



# Minutes

## Capital Metropolitan Transportation Authority

### Board of Directors

2910 East 5th Street  
Austin, TX 78702

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**Monday, August 29, 2022**

**12:30 PM**

**Rosa Parks Boardroom**

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#### **I. Call to Order**

12:38 p.m. Meeting Called to Order

**Present:** Travillion, Kitchen, Pool, Cooper, Stratton, Ross, Renteria, and  
Harriss

#### **II. Public Comment:**

Emily Seales, Lyric Wardlow, Joel Perez, Barry Jones, Paulette Soltani, Sasha Rose, Phil Session, Sherri Taylor, Brent Payne, Alvin Sanderson, Chris Baker, Jesus Gonzales, Steven Potter, Alicia Torres, Paul Mullen, Christian Rodriguez, Joao Paulo Connolly, Tony Carter, Warren Burkley, Kim-Be Quoc, Eli Cortez, Matthew Hunt, Aaron Hyman, Francis Russell, Mike Eker, Aviv Rau, and Anthony Walker (later in the meeting) provided public comments.

#### **III. Advisory Committee Updates:**

1. Customer Satisfaction Advisory Committee (CSAC)
2. Access Advisory Committee
3. Public Service Advisory Committee (PSAC)

#### **IV. Board Committee Updates:**

1. Operations, Planning and Safety Committee
2. Finance, Audit and Administration Committee
3. Austin Transit Partnership Update

#### **V. Consent Items**

A motion was made by Secretary of the Board Pool, seconded by Board Member Ross, to approve the Consent Agenda. The motion carried by the following vote:

**Aye:** Travillion, Kitchen, Pool, Cooper, Stratton, Ross, Renteria, and  
Harriss

1. Approval of minutes from the July 25, 2022 public hearing and Cap Metro board meeting.
2. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with Caldwell Country Ford, LLC to purchase nine (9) Ford F450 Facility Maintenance Trucks in an amount not to exceed \$1,184,366.
3. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with Creative Bus Sales, Inc., utilizing the State of Oklahoma Contract SW0797C, to purchase twenty-six (26) Pickup vehicles in an amount not to exceed \$4,706,970 for the purpose of expanding Pickup Service into new zones.
4. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with Trapeze Software Group, Inc. to provide new software and implementation services to support two capital projects, OPS-Web and Rail Planning, in the amount not to exceed \$252,901.
5. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with ETC Institute to conduct an Origin and Destination Survey in an amount not to exceed \$699,476.
6. Approval of a resolution authorizing the Interim President & CEO, or their designee, to execute an Interlocal Agreement (ILA) with Travis County for employee transit passes for a period of one (1) year from October 1, 2022, to September 30, 2023, and that includes an option to extend the ILA for four additional twelve-month periods.
7. Approval of a resolution authorizing the Interim President & CEO, or their designee, to approve and execute a contract modification with Bright Horizons Family Solutions in the amount of \$448,373 for the period of September 1, 2022 to August 31, 2023.

## VI. Action Items:

1. Approval of a resolution authorizing updates to the Debt Management Policy.

A motion was made by Board Member Cooper, seconded by Secretary of the Board Pool, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Kitchen, Pool, Cooper, Stratton, Ross, Renteria, and Harriss

2. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract modification with MTM, Inc. (formerly Ride Right, LLC) for operation of the North Demand Response Operation. This resolution is an increase to the total contract amount by \$54,984,671 for a total not to exceed amount of \$133,658,177.

A motion was made by Board Member Stratton, seconded by Board Member Harriss, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Kitchen, Pool, Cooper, Stratton, Ross, Renteria, and Harriss

3. Approval of a resolution authorizing the Interim President & CEO, or their designee, to include additional funding of \$3,500,000 in an existing contract with Stacy and Witbeck, Inc. for an in-progress Design-Build project for the McKalla Rail Station for a total contract amount not to exceed \$20,133,945.

A motion was made by Board Member Stratton, seconded by Vice Chair Kitchen, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Kitchen, Cooper, Stratton, Ross, Renteria, and Harriss

**Away:** Pool

4. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute contracts with EEA Consulting Engineers, Jackson & McElhaney Architects, McKinney Architects Inc., MWM Design Group, and Stantec Architecture Inc. for Architecture and Engineering services for a two (2) year base period and three (3) option years on a task order basis in an aggregate amount not to exceed \$24,000,000.

A motion was made by Board Member Harriss, seconded by Board Member Cooper, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Kitchen, Cooper, Stratton, Ross, Renteria, and Harriss

**Away:** Pool

5. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with ADS System Safety Consulting, LLC for safety and security certification consulting services for CapMetro's Project Connect and other major capital projects for a base period of three (3) years with seven (7) one-year options in an amount not to exceed \$10,000,000.

A motion was made by Board Member Cooper, seconded by Board Member Harriss, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Travillion, Kitchen, Cooper, Stratton, Ross, Renteria, and Harriss

**Away:** Pool

## **VII. Discussion Item:**

1. Small Cities Update

## **VIII. Report:**

1. President & CEO Monthly Update

**IX. Executive Session of Chapter 551 of the Texas Government Code:**

Into Executive Session: 4:12 p.m.

Out of Executive Session: 5:03 p.m.

Section 551.071 for Consultation with an Attorney regarding current litigation

Section 551.072 for Deliberation regarding Real Estate matters related to the purchase of land at the Travis County Expo Center

Section 551.074 for Personnel Matters related to the President & CEO Search Process

**X. Memos:**

1. Memo: July 2022 Sales Tax Receipt for May Sales (July 31, 2022)
2. Memo: Cap Metro and ATP Financial Integration (August 4, 2022)
3. Memo: Complimentary Rides to Local Cooling Centers (August 5, 2022)
4. Memo: Transit Advertising Policy Change (August 10, 2022)
5. Memo: July Board and August Board Committee Follow Up (August 22, 2022)

**XI. Items for Future Discussion:****XII. Adjournment**

5:03 p.m. Meeting Adjourned

**ADA Compliance**

*Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email [ed.easton@capmetro.org](mailto:ed.easton@capmetro.org) if you need more information.*

*BOARD OF DIRECTORS: Jeffrey Travillion, Chair; Ann Kitchen, Vice Chair; Leslie Pool, Secretary; Becki Ross; Eric Stratton, Wade Cooper and Matt Harriss.*

*The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.*