



**Minutes**  
**Capital Metropolitan**  
**Transportation Authority**  
**Operations, Planning and Safety**  
**Committee**

2910 East 5th Street  
Austin, TX 78702

---

Wednesday, February 14, 2024

1:00 PM

Rosa Parks Boardroom

---

**I. Call to Order**

1:01 p.m. Meeting Called to Order

<b>Present</b>	Eric Stratton, Chito Vela, and Paige Ellis
<b>Absent</b>	Jeffrey Travillion

**II. Public Comment**

Zenobia Joseph provided public comment.

**III. Action Items**

1. Approval of minutes from the January 17, 2024 Operations, Planning and Safety Committee meeting.

A motion was made by Vela, seconded by Ellis, that this Minutes be adopted. The motion carried by the following vote:

**Aye:** Stratton, Vela, and Ellis

2. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Trapeze Software Group, Inc. for migration to a cloud hosted system and upgrade to the latest version of Trapeze software consisting of one (1) base year and two (2) option years in an amount not to exceed \$2,038,311 and a 20% contingency for a total not to exceed \$2,445,973.

A motion was made by Ellis, seconded by Vela, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 2/26/2024. The motion carried by the following vote:

**Aye:** Stratton, Vela, and Ellis

3. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with EAN Holdings, LLC dba Commute with Enterprise for vanpool services for a thirty-one (31) month base period with two one-year option periods for a total amount not to exceed \$67,492,373, which includes a 5% contingency.

A motion was made by Vela, seconded by Ellis, that this Resolution be recommended for the action item agenda to the Board of Directors, due back on 2/26/2024. The motion carried by the following vote:

**Aye:** Stratton, Vela, and Ellis

4. Approval of a resolution authorizing the President & CEO, or her designee, to execute an emergency purchase order to MV Transportation, Inc. for a fleet of forty-three (43) support vehicles and five (5) yard carts in a total amount not to exceed \$820,041.

A motion was made by Ellis, seconded by Vela, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 2/26/2024. The motion carried by the following vote:

**Aye:** Stratton, Vela, and Ellis

5. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Howard Lane Auto & Bodyshop for services of Non-Revenue Vehicle (NRV) Body Repair and Transit Bus Panel Painting for a one-year base period, with three (3) one-year option periods, in a total amount not to exceed \$563,400.

A motion was made by Vela, seconded by Ellis, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 2/26/2024. The motion carried by the following vote:

**Aye:** Stratton, Vela, and Ellis

6. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with ATX-VIP Towing for towing services over the course of one year, in an amount not to exceed \$648,325.

A motion was made by Ellis, seconded by Vela, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 2/26/2024. The motion carried by the following vote:

**Aye:** Stratton, Vela, and Ellis

7. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with CDW Government, LLC to acquire workstation technology, for a term of six (6) months from notice to proceed, in an amount not to exceed \$549,160.

A motion was made by Vela, seconded by Ellis, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 2/26/2024. The motion carried by the following vote:

**Aye:** Stratton, Vela, and Ellis

8. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with World Wide Technology to acquire network infrastructure technology, for a term of six (6) months from notice to proceed, in an amount not to exceed \$420,460.

A motion was made by Ellis, seconded by Vela, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 2/26/2024. The motion carried by the following vote:

**Aye:** Stratton, Vela, and Ellis

9. Approval of a resolution authorizing the President & CEO, or her designee, to modify a contract with AT&T for telecommunication services, for the remaining contract term ending March 31, 2026, in a new amount not to exceed \$1,525,108.

A motion was made by Vela, seconded by Ellis, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 2/26/2024. The motion carried by the following vote:

**Aye:** Stratton, Vela, and Ellis

10. Approval of a resolution authorizing the President & CEO, or her designee, to modify a contract with AT&T Wireless for telecommunication services, for the remaining term of the contract ending March 31, 2024, in a new amount not to exceed \$301,400.

A motion was made by Ellis, seconded by Vela, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 2/26/2024. The motion carried by the following vote:

**Aye:** Stratton, Vela, and Ellis

11. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a donation agreement with Mr. John Gibbs, dba Durango Doors, for his contribution in the amount of \$4,465 to upgrade approximately 465 feet of rail right-of-way fencing adjacent to his property located at 2300 Rutland Drive, Austin, Texas.

A motion was made by Vela, seconded by Ellis, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 2/26/2024. The motion carried by the following vote:

**Aye:** Stratton, Vela, and Ellis

12. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Competitive Creations LLC, dba Brand Besties for special event support for a base period of one (1) year with four (4) 1-year options, in a total amount not to exceed \$1,199,313.

A motion was made by Ellis, seconded by Vela, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 2/26/2024. The motion carried by the following vote:

**Aye:** Stratton, Vela, and Ellis

#### **IV. Presentations**

1. Austin Light Rail Update
2. Monthly Operations Update

#### **V. Items for Future Discussion**

#### **VI. Adjournment**

2:45 p.m. Meeting Adjourned

#### **ADA Compliance**

*Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email [ed.easton@capmetro.org](mailto:ed.easton@capmetro.org) if you need more information.*

*Committee Members: Eric Stratton, Chair; Jeffrey Travillion, Paige Ellis and Chito Vela.*

*The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.*