



**Agenda - Final revised**  
**Capital Metropolitan**  
**Transportation Authority**  
**Operations, Planning and Safety**  
**Committee**

2910 East 5th Street  
Austin, TX 78702

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**Wednesday, December 7, 2022**

**12:30 PM**

**Rosa Parks Boardroom**

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Items marked with an \* have been added or revised.

This meeting will be livestreamed at [capmetrotx.legistar.com](http://capmetrotx.legistar.com)

**I. Call to Order**

**II. Public Comment**

**III. Action Items**

1. Approval of minutes from the October 12, 2022 Operations, Planning and Safety Committee meeting.
2. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a lease with KFG Cameron Center, LLC for 9,246 rentable square feet of office space in Building A, Suite 186 at 8200 Cameron Road, Austin, TX 78754 in an amount not to exceed \$3,200,000, plus an allowance to build out and furnish the space for an amount not to exceed \$1,477,000, for a total amount not to exceed \$4,677,000.
- \*3. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a lease with Met Phase I 95, Ltd. for five years for 20,822 rentable square feet of storage space at 9715-A Burnet Road, Austin, TX 78758 in an amount not to exceed \$2,850,000.
- \*4. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with Holt Renewables, LLC for the design and construction of bus electrification infrastructure at CapMetro's North Operations bus yard at 9315 McNeil Road (North Ops) in an aggregate amount not to exceed \$33,391,544 plus \$3,339,154 (10%) contingency for a total not to exceed amount of \$36,730,698.
5. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with Luminator Technology Group for the purchase, installation, testing and commissioning of ten (10) DMU Air Treatment Systems for the GTW Stadler Rail Fleet, for a total board authorized amount of \$342,262.

6. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract for Wayfinding and Customer Information Services with CHK America, Inc. in the aggregate amount not to exceed \$674,000 for one (1) base year and four (4) one-year options.

**IV. Presentation:**

- \*1. Operations Report

**V. Items for Future Discussion**

**VI. Adjournment**

**ADA Compliance**

*Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email [ed.easton@capmetro.org](mailto:ed.easton@capmetro.org) if you need more information.*

*Committee Members: Eric Stratton, Chair; Jeffrey Travillion, Pio Renteria and Ann Kitchen.*

*The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.*



# Capital Metropolitan Transportation Authority

2910 East 5th Street  
Austin, TX 78702

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Operations, Planning and Safety Committee **Item #:** AI-2022-672

**Agenda Date:** 12/7/2022

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Approval of minutes from the October 12, 2022 Operations, Planning and Safety Committee meeting.

**Minutes**  
**Capital Metropolitan**  
**Transportation Authority**  
**Operations, Planning and Safety**  
**Committee**

2910 East 5th Street  
Austin, TX 78702

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**Wednesday, October 12, 2022**

**12:30 PM**

**Rosa Parks Boardroom**

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**I. Call to Order**

12:45 p.m. Meeting Called to Order

<b>Present</b>	Ann Kitchen, Jeffrey Travillion, and Sabino Renteria
<b>Absent</b>	Eric Stratton

**II. Public Comment:**

There were no public comments this month.

**III. Action Items:**

1. Approval of minutes from the September 14, 2022 Operations, Planning and Safety Committee meeting.

A motion was made by Kitchen, seconded by Renteria, that this Minutes be adopted. The motion carried by the following vote:

**Aye:** Kitchen, Travillion, and Renteria

2. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with Remix Technologies, LLC for the Remix transportation planning software solution, for a base period of three (3) years and two (2) option years in an amount not to exceed \$992,000.

A motion was made by Renteria, seconded by Kitchen, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 10/24/2022. The motion carried by the following vote:

**Aye:** Kitchen, Travillion, and Renteria

**IV. Presentation:**

1. Monthly Operations Update

**V. Items for Future Discussion**

## **VI. Adjournment**

1:05 p.m. Meeting Adjourned

### **ADA Compliance**

*Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email [ed.easton@capmetro.org](mailto:ed.easton@capmetro.org) if you need more information.*

*Committee Members: Eric Stratton, Chair; Jeffrey Travillion, Pio Renteria and Ann Kitchen.*

*The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.*

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Operations, Planning and Safety Committee **Item #:** AI-2022-599

**Agenda Date:** 12/7/2022

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**SUBJECT:**

Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a lease with KFG Cameron Center, LLC for 9,246 rentable square feet of office space in Building A, Suite 186 at 8200 Cameron Road, Austin, TX 78754 in an amount not to exceed \$3,200,000, plus an allowance to build out and furnish the space for an amount not to exceed \$1,477,000, for a total amount not to exceed \$4,677,000.

**FISCAL IMPACT:**

Other: Funding for this action is available in the FY2023 Operating and Capital Budgets.

**STRATEGIC PLAN:**

**Strategic Goal Alignment:**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> 1. Customer  | <input checked="" type="checkbox"/> 2. Community                    |
| <input checked="" type="checkbox"/> 3. Workforce | <input checked="" type="checkbox"/> 4. Organizational Effectiveness |

**Strategic Objectives:**

- |  |  |   |
|--|--|---|
| <input checked="" type="checkbox"/> 1.1 Safe & Reliable Service                    | <input checked="" type="checkbox"/> 1.2 High Quality Customer Experience | <input type="checkbox"/> 1.3 Accessible System                          |
| <input type="checkbox"/> 2.1 Support Sustainable Regional Growth                   | <input type="checkbox"/> 2.2 Become a Carbon Neutral Agency              |   |
| <input checked="" type="checkbox"/> 2.3 Responsive to Community and Customer Needs | <input type="checkbox"/> 2.4 Regional Leader in Transit Planning         |   |
| <input type="checkbox"/> 3.1 Diversity of Staff                                    | <input checked="" type="checkbox"/> 3.2 Employer of Choice               | <input checked="" type="checkbox"/> 3.3 Expand Highly Skilled Workforce |
| <input type="checkbox"/> 4.1 Fiscally Responsible and Transparent                  | <input checked="" type="checkbox"/> 4.2 Culture of Safety                | <input type="checkbox"/> 4.3 State of Good Repair                       |

**EXPLANATION OF STRATEGIC ALIGNMENT:** This proposed lease will be for a new CapMetro police station and other key Public Safety functions in support of the agency's customers and staff.

**BUSINESS CASE:** The new CapMetro police station is required to be designed and built-out to allow it to be certified via the Texas Commission on Law Enforcement (i.e., TCOLE) prior to the police department being placed in operation. Lease approval will allow the build-out of space for the new police station and other Public Safety functions such as office space for the safety ambassadors and intervention specialists, to be completed no later than August 2023. The funding for this agreement is included in the FY 2023 operating and capital budgets.

COMMITTEE RECOMMENDATION: This item was presented and recommended for approval by the Operations, Planning and Safety Committee on December 7, 2022.

EXECUTIVE SUMMARY: CapMetro is seeking lease space for a new police department and other Public Safety functions. The proposed location is on the ground level of an easily accessible building in northeast Austin. The space is intended to be built out, commissioned, and certified by the TCOLE to allow the new police department to be operational in the 1<sup>st</sup> quarter of FY 2024. It will include 9,246 rentable square feet for CapMetro's new police department and other Public Safety functions for a base term of 7.5 years with 6 months rental abatement, a 3-year lease extension option, and an early termination option after 54 months.

DBE/SBE PARTICIPATION: Does not apply.

PROCUREMENT: Does not apply

RESPONSIBLE DEPARTMENT: Facilities Management

**RESOLUTION  
OF THE  
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY  
BOARD OF DIRECTORS**

**STATE OF TEXAS  
COUNTY OF TRAVIS**

**AI-2022-599**

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro management recognize the need to provide for the safety of all customers and staff and comply with city, state and federal requirements; and

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro management recognize the need to provide a Police Station facility that supports this important public service, in compliance with Texas Commission on Law Enforcement requirements.

NOW, THEREFORE, BE IT RESOLVED by the Capital Metropolitan Transportation Authority Board of Directors that the Interim President & CEO, or their designee, is authorized to finalize and execute a lease with KFG Cameron Center, LLC for 9,246 rentable square feet of office space in Building A, Suite 186 at 8200 Cameron Road, Austin, TX 78754 in an amount not to exceed \$3,200,000, plus an allowance to build out and furnish the space for an amount not to exceed \$1,477,000, for a total amount not to exceed \$4,677,000.

\_\_\_\_\_  
**Secretary of the Board  
Leslie Pool**

**Date:** \_\_\_\_\_



# 8200 Cameron Road Lease Overview

December 7, 2022

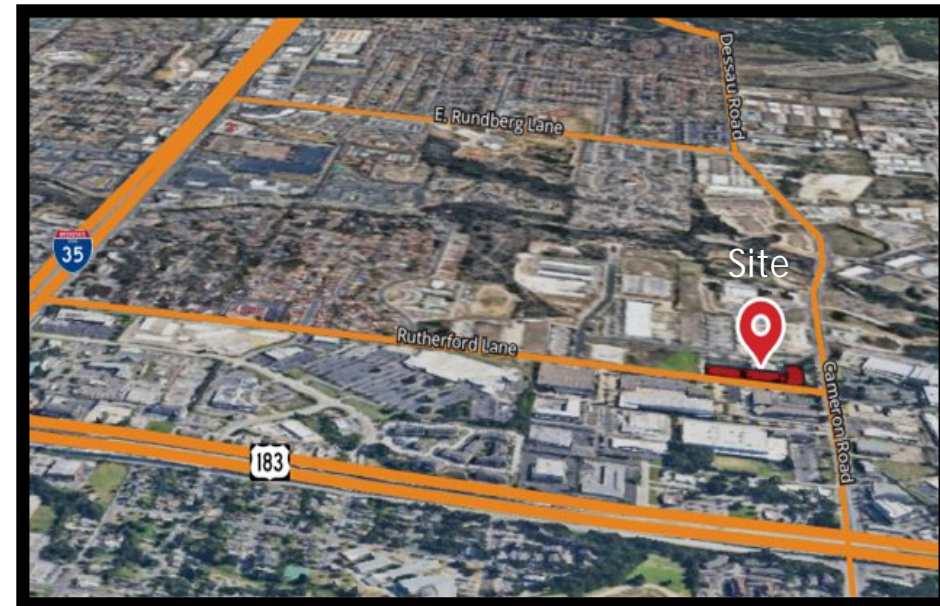
# Temporary Police Station – 8200 Cameron Road

- Purpose
  - Temporary Police Station to be operational in Q1 FY24. Will serve CapMetro Police, Safety Ambassadors, & Intervention Specialists.
- Location
  - Cameron Road just north of U.S. 183
- Lease Area
  - 9,246 square feet + 32 parking spaces
- Term
  - Rental abatement for 1<sup>st</sup> six months.
  - ~\$2.75 average psf per month (~\$3.2MM opex total for full lease term including 3-year option)
  - 7.5 years + 3-year option + 4.5 year early out with 3 month rent penalty



# Temporary Police Station – 8200 Cameron Road

- Rental Rate
  - Initial monthly NNN rental rate: \$1.08 psf
  - Average annual rate increase: ~4%
  - Initial monthly NNN opex: ~\$0.63 psf
- Additional Tenant Expenses
  - MEP System Maintenance
  - Janitorial
  - Pest Control
  - Utilities
- Initial CIP Budget: \$1,477,000
  - Tenant responsible for planning, design, communications, & FFE.
  - Landlord responsible for permitting, bidding, & construction.



CapMetro

Thank you!

Operations, Planning and Safety Committee **Item #:** AI-2022-601

**Agenda Date:** 12/7/2022

## SUBJECT:

Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a lease with Met Phase I 95, Ltd. for five years for 20,822 rentable square feet of storage space at 9715-A Burnet Road, Austin, TX 78758 in an amount not to exceed \$2,850,000.

## FISCAL IMPACT:

Funding for this action is available in the FY2023 Operating Budget.

## STRATEGIC PLAN:

### Strategic Goal Alignment:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> 1. Customer  | <input checked="" type="checkbox"/> 2. Community                    |
| <input checked="" type="checkbox"/> 3. Workforce | <input checked="" type="checkbox"/> 4. Organizational Effectiveness |

### Strategic Objectives:

- |  |  |  |
|--|--|--|
| <input checked="" type="checkbox"/> 1.1 Safe & Reliable Service                    | <input type="checkbox"/> 1.2 High Quality Customer Experience    | <input type="checkbox"/> 1.3 Accessible System               |
| <input type="checkbox"/> 2.1 Support Sustainable Regional Growth                   | <input type="checkbox"/> 2.2 Become a Carbon Neutral Agency      |  |
| <input checked="" type="checkbox"/> 2.3 Responsive to Community and Customer Needs | <input type="checkbox"/> 2.4 Regional Leader in Transit Planning |  |
| <input type="checkbox"/> 3.1 Diversity of Staff                                    | <input checked="" type="checkbox"/> 3.2 Employer of Choice       | <input type="checkbox"/> 3.3 Expand Highly Skilled Workforce |
| <input type="checkbox"/> 4.1 Fiscally Responsible and Transparent                  | <input checked="" type="checkbox"/> 4.2 Culture of Safety        | <input checked="" type="checkbox"/> 4.3 State of Good Repair |

**EXPLANATION OF STRATEGIC ALIGNMENT:** This proposed lease will be for a new CapMetro central warehouse to add space needed for parts to accommodate long lead items and for new zero-emission vehicles. The new fleet of electric vehicles will not fully replace the diesel buses until 2035 so more storage space is needed. In addition, this central warehouse will be used to move rail items being stored and tested in bays at the 9315 Old McNeil Road CapMetro north operations and maintenance facility to allow for more buses to be maintained. This warehouse will also be used to support IT storage needs and will be used for uniform distribution.

**BUSINESS CASE:** CapMetro growth requires additional storage space for parts that will help ensure transit part delays do not create unnecessary transit service interruptions. This central warehouse lease will provide additional storage space needs and allow a more efficient and less costly storage solution to be provided for

Procurement and Facilities. This central warehouse will also replace lease spaces that were used by Procurement and Facilities and will support the new MetroBike program that CapMetro recently took responsibility for. The funding for this lease is included in the FY 23 Operating Budget.

COMMITTEE RECOMMENDATION: This item was presented and recommended for approval at the Operations, Planning and Safety Committee on December 7, 2022.

EXECUTIVE SUMMARY: CapMetro is seeking lease space for a central warehouse. This lease space will provide more storage for transit parts to support the expanded zero emission fleet and to mitigate the wait for longer part lead times. In addition, this central warehouse will eliminate the need for less efficient and more costly storage solutions for Procurement and Facilities. This central warehouse will also provide needed storage space for MetroBike, Rail, and IT and will provide space for uniform distribution. The proposed location is approximately ½ mile north of the CapMetro 9315 Old McNeil Road site. The proposed lease term is for 5 years with any early-out termination clause at 3 years with a 6-month rent penalty.

DBE/SBE PARTICIPATION: Does not apply.

PROCUREMENT: Does not apply.

RESPONSIBLE DEPARTMENT: Facilities Management

**RESOLUTION  
OF THE  
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY  
BOARD OF DIRECTORS**

**STATE OF TEXAS  
COUNTY OF TRAVIS**

**AI-2022-601**

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro management recognize the need to provide for the safety of all customers and staff and comply with city, state and federal code requirements; and

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro management recognize the need to provide a central warehouse that better supports the storage needs of Transit, Procurement, Facilities, and IT along with the uniform distribution functions.

NOW, THEREFORE, BE IT RESOLVED by the Capital Metropolitan Transportation Authority Board of Directors that the Interim President & CEO, or their designee, is authorized to finalize and execute a lease with Met Phase I 95, Ltd. for five years for 20,822 rentable square feet of storage space at 9715-A Burnet Road, Austin, TX 78758 in an amount not to exceed \$2,850,000.

**Date:** \_\_\_\_\_

\_\_\_\_\_  
**Secretary of the Board  
Leslie Pool**

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Operations, Planning and Safety Committee **Item #:** AI-2022-669

**Agenda Date:** 12/7/2022

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**SUBJECT:**

Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with Holt Renewables, LLC for the design and construction of bus electrification infrastructure at CapMetro's North Operations bus yard at 9315 McNeil Road (North Ops) in an aggregate amount not to exceed \$33,391,544 plus \$3,339,154 (10%) contingency for a total not to exceed amount of \$36,730,698.

**FISCAL IMPACT:**

Funding for this action is available in the FY2023 Capital Budget

**STRATEGIC PLAN:**

**Strategic Goal Alignment:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> 1. Customer | <input type="checkbox"/> 2. Community                    |
| <input type="checkbox"/> 3. Workforce           | <input type="checkbox"/> 4. Organizational Effectiveness |

**Strategic Objectives:**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> 1.1 Safe & Reliable Service                        | <input checked="" type="checkbox"/> 1.2 High Quality Customer Experience | <input type="checkbox"/> 1.3 Accessible System               |
| <input checked="" type="checkbox"/> 2.1 Support Sustainable Regional Growth |  |  |
| <input checked="" type="checkbox"/> 2.2 Become a Carbon Neutral Agency      |  |  |
| <input type="checkbox"/> 2.3 Responsive to Community and Customer Needs     | <input type="checkbox"/> 2.4 Regional Leader in Transit Planning         |  |
| <input type="checkbox"/> 3.1 Diversity of Staff                             | <input type="checkbox"/> 3.2 Employer of Choice                          | <input type="checkbox"/> 3.3 Expand Highly Skilled Workforce |
| <input type="checkbox"/> 4.1 Fiscally Responsible and Transparent           | <input type="checkbox"/> 4.2 Culture of Safety                           | <input type="checkbox"/> 4.3 State of Good Repair            |

**EXPLANATION OF STRATEGIC ALIGNMENT:** This project is in alignment with bus service improvements, transitioning to battery electric bus fleet, and incorporating environmental sustainability into all aspects of agency operations.

**BUSINESS CASE:** CapMetro is in the process of converting to an all-electric bus fleet in line with the agency's operational and sustainability goals. This project is being implemented in order to provide the electric charging infrastructure required to support these buses at the North Operations facility located at 9315 McNeil Road. The funding for this project is included in the FY 2023 capital budget and the five-year capital improvement plan.

COMMITTEE RECOMMENDATION: This item was presented and recommended for approval by the Operations, Planning and Safety Committee on December 7, 2022

EXECUTIVE SUMMARY: CapMetro has made a pledge to transition the bus fleet to zero emissions by 2035. As a step forward to meet this commitment, CapMetro has begun to purchase battery electric buses (BEB) and make the charging infrastructure modifications to support this new fleet. The goal of this project is to design, build and install electrification infrastructure at CapMetro's North Ops bus yard located at 9315 McNeil Rd, Austin, TX 78758, to accommodate 238 battery electric buses and to provide a high-quality bus service to customers. Funding for this project is included in the approved budgets for Capital Improvement Projects.

DBE/SBE PARTICIPATION: The contractors will meet the goal utilizing the following DBE contractors. The goal is 12%.

**HOLT Renewables, LLC**

**DBE RESPONSIVE 12.31%**

<b>DBE Subcontractors</b>	<b>Race/Gender</b>	<b>Services/Products</b>	<b>DBE Responsive</b>
<b>J.S. Electric, Inc.</b>	Hispanic/Male	Installation of PV Electrical Infrastructure, EV Infrastructure	9.67%
<b>Accurate Pavement Striping, LLC</b>	Hispanic/Male	Supply and Install Pavement Striping	1.56%
<b>EPEC Solutions, Inc.</b>	Caucasian/Female	Supply Concrete Ready Mix	1.08%
			<b>12.31%</b>

PROCUREMENT: This procurement was conducted pursuant to the Design Build Procedure for Certain Civil Works Projects, Texas Government Code Title 10, Chapter 2269, Subchapter H to procure design and construction services. A Request for Qualifications (RFQ) was issued and formally advertised on June 6, 2022. By the closing date of July 14, 2022, two (2) submittals were received. The submitting firms were sent a Request for Proposal (RFP) on September 8, 2022, and subsequently submitted proposals by the due date of October 10, 2022 prior to 3:00 p.m. The proposals were evaluated using evaluation criteria and weighted scores. The proposal from Holt Renewables, LLC was deemed to be the most advantageous to the Authority, price and other factors considered. The total amount of award is \$33,391,544. This board resolution also requests an additional 10% contingency for a total not to exceed amount of \$36,730,698.

RESPONSIBLE DEPARTMENT: Capital Projects Group (Facilities Management & Capital Construction)

**RESOLUTION  
OF THE  
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY  
BOARD OF DIRECTORS**

**STATE OF TEXAS  
COUNTY OF TRAVIS**

**AI-2022-669**

WHEREAS, The Capital Metropolitan Transportation Authority Board of Directors and management recognize the goal to convert to an all-electric bus fleet by 2035; and

WHEREAS, The Capital Metropolitan Transportation Authority Board of Directors and management recognize the need to design and build battery electric bus charging infrastructure at its facilities.

NOW, THEREFORE, BE IT RESOLVED by the Capital Metropolitan Transportation Authority Board of Directors that the Interim President & CEO, or their designee, is authorized to finalize and execute a contract with Holt Renewables, LLC for the design and construction of bus electrification infrastructure at CapMetro's North Operations bus yard at 9315 McNeil Road (North Ops) in an aggregate amount not to exceed \$33,391,544 plus \$3,339,154 (10%) contingency for a total not to exceed amount of \$36,730,698.

\_\_\_\_\_  
**Secretary of the Board  
Leslie Pool**

**Date:** \_\_\_\_\_

**CapMetro**

# Bus Electrification Infrastructure at North Operations and Maintenance Facility

December 7, 2022

# Overall Battery Electric Bus (BEB) Infrastructure

2910: 48 BEB charging spaces

- Board Award – November 2022

North Ops: 238 BEB charging spaces

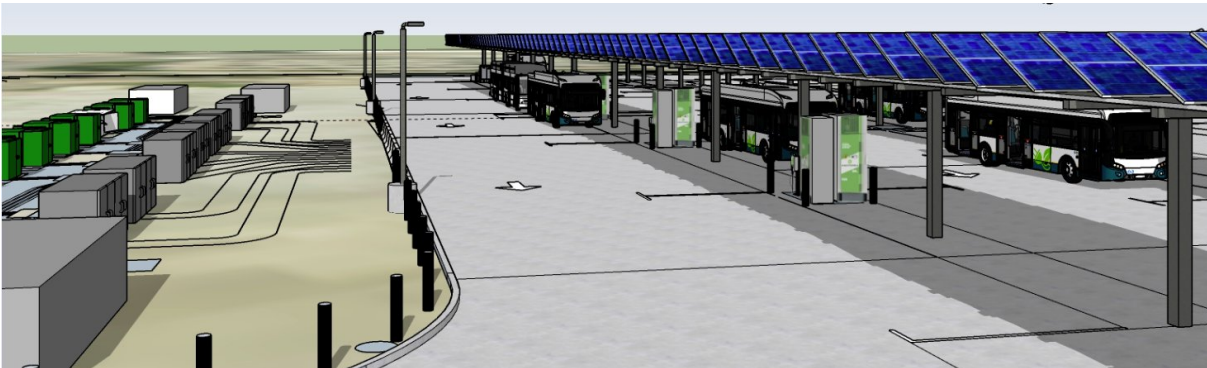
- Phase 1
  - BEB yard with concrete pavement
  - 9 chargers and 12 dispensers available
- Array H (Fall 2022 - Spring 2023)
  - Installation of additional 3 chargers and dispensers

4



# Bus Electrification Infrastructure at North Ops

- North Ops Arrays A-G (2023 - 2026)
  - Charging capacity for 222 battery electric buses
  - Design and Build 74 Heliox chargers and 222 Schunk pantograph dispensers
  - Compatibility with buses of any type, size, model
  - Overhead gantry structure over entire yard
  - 4.35 MW photovoltaic (solar) system
  - Locally funded (~\$34M)



CapMetro

Thank you!

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Operations, Planning and Safety Committee **Item #:** AI-2022-637

**Agenda Date:** 12/7/2022

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**SUBJECT:**

Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with Luminator Technology Group for the purchase, installation, testing and commissioning of ten (10) DMU Air Treatment Systems for the GTW Stadler Rail Fleet, for a total board authorized amount of \$342,262.

**FISCAL IMPACT:**

Funding for this action is available in the FY2023 Operating Budget

**STRATEGIC PLAN:**

**Strategic Goal Alignment:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> 1. Customer | <input type="checkbox"/> 2. Community                    |
| <input type="checkbox"/> 3. Workforce           | <input type="checkbox"/> 4. Organizational Effectiveness |

**Strategic Objectives:**

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> 1.1 Safe & Reliable Service         | <input checked="" type="checkbox"/> 1.2 High Quality Customer Experience | <input type="checkbox"/> 1.3 Accessible System               |
| <input type="checkbox"/> 2.1 Support Sustainable Regional Growth        | <input type="checkbox"/> 2.2 Become a Carbon Neutral Agency              |  |
| <input type="checkbox"/> 2.3 Responsive to Community and Customer Needs | <input type="checkbox"/> 2.4 Regional Leader in Transit Planning         |  |
| <input type="checkbox"/> 3.1 Diversity of Staff                         | <input type="checkbox"/> 3.2 Employer of Choice                          | <input type="checkbox"/> 3.3 Expand Highly Skilled Workforce |
| <input type="checkbox"/> 4.1 Fiscally Responsible and Transparent       | <input type="checkbox"/> 4.2 Culture of Safety                           | <input type="checkbox"/> 4.3 State of Good Repair            |

**EXPLANATION OF STRATEGIC ALIGNMENT:** This agenda item is in alignment with Capital Metro's commitment to provide a safe environment and reliable transportation system to its customers.

**BUSINESS CASE:** The Air Treatment Systems being installed will assist in controlling the spread of the SARS-COV-2 virus that causes COVID-2. With the continuous replenishment of internal air environment from passengers entering and departing the passenger vehicle this approved system will eliminate 99% of the SARS-COV-2 virus on all surfaces and internal environment of the DMU passage coach within 30 seconds of application. This system is supplying the most efficient and progressive process in controlling the spread of the SARS-COV-2 virus.

**COMMITTEE RECOMMENDATION:** This item was presented and recommended for approval by the Operations, Planning and Safety Committee on December 7, 2022.

**EXECUTIVE SUMMARY:** The Air Treatment Systems will control the SARS-COV-2 virus in the internal environment of our Rail vehicles in a very efficient matter. As a result, the riding public will have a much safer experience while using our services.

**DBE/SBE PARTICIPATION:** Due to the nature of the solicitation a SBE goal was not established at this time.

**PROCUREMENT:** On August 2, 2022, a Request for Proposals was issued and formally advertised. By the closing date of September 13, 2022, one (1) proposal was received. The evaluation team used the following factors in the evaluation of proposals:

- (1) The contractor demonstrated understanding of the project, the purpose/plan for the performance or the project and the technical approach proposed.
- (2) The contractor demonstrated relevant work experience and technical background to perform the requirements of the project.
- (3) Contractor product must meet EPA approved and provide certification to the effect to control the spreading of SARS-COV-2 virus.
- (4) Contractor must have experience installing equipment in passenger transportation vehicles (Buses and Trains).

The proposal from Luminator Technology Group was determined to be the best value to the Authority, price and other factors considered. The contract is a definite quantity contract for a term of two hundred and fifty (250) days from the Contract Award Date in the amount of \$342,262.

**RESPONSIBLE DEPARTMENT:** Rail Operations

**RESOLUTION  
OF THE  
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY  
BOARD OF DIRECTORS**

**STATE OF TEXAS  
COUNTY OF TRAVIS**

**A1-2022-637**

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro management strive to improve the overall Customer Satisfaction and safety of the transit services by implementing a DMU Air Treatment System; and

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro management recognize the need to execute this contract to allow Capital Metro to complete the installation of these DMU system.

NOW, THEREFORE, BE IT RESOLVED by the Capital Metropolitan Transportation Authority Board of Directors that the Interim President & CEO, or their designee, is authorized to finalize and execute a contract with Luminator Technology Group, for the purchase, installation, testing and commissioning of ten (10) DMU Air Treatment Systems, in an amount not to exceed \$342,262.

\_\_\_\_\_  
**Secretary of the Board  
Leslie Pool**

**Date:** \_\_\_\_\_

**SUBJECT:**

Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract for Wayfinding and Customer Information Services with CHK America, Inc. in the aggregate amount not to exceed \$674,000 for one (1) base year and four (4) one-year options.

**FISCAL IMPACT:**

Funding for this action is available in the FY2023 Operating Budget

**STRATEGIC PLAN:**

**Strategic Goal Alignment:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> 1. Customer | <input type="checkbox"/> 2. Community                    |
| <input type="checkbox"/> 3. Workforce           | <input type="checkbox"/> 4. Organizational Effectiveness |

**Strategic Objectives:**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> 1.1 Safe & Reliable Service   | <input checked="" type="checkbox"/> 1.2 High Quality Customer Experience | <input checked="" type="checkbox"/> 1.3 Accessible System    |
| <input type="checkbox"/> 2.1 Support Sustainable Regional Growth <input type="checkbox"/> 2.2 Become a Carbon Neutral Agency                                       |  |  |
| <input type="checkbox"/> 2.3 Responsive to Community and Customer Needs <input type="checkbox"/> 2.4 Regional Leader in Transit Planning                           |  |  |
| <input type="checkbox"/> 3.1 Diversity of Staff  | <input type="checkbox"/> 3.2 Employer of Choice                          | <input type="checkbox"/> 3.3 Expand Highly Skilled Workforce |
| <input type="checkbox"/> 4.1 Fiscally Responsible and Transparent <input type="checkbox"/> 4.2 Culture of Safety <input type="checkbox"/> 4.3 State of Good Repair |  |  |

**EXPLANATION OF STRATEGIC ALIGNMENT:** Maintaining clear wayfinding and schedule information that allows the customer to successfully navigate the system is a mission critical component. Maps, schedules, and information at stops are touchpoints of the user experience that help define the success of customer experience.

**BUSINESS CASE:** Wayfinding services, which may include route maps, system maps, information displays, corridor maps, wayfinding information or transit stop information, are all elements that customers depend upon to understand and use Capital Metro services. The continuous improvement of these complex systems requires the Authority to contract with specialists who are able to audit, design and implement these projects on an ongoing basis. This will be essential with the implementation of new service and the introduction of new Rapid lines, stations and park and rides as part of Project Connect.

COMMITTEE RECOMMENDATION: This item was presented and recommended for approval by the Operations, Planning and Safety Committee on December 7, 2022.

EXECUTIVE SUMMARY: Capital Metro has used the services of a wayfinding and customer information services firm for over ten years. These services have allowed Capital Metro to improve and provide clear information through maps and wayfinding that allow the customer to understand and successfully navigate the system. With the implementation of the Connection 2025 services changes, and the necessity to redefine our service, transit stops, and wayfinding systems, these services will provide a wide variety of key wayfinding elements, up to and including the replacement of bus stop signage.

The base year of this contract includes funding to replace approximately 2000 bus stop sign assemblies, redesign transit center and park and ride maps, information display units, and special services maps, line maps and regional maps. The remaining option years will be used to maintain and update these systems as additional changes are initiated through three service changes annually.

DBE/SBE PARTICIPATION: The contractor will meet this goal utilizing the following DBE contractors. The DBE goal is 17%

1. CHK America Inc.

DBE RESPONSIVE 17%

DBE Subcontractors	Race/Gender	Services/Products	DBE Responsive
Macwatson Enterprises, Inc. Dbs. Prographix	Caucasian/Female	Printing	17%
			17%

PROCUREMENT: On August 22, 2022, a Request for Proposals was issued and formally advertised. By the closing date of September 21, 2022, two (2) proposals were received. The evaluation team used the following factors in the evaluation of proposals: 1) The offeror's demonstrated, relevant work experience/technical background and capabilities; 2) The offeror's demonstrated understanding of the project undertaking, the proposed plan for the performance of the work (including quality of work plan) and the technical approach (including methodology) proposed by the offeror; 3) The offeror's demonstrated past performance on projects of this scope and nature, and 4) The methodology and quality of the workplan for the performance of the work by the offeror based on a Sample Task Order that was included in the RFP. The proposal from CHK America, Inc. was determined to be the best value to the Authority, price and other factors considered. This is a fixed price indefinite quantity, indefinite delivery Contract with a not-to-exceed (NTE) of \$674,000. Work to be performed under this Contract shall be ordered through issuance of written Task Orders and the NTE amount applies to the full term of the contract (including the base term and option years). The term of the contract is one (1) year from the Notice to Proceed (NTP) with four (4) 1-year renewal options.

RESPONSIBLE DEPARTMENT: Marketing and Communications

**RESOLUTION  
OF THE  
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY  
BOARD OF DIRECTORS**

**STATE OF TEXAS  
COUNTY OF TRAVIS**

**AI-2022-645**

WHEREAS, The Capital Metropolitan Transportation Authority Board of Directors and management recognize the need to provide clear and reliable wayfinding information systems and infrastructure for a customer-friendly experience; and

WHEREAS, The Capital Metropolitan Transportation Authority Board of Directors and management recognize the need to secure professional wayfinding and customer information services to manage and improve our systems.

NOW, THEREFORE, BE IT RESOLVED by the Capital Metropolitan Transportation Authority Board of Directors that the Interim President & CEO, or their designee, to finalize and execute a contract for Wayfinding and Customer Information Services with CHK America, Inc. in the aggregate amount not to exceed \$674,000 for one (1) base year and four (4) one-year options.

\_\_\_\_\_  
**Secretary of the Board  
Leslie Pool**

**Date:** \_\_\_\_\_



# Capital Metropolitan Transportation Authority

2910 East 5th Street  
Austin, TX 78702

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Operations, Planning and Safety Committee **Item #:** AI-2022-670

**Agenda Date:** 12/7/2022

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## Operations Report