

Minutes
Capital Metropolitan
Transportation Authority
Finance, Audit and Administration
Committee

2910 East 5th Street
Austin, TX 78702

Wednesday, October 16, 2024

10:00 AM

Rosa Parks Boardroom

I. Call to Order

10:01 a.m. Meeting Called to Order

Present	Leslie Pool, Matt Harriss, and Dianne Bangle
Absent	Becki Ross

II. Public Comment

Zenobia Joseph provided public comments.

III. Action Items

1. Approval of minutes from the September 11, 2024 Finance, Audit and Administration Committee meeting.

A motion was made by Bangle, seconded by Pool, that this Minutes be adopted. The motion carried by the following vote:

Aye: Pool, Harriss, and Bangle

2. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute an Interlocal Agreement with the University of Texas at Austin, for participation in the University's IC2 Institute Readiness Training Program (RTP) for an amount not to exceed \$120,000 for a term of two years beginning November 1, 2024, thru October 31, 2025 ("Initial Term"), with a one-year option term.

A motion was made by Bangle, seconded by Pool, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 10/28/2024. The motion carried by the following vote:

Aye: Pool, Harriss, and Bangle

3. Approval of a resolution adopting the FY2025 Annual Internal Audit Plan.

A motion was made by Pool, seconded by Bangle, that this Resolution be recommended for the action item agenda to the Board of Directors, due back on 10/28/2024. The motion carried by the following vote:

Aye: Pool, Harriss, and Bangle

IV. Presentations

1. Review of Internal Audit Advisory Project -- Saltillo Lease
2. Review of Miscellaneous Revenues and the 2021 Quadrennial Performance Audit Trackers
3. Internal Audit FY2024 Audit Plan Status - October 2024
4. Executive Finance and Administration Monthly Update - October 2024
Update on recent activities, statistical data, personnel changes, communications and public outreach

V. Items for Future Discussion

VI. Adjournment

10:50 a.m. Meeting Adjourned

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email ed.easton@capmetro.org if you need more information.

Committee Members: Matt Harriss, Chair; Leslie Pool, Becki Ross and Dianne Bangle.

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.