

**Minutes**  
**Capital Metropolitan**  
**Transportation Authority**  
**Operations, Planning and Safety**  
**Committee**

2910 East 5th Street  
Austin, TX 78702

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**Wednesday, May 7, 2025**

**12:30 PM**

**Rosa Parks Boardroom**

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**I. Call to Order**

12:35 p.m. Meeting Called to Order

<b>Present</b>	Jeffrey Travillion, Eric Stratton, Chito Vela, and Paige Ellis
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**II. Public Comment**

Zenobia Joseph provided public comments.

**III. Action Items**

1. Approval of minutes from the April 14, 2025 Operations, Planning and Safety Committee meeting.

A motion was made by Travillion, seconded by Ellis, that this Minutes be adopted. The motion carried by the following vote:

**Aye:** Travillion, Stratton, Vela, and Ellis

2. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute an Amended and Restated Agreement Regarding Transit Facilities and Related Improvements at the Uptown ATX Development with Broadmoor Austin Associates and BDN Management, Inc. ("Brandywine") for development of a commuter rail station and related rail infrastructure, for a term ending one year after CapMetro's acceptance of the facilities, in a total amount not to exceed \$49,343,368, with a cost to CapMetro of \$37,343,368.

A motion was made by Stratton, seconded by Ellis, that this Resolution be recommended for the action item agenda to the Board of Directors, due back on 5/19/2025. The motion carried by the following vote:

**Aye:** Travillion, Stratton, Vela, and Ellis

3. Approval of a resolution authorizing the President & CEO, or her designee, to utilize the Department of Information Resources (DIR) to contract with CDW Government, LLC to supply various Workstation Technology Equipment for a term of ninety (90) days from notice to proceed, in an amount not to exceed \$542,218.

A motion was made by Ellis, seconded by Travillion, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 5/19/2025. The motion carried by the following vote:

**Aye:** Travillion, Stratton, Vela, and Ellis

4. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with ATX-VIP Towing for towing services over the course of one year, in a total amount not to exceed \$492,900.

A motion was made by Stratton, seconded by Travillion, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 5/19/2025. The motion carried by the following vote:

**Aye:** Travillion, Stratton, Vela, and Ellis

5. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Unifirst Corp. for rental and cleaning of maintenance uniforms, with a base term of three years, in a total amount not to exceed \$1,082,045.

A motion was made by Ellis, seconded by Stratton, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 5/19/2025. The motion carried by the following vote:

**Aye:** Travillion, Stratton, Vela, and Ellis

6. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute contracts with AECOM Technical Services, Baer Engineering and Environmental Consulting, Inc, Freese and Nichols, Inc, LJA Environmental Services, LLC, and Michael Baker International, Inc for Environmental Engineering and Planning Services on a task order basis for a base period of two (2) years with three (3) option periods of 12 months each in an aggregate amount not to exceed \$1,450,000.

A motion was made by Travillion, seconded by Stratton, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 5/19/2025. The motion carried by the following vote:

**Aye:** Travillion, Stratton, Vela, and Ellis

7. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Trimbuilt Construction, Inc. for construction of the first and second floors (Phase 1A & 2) of 3100 E. 5th Street, plus exterior improvements, for a total amount not to exceed \$16,431,148, which includes a 20% contingency.

A motion was made by Ellis, seconded by Stratton, that this Resolution be recommended for the action item agenda to the Board of Directors, due back on 5/19/2025. The motion carried by the following vote:

**Aye:** Travillion, Stratton, Vela, and Ellis

8. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with G. Hyatt Construction for construction improvements and modifications to the Red Line train maintenance facility for a total contract amount not to exceed \$2,282,136, which includes a 20% contingency.

A motion was made by Stratton, seconded by Travillion, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 5/19/2025. The motion carried by the following vote:

**Aye:** Travillion, Stratton, Vela, and Ellis

#### **IV. Presentations**

1. FY2026 Proposed Budget Calendar
2. Executive Operations, Planning and Safety Update - May 2025  
*Update on key performance indicators, transit police update, personnel changes, communications and public outreach.*

Memo: Q2 Fiscal Year 2025 Performance Update (May 1, 2025)

#### **V. Items for Future Discussion**

#### **VI. Adjournment**

2:09 p.m. Meeting Adjourned

#### **ADA Compliance**

*Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email [ed.easton@capmetro.org](mailto:ed.easton@capmetro.org) if you need more information.*

*Committee Members: Chito Vela, Chair; Jeffrey Travillion, Paige Ellis and Eric Stratton.*

*The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.*