

Minutes
Capital Metropolitan
Transportation Authority
Operations, Planning and Safety
Committee

2910 East 5th Street
Austin, TX 78702

Wednesday, April 13, 2022

12:30 PM

Rosa Parks Boardroom

I. Call to Order

12:59 p.m. Meeting Called to Order

Present	Ann Kitchen, Jeffrey Travillion, and Eric Stratton
Absent	Sabino Renteria

II. Public Comment

Zenobia Joseph provided public comment.

III. Action Items

1. Approval of minutes from the January 12, 2022 Operations, Planning and Safety Committee meeting.

A motion was made by Travillion, seconded by Kitchen, that the Minutes be adopted. The motion carried by the following vote:

Aye: Kitchen, Travillion, and Stratton

2. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a Design-Build contract with Modern Railway Systems, Inc. for Positive Train Control (PTC) Optimization, Engineering, Construction and Support Services in an amount not to exceed \$6,000,000.

A motion was made by Kitchen, seconded by Travillion, that this Resolution be recommended for the action item agenda to the Board of Directors, due back on 4/25/2022. The motion carried by the following vote:

Aye: Kitchen, Travillion, and Stratton

3. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Jay-Reese Contractors, Inc. for the McKalla Station Advance Culvert Construction Project for \$3,271,035, plus \$490,656 (15% contingency) for a total not to exceed amount of \$3,761,691.

A motion was made by Travillion, seconded by Kitchen, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 4/25/2022. The motion carried by the following vote:

Aye: Kitchen, Travillion, and Stratton

4. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute an agreement regarding Lakeline Park and Ride Improvements (the "Agreement") with Sabot-Lakeline, LLC (Sabot), under which CapMetro will grant licenses to Sabot to improve, maintain and share use of the Lakeline Park and Ride driveway and install related amenities, with the construction of such improvements and amenities being at Sabot's sole cost and expense.

This item was pulled by staff to allow more time for final details to be worked out.

5. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with GTS Technology Solutions, Inc. for passenger WiFi technology in an amount not to exceed \$258,326.

A motion was made by Kitchen, seconded by Travillion, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 4/25/2022. The motion carried by the following vote:

Aye: Kitchen, Travillion, and Stratton

6. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute an amendment to the Interlocal Agreement (ILA) with the Capital Area Rural Transportation System (CARTS) to clarify ongoing maintenance responsibilities and contribute \$78,834 for additional improvements to the Eastside Bus Plaza (EBP) located at East Cesar Chavez Street and Shady Lane.

A motion was made by Travillion, seconded by Kitchen, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 4/25/2022. The motion carried by the following vote:

Aye: Kitchen, Travillion, and Stratton

7. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Diligent for a Governance, Risk, and Compliance system for a base period of 1 year and 3 option years in an amount not to exceed \$1,537,786.

A motion was made by Kitchen, seconded by Travillion, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 4/25/2022. The motion carried by the following vote:

Aye: Kitchen, Travillion, and Stratton

8. Approval of a resolution authorizing the President & CEO, or his designee, to implement the June 2022 Service Changes.

A motion was made by Travillion, seconded by Kitchen, that this Resolution be recommended for the action item agenda to the Board of Directors, due back on 4/25/2022. The motion carried by the following vote:

Aye: Kitchen, Travillion, and Stratton

9. Approval of a resolution authorizing the President & CEO, or his designee, to modify the KPMG, LLC contract # 200611 for Enterprise Resource Planning (ERP) Consulting services, increasing the previous Board authorized amount by \$593,980, plus a contingency amount of \$750,000, for the addition of two technical resources to work on integrations, security and workflows within the Oracle Enterprise Resource Planning (ERP) system for a new not-to-exceed amount of \$4,384,356.

A motion was made by Kitchen, seconded by Travillion, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 4/25/2022. The motion carried by the following vote:

Aye: Kitchen, Travillion, and Stratton

10. Approval of a resolution affirming the Charter Statement for the Operations, Planning and Safety Committee.

A motion was made by Travillion, seconded by Kitchen, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 4/25/2022. The motion carried by the following vote:

Aye: Kitchen, Travillion, and Stratton

III. Presentations

1. Customer Experience Programs and Policies
2. Service Standards and Passenger Amenities
3. Operations Update

IV. Items for Future Discussion

V. Adjournment

2:44 p.m. Meeting Adjourned

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email ed.easton@capmetro.org if you need more information.

Committee Members: Eric Stratton, Chair; Jeffrey Travillion, Pio Renteria and Ann Kitchen.

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.