

**Minutes**  
**Capital Metropolitan**  
**Transportation Authority**  
**Operations, Planning and Safety**  
**Committee**

2910 East 5th Street  
Austin, TX 78702

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Wednesday, December 7, 2022

12:30 PM

Rosa Parks Boardroom

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**I. Call to Order**

1:04 p.m. Meeting Called to Order

Vice Chair Kitchen chaired this meeting as Committee Chair Stratton was remote.

**Present** Ann Kitchen, Jeffrey Travillion, Sabino Renteria, and Eric Stratton

**II. Public Comment**

There were no public comments this month.

**III. Action Items**

1. Approval of minutes from the October 12, 2022 Operations, Planning and Safety Committee meeting.

A motion was made by Travillion, seconded by Renteria, that this Minutes be adopted. The motion carried by the following vote:

**Aye:** Kitchen, Travillion, Renteria, and Stratton

2. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a lease with KFG Cameron Center, LLC for 9,246 rentable square feet of office space in Building A, Suite 186 at 8200 Cameron Road, Austin, TX 78754 for a base period of 7.5 years, with a 3 year extension option, in an amount not to exceed \$3,200,000, plus an allowance to build out and furnish the space for an amount not to exceed \$1,477,000, for a total amount not to exceed \$4,677,000.

A motion was made by Stratton, seconded by Renteria, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 12/16/2022. The motion carried by the following vote:

**Aye:** Kitchen, Travillion, Renteria, and Stratton

3. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a lease with Met Phase I 95, Ltd. for five years for 20,822 rentable square feet of storage space at 9715-A Burnet Road, Austin, TX 78758 in an amount not to exceed \$2,850,000, plus a \$440,000 allotment option for build out, for a total not to exceed amount of \$3,290,000.

A motion was made by Stratton, seconded by Travillion, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 12/16/2022. The motion carried by the following vote:

**Aye:** Kitchen, Travillion, Renteria, and Stratton

4. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with Holt Renewables, LLC for the design and construction of bus electrification infrastructure at CapMetro's North Operations bus yard at 9315 McNeil Road (North Ops) in an aggregate amount not to exceed \$33,391,544 plus \$3,339,154 (10%) contingency for a total not to exceed amount of \$36,730,698.

A motion was made by Stratton, seconded by Travillion, that this Resolution be recommended for the action item agenda to the Board of Directors, due back on 12/16/2022. The motion carried by the following vote:

**Aye:** Kitchen, Travillion, Renteria, and Stratton

5. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with Luminator Technology Group for the purchase, installation, testing and commissioning of ten (10) DMU Air Treatment Systems for the GTW Stadler Rail Fleet, for a total board authorized amount of \$342,262.

A motion was made by Kitchen, seconded by Renteria, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 12/16/2022. The motion carried by the following vote:

**Aye:** Kitchen, Travillion, Renteria, and Stratton

6. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract for Wayfinding and Customer Information Services with CHK America, Inc. in the aggregate amount not to exceed \$674,000 for one (1) base year and four (4) one-year options.

A motion was made by Travillion, seconded by Renteria, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 12/16/2022. The motion carried by the following vote:

**Aye:** Kitchen, Travillion, Renteria, and Stratton

#### IV. Presentation:

1. Operations Report

**V. Items for Future Discussion**

**VI. Adjournment**

1:45 p.m. Meeting Adjourned

**ADA Compliance**

*Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email [ed.easton@capmetro.org](mailto:ed.easton@capmetro.org) if you need more information.*

*Committee Members: Eric Stratton, Chair; Jeffrey Travillion, Pio Renteria and Ann Kitchen.*

*The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.*