aye: Kitchen, Renteria, and Stratton

18. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with Center for Transportation and the Environment (CTE) for technical assistance in support of electric bus implementation at Capital Metro and the FTA No and Low Emission Bus Grant awarded to Capital Metro in 2020 and 2021 for a term ending June 30, 2023 in an amount not to exceed \$209,000.

A motion was made by Kitchen, seconded by Renteria, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 9/26/2022. The motion carried by the following vote:

Aye: Kitchen, Renteria, and Stratton

IV. Presentations

1. Update on Fares for Unhoused Customers

2. Monthly Operations Update - September

V. Items for Future Discussion

VI. Adjournment

3:48 p.m. Meeting Adjourned

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email ed.easton@capmetro.org if you need more information.

Committee Members: Eric Stratton, Chair; Jeffrey Travillion, Pio Renteria and Ann Kitchen.

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.