

Minutes
Capital Metropolitan
Transportation Authority
Operations, Planning and Safety
Committee

2910 East 5th Street
Austin, TX 78702

Wednesday, April 10, 2024

1:00 PM

Rosa Parks Boardroom

I. Call to Order

1:03 p.m. Meeting Called to Order

Present	Eric Stratton, Chito Vela, and Paige Ellis
Absent	Jeffrey Travillion

II. Recognition:

1. One Millionth Pickup Customer Milestone

III. Public Comment

Zenobia Joseph provided public comments.

IV. Action Items:

1. Approval of minutes from the March 18, 2024 Operations, Planning and Safety Committee meeting.

A motion was made by Ellis, seconded by Vela, that this Resolution be adopted. The motion carried by the following vote:

Aye: Stratton, Vela, and Ellis

2. Approval of a resolution authorizing the President & CEO, or her designee, to implement the August 2024 Service Changes.

A motion was made by Vela, seconded by Ellis, that this Resolution be recommended for the action item agenda to the Board of Directors, due back on 4/22/2024. The motion carried by the following vote:

Aye: Stratton, Vela, and Ellis

3. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Jamail & Smith Construction LP to renovate 7,749 square feet of office space at 1705 Guadalupe, Austin, TX 78701 for \$1,574,920 plus 20% contingency for a total amount not-to-exceed \$1,889,904.

A motion was made by Ellis, seconded by Vela, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 4/22/2024. The motion carried by the following vote:

Aye: Stratton, Vela, and Ellis

4. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute the grant of an electric utility easement to the City of Austin on CapMetro-owned property located at 7001 Decker Lane, Austin, Texas 78724, for the purpose of placing, constructing, reconstructing, installing, operating, repairing, maintaining, inspecting, replacing, upgrading or removing electric distribution and electric telecommunications lines and systems to serve the battery electric bus charging infrastructure as set forth in the easement, which, after final construction, shall be limited to an area extending five feet on all sides of the actual installed location of the facilities/improvements.

A motion was made by Vela, seconded by Ellis, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 4/22/2024. The motion carried by the following vote:

Aye: Stratton, Vela, and Ellis

5. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute the grant of a drainage easement to the City of Austin on CapMetro-owned property located at 7001 Decker Lane, Austin, Texas 78724, for the purpose of directing offsite stormwater through CapMetro property. The easement will allow the city of Austin to access, install, construct, operate, use, maintain, repair, modify, upgrade, monitor, inspect, replace, make connections with, remove, and decommission the facilities which include drainage channels, drainage conveyance structures, and detention and water quality controls with all associated roads, gates, bridges, culverts, erosion control structures, and other appurtenances. CapMetro will be responsible for the ongoing operations and maintenance of the stormwater infrastructure.

A motion was made by Vela, seconded by Ellis, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 4/22/2024. The motion carried by the following vote:

Aye: Stratton, Vela, and Ellis

6. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute the grant of a restrictive covenant to the City of Austin on CapMetro-owned property located at 7001 Decker Lane, Austin, Texas 78724, for the purpose of creating an Integrated Pest Management plan for an onsite stormwater treatment pond with biofiltration.

A motion was made by Vela, seconded by Ellis, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 4/22/2024. The motion carried by the following vote:

Aye: Stratton, Vela, and Ellis

7. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute an amendment to the property management agreement with CIM TX Management, LLC for property management services for 3100 E. 5th Street, Austin, Texas to extend the agreement through December 31, 2024, for a total amount not to exceed of \$217,500, plus related pass-through building expenses.

A motion was made by Ellis, seconded by Vela, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 4/22/2024. The motion carried by the following vote:

Aye: Stratton, Vela, and Ellis

8. Approval of a resolution authorizing the President & CEO, or her designee, to renew licensing and hosting services for Salesforce Service Cloud for a period of one (1) year in an amount not to exceed \$442,231, under an Interlocal Contract with the State of Texas Department of Information Resources Shared Technology Services.

A motion was made by Vela, seconded by Ellis, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 4/22/2024. The motion carried by the following vote:

Aye: Stratton, Vela, and Ellis

9. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract modification with MTM, Inc. (formerly Ride Right, LLC) for operation of the North Demand Response Operation that will extend the contract for three additional months from October 1 to December 31, 2024, in a total amount not to exceed \$1,602,430.

A motion was made by Ellis, seconded by Vela, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 4/22/2024. The motion carried by the following vote:

Aye: Stratton, Vela, and Ellis

V. Presentations:

1. MetroBike Update: New Vendor Mobilization Schedule and Expansion Plan Status
2. Monthly Operations Update

VI. Items for Future Discussion

VII. Adjournment

2:26 p.m. Meeting Adjourned

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email ed.easton@capmetro.org if you need more information.

Committee Members: Eric Stratton, Chair; Jeffrey Travillion, Paige Ellis and Chito Vela.

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.